

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION A

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material Procurement of Methanol
Tender Enquiry No PROC-FA/CB/P&P-4429/2019
Due Date

Evaluation Criteria FULL *consignment wise.*

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	METHANOL,(CH3OH) ANTIFREEZ AGENT/ DEHYDRATION AGENT FOR NATURAL GAS DRUM PACKING SPECIFICATION AS PER ATTACHMENT	Kilo Grams	55300					
2	METHANOL,(CH3OH) ANTIFREEZ AGENT/ DEHYDRATION AGENT FOR NATURAL GAS DRUM PACKING SPECIFICATION AS PER ATTACHMENT	Kilo Grams	23700					
3	METHANOL,(CH3OH) ANTIFREEZ AGENT/ DEHYDRATION AGENT FOR NATURAL GAS DRUM PACKING SPECIFICATION AS PER ATTACHMENT	Kilo Grams	15800					
4	METHANOL,(CH3OH) ANTIFREEZ AGENT/ DEHYDRATION AGENT FOR NATURAL GAS DRUM PACKING SPECIFICATION AS PER ATTACHMENT	Kilo Grams	7900					
5	METHANOL,(CH3OH) ANTIFREEZ AGENT/ DEHYDRATION AGENT FOR NATURAL GAS DRUM PACKING SPECIFICATION AS PER ATTACHMENT	Kilo Grams	15800					

1. Bid Bond: - Pursuant to tender clause # 2.2, 11.4, 13 & 35.3.2, bid(s) must be accompanied by an upfront bid bond in the form of pay order^{Notes} demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan for an amount of US \$2,500/= (United States Dollar Two Thousand Five Hundred Only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids. The bank guarantee must be issued in accordance with the format as per Annexure-C of the tender documents.

2. Terms and Conditions: -Bidders are advice to carefully read all the terms and conditions of the Tender Document available at OGDCL web site in the master tender document.

3- Shipment from ACU Member Countries: In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped.

4. Summary Rejection Criteria: - The summary rejection criteria at clause # 35 of the tender document may also be examined carefully. Any bid not meeting the criteria spelled in the clause # 35 shall be summarily rejected without any right of appeal.

5. Foreign Procurement Payment Terms (also available at OGDCL website (Tenders Tab):

(i) Tender value less than or equal to US \$200,000:

Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material.

(ii) Tender value more than US \$200,000:

Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 80 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 20% Payment will be released after receipt, inspection (in addition of pre-shipment inspection) and acceptance of material.

Methanol

Bidder should invariably mention the exact properties of their quoted product along with detailed chemical specifications. Only to write conforming to or OK will not be sufficient.

1). Technical Specifications

Description	Required Specs.	Exact Value of the Offered Product
Molecular Weight	32.04	
Specific Gravity at 20/20° C	0.792 ~ 0.793	
Vapor Pressure at 20° C (68 °F)	1.856 PSIA	
Boiling Point at 760 mmHg	64.5 °C (148°F)	
Freezing Point	- 97.6 °C (-144° F)	
Water Content	0.05 % (Max)	
Iron Content	0.1 PPM (Max)	
Alcohol content as Methanol	99.85 % (Min)	
Appearance	Clear & Free of suspended matter	
Percent Volatile	100 %	

2. Necessary Data

2.1 Bid Summary Sheet

S. No.	Description	
01	A Name of Bidder	
	B Name of authorized signatory of bidder	
	C Complete address, phone, fax numbers and email of bidder	
02	A Name of Local agent	
	B Name of authorized signatory of local agent	
	C Complete address, phone, fax numbers and email of local agent	
03	A Name of manufacturer	

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	B	Name of authorized signatory of manufacturer	
	C	Complete address, phone, fax numbers and email of bidder	
	D	Website of manufacturer	
	04	Packing	
	05	Country of origin/manufacturing facility	
	06	Port of shipment	
	07	Minimum shelf life of product not less than 3 years	

2.2 Clients / Sales Achievement in Pakistan.

Bidder has to furnish two letter of recommendation/performance comments of the client/user from any reputed petrochemical companies one from Pakistan is mandatory while the Bidder who supplied the same chemical to OGDCL through bidding procedure and subsequently having satisfactory performance is not required to submit letter of recommendation while attach the copy of PO with quantity supplied.

S.No	Name of client with address and phone Nos.	Contract/Purchase order No. with date	Quantity Supplied

2.3 Necessary Attachments with Bid

S.No	Description	Attached / Provided or Not
01	Complete product data memorandum, application notes and specifications as per Claus-1.	
02	MSDS in original printed by manufacturer	
03	Original authority letter issued by the manufacturer to bidder and local agent for quoting their product	
04	Client list in Pakistan as per above format	
05	Valid ISO certificates of manufacturer	
06	Lab analysis report(s) of the quoted product from an internationally reputed / recognized 3 rd party lab in the light of specifications sheet at Claus-1.	

3. Packing

3.1 Chemical (Methanol) will be supplied as Kg/drum in brand new drums and should be of international standard (pelletized packing) clearly marked with:

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- (a) Name of product
- (b) Name of manufacturer
- (c) Dates of manufacturing and expiry
- (d) P.O or contract number
- (e) Lot No. _____ / batch No. _____

4. Delivery Period

Material should be delivered within 90 days after LC opening.

5. Instructions to the Bidder / Terms & Conditions.

The company (OGDCL) invites bids from bidders for the supply of Methanol in accordance with the terms and conditions listed below:

1. Methanol shall be quoted by only genuine manufacturer of the product having minimum 05 years' experience of manufacturing and supplying of Methanol duly supported by valid ISO certificates for manufacturing / production of offered product. Trade houses and stockiest will not be treated as manufacturers.
2. Bidder should be submitted two sets of technical bids (01 original and 01 copy).
3. Material shall be supplied in manufacturer original drum packing; repacking material will not be accepted.
4. Minimum shelf life of the quoted product should not be less than 03 years.
5. All documents listed at (2.3) must be attached with the technical bid.
6. Certificate of analysis will have to be provided at the time of delivery to verify the indented specifications.
7. Bidder shall provide complete details with their technical bid for the shipping, storage, and handling.
8. If bidder did not supplied quoted Methanol to OGDCL previously, they will have to submit two performance / recommendation letters from their clients to whom they supplied at least 100 drums of quoted product during last 10 years at-least one from Pakistan oil and gas sector.
9. Supplied material will be accepted after tested in OGDCL on-site Laboratory and if required 3rd party inspection/Lab analysis will be conducted.
10. Material must have to be lift back by the vendor if does not meet indented specifications of this particular tender inquiry even after its receipts at the OGDCL delivery location and shall have to replace with the material conforming to technical specifications within 90 days, at bidders cost.
11. OGDCL will carry out 3rd party pre-shipment inspection at its own cost from approved firms. The TPI firm will submit report directly to OGDCL and consignment will only be shipped after acceptance/endorsement of TPI report(s) by OGDCL.

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