

**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT, ISLAMABAD**  
**FOREIGN SECTION A**

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

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Material: VALVES ASSEMBLIES FOR MUD PUMPS FOR OBM APPLICATION  
Tender Enquiry No: PROC-FA/CB/DRM-4106/2018  
Issue Date:  
Evaluation Criteria: FULL

**SCHEDULE OF REQUIREMENT**

No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
	<i>PA060155042</i> VALVE ASSEMBLY, P#060155042, CONSISTING OF SEAT & VALVE FOR USE WITH OIL BASE MUD APPLICATION FOR MUD PUMP CONTINENTAL EMSCO FB-1600, RG F-1600 AND BOMCO F-1300	Number	270					
	INSERT RUBBER, P#062400338, FOR VALVE ASSY FOR USE WITH OIL BASE MUD APPLICATION FOR MUD PUMP CONTINENTAL EMSCO FB-1600, RG F-1600 AND BOMCO F-1300	Number	270					

Note:

**1. Bid bond:**-Pursuant to tender clause # 2.2, 11.4, 13 & 35.3.2, bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan, for an amount of **US\$ 600/- (US\$ Six hundred only)** or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids. The bank guarantee must be issued in accordance with the format as per Annexure-C of the tender documents.

**2. Shipment from ACU member Countries:** In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped.

**3. Terms and conditions:**-Bidders are advised to carefully read all the terms and conditions of the Tender Document available at OGDCL web site in the master tender document.

**4. Summary rejection criteria:** - The summary rejection criteria at clause 35 of the tender document may also be examined carefully. Any bid not meeting the criteria spelled in the clause # 35 shall be summarily rejected without any right of appeal. The detailed tender document is available on OGDCL website as "Master set of tender document-Foreign".

**5. Payment Terms:** Clause No: 4 of Section-III (Part-B) i.e. Conditions of Contract "Special" of Tender Document has been amended and following will be the payments methods.

i. **Tender value less than or equal to US\$ 200,000:-**Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material.

ii. **Tender value more than US\$ 200,000:** Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 80 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 20% Payment will be released after receipt, inspection (in addition of pre-shipment inspection) and acceptance of material.

**TERMS & CONDITIONS FOR INDENT No. M(RMP)2018/27 Dated 19-Sep-18**

1. The OGDCL demanded valve assemblies (consisting of valve & seat) and rubber inserts are required for mud pumps model F-1600 (M/s RG Petro, China), F-1300 (M/s BOMCO, China) and FB-1600 (Ex-EMESCO, USA) and for use with oil base mud (OBM) application.
2. Bidder to provide a certificate that offered parts are suitable for use with oil base mud (OBM) application and are capable to withstand temperature (-10 to 100 degree C) and pressure of 5000 Psi. In this regard, bidder to provide along with the proposal/bid, adequate and relevant OEM technical literature confirming technical specification (material type, material grade, working temperature, working pressure, dimensions, hardness, tensile strength etc.) for offered parts.
3. Bidder to confirm that offered parts are suitable to use on all mentioned models mud pumps.
4. The offered items shall be made by manufacturer having mud pump parts manufacturing experience for last fifteen (15) years. Bidder has to provide documentary evidence in this regard.
5. Bidder to provide sale record for last five (05) year for same type consumables / mud pumps parts by mentioning client name, address and contacts. Bidder to further provide detail of such purchase contracts / purchase orders.
6. If the bidder is not manufacturer of offered part(s), a hard copy of authority letter on letterhead of the manufacturer / authorized distributor of manufacturer, in original, must be provided with the bid stating that the manufacturer / authorized distributor of manufacturer has authorized the bidder to offer the parts against this OGDCL tender enquiry. Scanned authority letter or its photocopy will not be accepted.
7. Manufacturer's company profile must be provided with the technical bid to verify the offered product information, claimed experience etc. Information required by OGDCL and provided by the bidder with technical bid must be available at the company website, otherwise the bid shall be rejected.
8. Bidder to provide along with the proposal/bid, a certificate from manufacturer confirming that all the offered items will be supplied new, un-used and manufactured in 2018 (or above). Date of manufacturing along with manufacture part number shall be mentioned on packing or engraved on each product.
9. Bidder to provide along with the proposal/bid, standard manufacturer warranty for the offered items.
10. Bidder to confirm immediate replacement of valve assemblies and inserts (all/any) without any cost to OGDCL, if found not suitable with OBM application or misfit/mismatch with mentioned mud pumps.
11. Bidder to mention in financial bid description, quantity, unit price (FOB), unit price (CPT Karachi) & extended price, quoting price simply for lot is not acceptable. OGDCL may increase or decrease quantity as per its own requirement at time of placing order.
12. Bidder to submit signed and stamped copy of OGDCL SOR as a token of acceptance.

**Note: All terms and conditions are integral part of OGDCL tender Enquiry.**