

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION C

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material SPARES FOR KOSO CONTROL VALVES / SHUTDOWN VALVES OF KPD PLANT
Tender Enquiry No PROC-FC/CB/P&P/KPD-4414/2019
Due Date
Evaluation Criteria FULL

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	ACTUATOR DIAPHRAGM IP# 2028906001002108 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
2	ACTUATOR DIAPHRAGM IP# 2033533014108 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
3	ACTUATOR O-RING SET IP# 2033533017035115118 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
4	ACTUATOR O-RING SET IP# 2033533020128139 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
5	ACTUATOR O-RING SET IP# 2033533026032116 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
6	ACTUATOR O-RING SET IP# 2033533038128139 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
7	ACTUATOR O-RING SET IP# 20335330441116 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
8	AIR VALVE IP# VGA34206A IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	7					
9	AIR VALVE IP# VPA54203A IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	4					
10	AIR VALVE IP# VSA413003 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
11	AIRSET IP# PRF304 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3					
12	AIRSET IP# PRF308 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
13	AIRSET IP# PRF404 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
14	BALANCE SEAL IP# 20335330170357 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
15	BALANCE SEAL IP# 20335330237 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1					
16	BALANCE SEAL IP# 20335330290417 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
17	CHECK VALVE IP# AK4000 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3					
18	GASKET IP# 20289060010027 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
19	GASKET IP# 20335330147 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
20	GASKET IP# 2033533017035911 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3					
21	GASKET IP# 20335330207 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
22	GASKET IP# 2033533023911 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
23	GASKET IP# 20335330260327 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2					
24	GASKET IP# 2033533029041911 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3					

Vetted
Faisal
FAISAL RAFIQ
 Senior Engr. (Inst.)
 P&P-South-B
 Ext: 2788

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25	GASKET IP# 20335330387 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
26	GASKET IP# 20335330447 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
27	GLAND PACKING IP# 20289060010028 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
28	GLAND PACKING IP# 20335330071 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
29	GLAND PACKING IP# 20335330101 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
30	GLAND PACKING IP# 203353301413 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
31	GLAND PACKING IP# 203353301703514 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
32	GLAND PACKING IP# 20335330208 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1
33	GLAND PACKING IP# 203353302314 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1
34	GLAND PACKING IP# 20335330260328 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
35	GLAND PACKING IP# 203353302904114 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
36	GLAND PACKING IP# 20335330388 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
37	GLAND PACKING IP# 20335330448 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
38	LIMIT SWITCH IP# LSXA3K1A IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	9
39	LIMIT SWITCH IP# LSXYAB3K1A IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
40	PILOT LOCK VALVE IP# CL420 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
41	PLUG & STEM IP# 203353301703556 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
42	POSITIONER (INCLUDING FEEDBACK LINKAGE) IP# EPB811L4 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1
43	POSITIONER FEEDBACK LINKAGE IP# 6DR40048VK/L IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	5
44	POSITIONER IP# 6DR52100EN000AA0 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
45	POSITIONER IP# 6DR52200EN000AA0 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
46	REGULATOR IP# AW3002BG2 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2
47	REGULATOR IP# AW4003BG2 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	4
48	REGULATOR IP# AW6006BG2 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	3
49	SEAT RING IP# 20335330170353 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	2

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50	SOLENOID VALVE,DC24V IP# EF8327G041 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	1
51	SOLENOID VALVE,DC24V IP# WSNF8327B102 IASSY CONTROL VALVES "KOSO" KPD-TAY PLANT	Number	4

Note:

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Ext. 2783

TENDER NO. PROC-FC/CB/P&P/KPD-4414/2019
SPARES FOR KOSO CONTROL VALVES / SHUTDOWN VALVES OF KPD PLANT

1	Case will be processed on single stage – two envelop bidding procedure as per PPRA rules.	
2	For Evaluation, Bidders must confirm/meet the following criteria:	
#	Technical Terms	Compliance by bidder
A	Authority Letter from OEM in favor of Principal or L/C beneficiary.	
B	Authority Letter from Principal or L/C beneficiary in favor of Local agent.	
C	Only genuine spare parts should be quoted against the requirement, open market parts are not acceptable.	
D	In case of Equivalent spare parts, Bidder should confirm 100% compliance (documentary evidence /proof from OEM) of the quoted part with the existing system. If any ambiguity found in the operation of existing system due to installation of provided equivalent part, bidder shall be bound to return full payment received against particular equivalent spare part.	
E	Parts must be in original OEM Packing.	
F	Parts must be new & free from any defect.	
G	If bidder found any ambiguity in part nos. it should be cleared prior to bid opening date	
H	Parts must have standard OEM warranty/guarantee	
I	In case of superseded part number of the spare parts, Bidder has to provide the literature and documentary evidence/ proof from OEM.	
J	Delivery period is 120 days / four (04) months CFR Karachi by Sea Basis from the date of establishment of LC.	
#	Other Terms	Compliance by bidder
3	<p>PAYMENT TERMS</p> <p>Payment will be made as per the foreign procurement payment terms available at OGDCL website (tenders tab) effective from February 27, 2018.</p> <p>"Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material. "</p>	

4	BID VALIDITY Bid shall remain valid for a period of 180 days from the date of technical bid opening	
5	BID BOND VALIDITY Bid bond for amount of USD 1,500 (US Dollars one thousand five hundred only) is required upfront along with technical bid, which shall remain valid for a period of 210 days from the date of technical bid opening.	
6	DELIVERY PERIOD Supplier will be required to complete delivery in 120 days / four (04) months CFR Karachi by Sea Basis from the date of establishment of LC.	
7	EVALUATION CRITERIA: Full consignment wise on CFR KARACHI BY SEA BASIS.	
8	TERMS AND CONDITIONS: Bidder is advised to carefully read all the terms and conditions of the tender document available at OGDCL website in the master tender document foreign.	
9	SHIPMENT FROM ACU MEMBER COUNTRIES: In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped. Bidder to confirm/ensure that there are no trade ban/restrictions on LC beneficiary/manufacture's country by Pakistan / international organization.	
10	COMPLIANCE TO TENDER TERMS/SOR/ATTACHMENT Supplier will be responsible for completeness of the package and full requirement of OGDCL. Compliance is required from bidder/manufacture to the full OGDCL tender terms/requirement.	
11	10% PERFORMANCE BANK GUARANTEE In case of award successful bidder shall provide 10% Performance Bank Guarantee. Which shall remain valid for full value upto twelve (12) months from the date of completion of shipment/Inspection/acceptance. FORMAT ATTACHED.	
12	Please attach Un-priced Schedule of requirement along with Technical Bid and Priced Schedule of requirement along with Financial Bid. In case of Non-compliance bid shall be rejected.	

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PERFORMANCE BANK GUARANTEE

Oil & Gas Development Company
Limited OGDCL House, Jinnah
Avenue, Blue Area, Islamabad,
(Pakistan)

Dear Sir,

Ref; our Bank Guarantee No. _____ in the sum of _____
Account _____ in consideration of you having entered into Contract
No. _____ Dated _____ with _____ Called
Contractor and in consideration for value received from CONTRACTOR. We hereby agree and undertake as
followings:

- 1 To make unconditional payment to you as called upon of (10%) ten percent of the Contract value of the contract price mentioned in the said contract, on your written FIRST and SIMPLE demand without further recourse, question or reference to CONTRACTOR or any other person in the event of default, non-performance or non-fulfillment by CONTRACTOR of his obligations, liabilities, responsibilities under the said contract of which you shall be the sole judge.
- 2 The accept written intimation from you as conclusive and sufficient evidence of the existence of the default or breach as aforesaid on the part of CONTRACTOR and to make payment immediately and forthwith upon receipt of your FIRST and SIMPLE written demand.
- 3 This Performance Bond shall remain valid and in full force and effect upto _____ or issue of statement of discharge by your authorized representative or return of original guarantee whichever is earlier.
- 4 DEMURRAGE DUE TO DELAY IN RECEIPT / NEGOTIATION OF ORIGINAL SHIPPING DOCUMENTS.

If clean documents are not negotiated within Negotiation Period allowed in Letter of Credit or documents are with held by Bank on account of any discrepancy:

- If the Demurrage, if any incurred due to late negotiation of the Clean Documents and paid by OGDCL will be realized from the beneficiary of L/C, by encashing this Performance Bond to the extent of demurrage amount. In case demurrage amount exceeds the total value of this Performance Bond the balance amount will be payable by the beneficiary.

- 1 That no grant of time or other indulgence to, amendment in the terms of the Contract by Agreement between the parties, or imposition or Agreement with CONTRACTOR in respect of the performance of his obligations under the said Agreement, with or without notice to us, shall in any manner discharge or otherwise affect this Guarantee and our liabilities and commitments there under.
- 2 This is an independent and direct obligation guarantee and shall be binding on us and our successors interest and shall be Irrevocable.
- 3 This guarantee shall not be affected by any change in the constitution of the Guarantor Bank or the constitution of the Contractor.
- 4 The Guarantor Bank Warrants and represents that it is fully authorized, empowered and competent to issue this guarantee.

(BANKERS)

FORMAT OF CORPORATE & FINANCIAL INFORMATION

(To be filled by Bidder)

PART - I

GENERAL INFORMATION

1. Name (Full Company Name):

- Postal Address :
- Contact Person Name :
- Contact Person Mobile No :
- Company Telephone:
- Facsimile:
- Valid e-mail for correspondence:
- Website Address:

1.1 Has the Company operated under any other name? If yes please give name, date of change and reason for change.

2. Type of Entity/Firm:

- Corporation/Stock Company
- Public Limited
- Private Limited
- Partnership
- Proprietorship

3. Shareholders information/pattern with names and addresses of majority shareholders.

4. Place of Incorporation/Registration:

5. Year of Incorporation/Registration:

(Please provide copies of Incorporation/Registration Certificates and Memorandum & Articles of Association)

6. Company's National Tax No.

7. Company's Core Business Areas and their annual sales revenue/earnings during last five (5) years.

8. Name & Address of Owners/Directors

9. Registration with Pakistan Engineering Council (PEC) as Contractor. Please provide copy of membership certificate issued by PEC.

PART - II
FINANCIAL STRENGTH

1. Provide details with regard to the financial standing of the applicant including copies of last three (3) years annual audited profit & loss account and balance sheet. Complete postal address, email address and contact numbers of the audited firm should be provided along with the bid. Also, please fill the financial summary as per below table In USD only;

S. No.	Description	Years		
1	Sales Revenue			
2	Paid Up Capital			
3	Profit Before Tax			
4	Profit After Tax			
5	Current Assets			
6	T. Asset			
7	Owner Equity			
8	Long Term Debt			
9	Current Liability			
10	Total Liabilities			

2. Bank(s) credit worthiness certificates (Latest Period) of applicant organization and available credit ceiling/limits with Account Number/Title.
3. Detail record with regard to litigation/arbitration proceedings or any other dispute related to project undertaken/being undertaken by the Bidder their Sub-Contractors and Suppliers (Specially with OGDCL its Joint Venture Partners or other public and private organizations working in the Oil & Gas sector of Pakistan) during past five (05) years.
4. Any information including brochures, references and other documentary evidence of technical qualification, capability and experience of the Applicant to execute the Project.

The undersigned on behalf of _____ hereby declare that the statements made and the information provided official herewith is complete, true and correct in every detail

 Signature

 Official Seal of the Company