

**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT, ISLAMABAD**  
**FOREIGN SECTION A**

(To be completed, filled in, signed and stamped by the principal)

**ANNEXURE 'A'**

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**Material** SPARES FOR DRILL PIPE SPINNERS  
**Tender Enquiry No** PROC-FA/CB/DRM-3253-A/2018  
**Due Date**  
**Evaluation Criteria** FULL

**SCHEDULE OF REQUIREMENT**

| Sr No | Description  | Unit   | Quantity | Unit Price (FOB) | Total Price (FOB) | Unit Price C & F BY SEA | Total Price C & F BY SEA | Deviated From Tender Spec. If Any |
|-------|--|--------|----------|------------------|-------------------|-------------------------|--------------------------|-----------------------------------|
| 1     | MOTOR CONTROL VALVE 1-1/4" IP# 002-13170 IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                      | Number | 5        | ✓                |                   |                         |                          |                                   |
| 2     | KIT, REPAIR, VALVE 1-1/4" (MOTOR CONTROL) IP# 002-V2701,2701, IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A | Number | 2        | ✓                |                   |                         |                          |                                   |
| 3     | CHAIN 550. IP# 031-24Chain IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                                    | Number | 9        | ✓                |                   |                         |                          |                                   |
| 4     | KIT, REPAIR, AIR MOTOR. IP# 031-AR-Kit. IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                       | Number | 5        | ✓                |                   |                         |                          |                                   |
| 5     | BEARING, SPHERE ROLLER. IP# 031-24731 IASSY SPINNERS, DRILL PIPE SPIN MASTER "WEATHERFORD"                       | Number | 12       | ✓                |                   |                         |                          |                                   |
| 6     | ROLLER SPROKET. IP# 031-24623 IASSY SPINNERS, DRILL PIPE SPIN MASTER "WEATHERFORD" MODEL '550A'.                 | Number | 6        | ✓                |                   |                         |                          |                                   |
| 7     | VALVE, HYDRAULIC DOOR, P#031-24VALVE-A IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                        | Number | 3        | ✓                |                   |                         |                          |                                   |
| 8     | KIT P#031-*24V-A-RK FOR HYDRAULIC DOOR VALVE(, P#031-24V-A) IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A   | Number | 3        | ✓                |                   |                         |                          |                                   |
| 9     | AIR MOTOR (POWER PACK ASSY), P#031-P16 IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                        | Number | 5        | ✓                |                   |                         |                          |                                   |
| 10    | REPAIR KIT, AIR MOTOR (POWER PACK ASSY), P#031-P16-RK IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A         | Number | 5        | ✓                |                   |                         |                          |                                   |
| 11    | VANE, P#031-P16-13 FOR AIR MOTOR (031-P16) IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                    | Number | 56       | ✓                |                   |                         |                          |                                   |
| 12    | GEAR PUMP(POWER PACK ASSY), P#031-P05 IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                         | Number | 5        | ✓                |                   |                         |                          |                                   |
| 13    | REPAIR KIT, GEAR PUMP(POWER PACK ASSY), P#031-P05-1 IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A           | Number | 5        | ✓                |                   |                         |                          |                                   |
| 14    | AIR LUBRICATOR(POWER PACK ASSY), P#031-P13 or 002-L17 IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A         | Number | 5        | ✓                |                   |                         |                          |                                   |
| 15    | AIR REGULATOR, P#031-P15 (POWER PACK ASSY), IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                   | Number | 5        | ✓                |                   |                         |                          |                                   |
| 16    | REPAIR KIT, P#031-ME09-RK IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A                                     | Number | 5        | ✓                |                   |                         |                          |                                   |
| 17    | SUCTION STRAINER, P#031-P04A (POWER PACK ASSY), IASSY DRIL PIPE SPINNER SPINMASTER HAWK MODEL 550A               | Number | 5        | ✓                |                   |                         |                          |                                   |

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1. **Bid bond and Bid Validity**:-Pursuant to tender clause # 2.2, 11.4, 13 & 35.3.2, bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan, for an amount of **US\$ 1,000/-** (US\$ One thousand only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids. The bank guarantee must be issued in accordance with the format as per Annexure-C of the tender documents.

2. **Shipment from ACU member Countries**: In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped.

3. **Terms and conditions**:-Bidders are advised to carefully read all the terms and conditions of the Tender Document available at OGDCL web site in the master tender document.

4. **Summary rejection criteria**: - The summary rejection criteria at clause 35 of the tender document may also be examined carefully. Any bid not meeting the criteria spelled in the clause # 35 shall be summarily rejected without any right of appeal. The detailed tender document is available on OGDCL website as "Master set of tender document-Foreign".

4. **Payment Terms**: Clause No: 3 of Section-III (Part-B) i.e. Conditions of Contract "Special" of Tender Document has been amended and following will be the payments methods.

i. **Tender value less than or equal to US\$ 200,000**:-Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material.

ii. **Tender value more than US\$ 200,000**: Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 80 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 20% Payment will be released after receipt, inspection (in addition of pre-shipment inspection) and acceptance of material.

**TERMS & CONDITIONS**

INDENT NO. : M(RM)2017/44  
DESCRIPTION : PROCUREMENT OF SPARES FOR DRILL PIPE SPINNERS (MODEL HAWK 550A )  
TENDER ENQ. NO. :

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**A. TERMS AND CONDITIONS:**

1. The OGDCL demanded spares are required for drill pipe spinners, Spinmaster 550-A model, manufactured by M/s Hawk Industries, Inc, USA.
2. OGDCL will consider bids from only those supplier, offering parts manufactured by M/s Hawk Industries.
3. If the bidder is not OEM of offered part(s), a hard copy of authority letter on the OEM <sup>or OEM Authorized distributor</sup> letterhead in original must be provided with the bid stating that the OEM has authorized the bidder to offer the parts against this OGDCL tender enquiry. Scanned authority letter or its photocopy will not be accepted.
4. Bidder to inform in advance, if part number(s) mentioned in OGDCL schedule of requirement (SOR) is/are wrong, obsolete or discontinued.
5. Bidder to confirm, immediate replacement of any/all item(s) without any cost to OGDCL, if found misfit/mismatch with main units – Hawk 550A drill pipe spinner.
6. Bidder to provide along with the proposal/bid, a certificate confirming that all the offered items to be supplied shall be new & unused and recently manufactured (2017 or above).
7. Bidder to provide along with the proposal/bid, standard warranty for the offered units and spares.
8. In financial bid, bidder to mention description, quantity, unit price (FOB), unit price (CFR Karachi) & extended price for each item.
9. OGDCL may increase or decrease quantity of any item at the time of order placement.
10. Delivery period shall be ninety (90) days after establishment of L.C.
11. Bidder to submit signed and stamped copy of OGDCL SOR.

**Note:** Above terms and conditions are integral part of OGDCL tender Enquiry.