

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION A

(To be completed, filled in, signed
and stamped by the principal)

ANNEXURE 'A'

Material SODIUM CARBOXY METHYL CELLULOSE- HIGH VISCOSITY (CMC-HV)
Tender Enquiry No PROC-FA/CB/WS/CMC-HV-4783/2020
Due Date
Evaluation Criteria FULL PKG.

SCHEDULE OF REQUIREMENT

Er No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	SODIUM CARBOXY METHYL CELLULOSE-HIGH VISCOSITY, CMC (HV)	Metric Ton	300					

Note:

- Bid Bond Amount:** Bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan for an amount of US \$8,500/= (United States Dollar Eight Thousand Five Hundred Only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids.
- Delivery period:** Delivery period of the quoted product should not be more than ~~180~~ 180 days from the date of establishment of Letter of Credit (LC).


28/07/2020

TECHNICAL SPECIFICATIONS SHEET OF
CARBOXY METHYL CELLULOSE – HIGH VISCOSITY
CMC- (HV)

CMC (HV) is the technical grade, high viscosity, sodium carboxyl methyl cellulose (Na-CMC) used in the drilling fluids ranging from fresh water to salt water (Containing up to 50,000 PPM Salt). CMC-(HV) also aids in rheological control, filtration control, formation of the filter cake, lubrication of bit, suspension of cuttings and weighting materials. It is stable up to 300 °F (149 °C).

Each bidder should fill-in the table given below with the properties of their quoted product. Only to write “conforming to” or OK will not be sufficient.

A) **TECHNICAL SPECIFICATIONS**

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
01.	Appearance	Hygroscopic free flowing powder	
02.	Moisture content	8% Maximum	
03.	Degree of Substitution	0.75 Minimum	
04.	pH of 1% Solution in distilled water (25 °C)	7 - 10	
05.	Sieve Limit (%) Retention on 16 mesh	1 Maximum	
06.	Bulk Density (g/l)	550 Minimum	

B):- **PERFORMANCE TESTING**
(AS PER API SECTION 10)

SR. NO.	PERFORMANCE TEST	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
1.	Viscometer Dial Reading at 600 rpm	In de-ionized Water	30 Minimum.
	API Spec. 13 A - 10	40 g/L Salt water	30 Minimum.
		In Saturated Salt water	30 Minimum.
2.	Fluid Loss	10 cm ³ , Maximum	

Note: Detailed procedure for performance testing are enclosed at Annexure- A-1

Vetted plz
U. Jais
M. FARASAT SHARIF
Mud Engineer
Ext: 2917

C) NECESSARY DATA:

S. No.	Description	
01.	A	Name of Bidder
	B	Name of authorized signatory of bidder
	C	Complete address, telephone, e-mail and fax numbers of bidder
02.	A	Name of Local agent
	B	Name of authorized signatory of local agent
	C	Complete address, telephone, e-mail and fax numbers of local agent
03.	A	Name of Manufacturer
	B	Name of authorized signatory of manufacturer
	C	Complete address, telephone, e-mail and fax numbers of manufacturer
	D	Website of manufacturer
04.	Brand Name of Product	
05.	Country of origin	
06.	Port of shipment	
07.	Minimum shelf life of product	

D) SALES ACHIEVEMENTS:

Sales achievement (E & P companies only) other than OGDCL whom supplied the quoted product in bulk quantity (not less than 50 M.Ton) during the last Five(05) years commencing from year 2015 as a proof of Five (05) years' experience by the manufacturer.

SR. NO.	NAMES OF CLIENTS WITH ADDRESS AND TELEPHONE NOS. & E-MAIL ADDRESS	CONTRACT / PURCHASE ORDER NOS. WITH DATE	QUANTITY SUPPLIED (M.TON)

Verified plz

U. Farasat
 12/08/2020
M. FARASAT SHARIF
 Mud Engineer
 Ext: 2917

E) NECESSARY ATTACHMENTS FOR TECHNICAL BID:

SR. NO.	DESCRIPTION	ATTACHED/ PROVIDED OR NOT.	
01.	Product Data Memorandums of quoted product / mud chemical in original printed by manufacturer.	Attached/ attached	Not
02.	Material Safety Data Sheets of quoted product / mud chemical in original printed by manufacturer.	Attached/ attached	Not
03.	Valid ISO-9001-2008 certificate for manufacturing / Production of the quoted product / mud chemical.	Attached/ attached	Not
04.	Original authority letter issued by the manufacturer to bidder for quoting their product.	Attached/ attached	Not
05.	1 Kg sample of quoted chemical.	Provided/ provided	Not

PACKAGING:

The chemical should be packed as **25kgs** net per bag in export quality new multi-wall paper bags having thick, high density inner polythene liner for rendering the material completely moisture proof. The material should be palletized as **500-1000 KG**, wrapped with thick polyethylene sheet and tightly strapped. The packaging of the required mud chemical should be of international standards and capable to safe transportation during ocean / road journey from port of shipment to well site and to withstand harsh weather conditions at the storage points and at the well sites / locations.

MARKING:

Each bag should have clearly legible marking, as given below;

- (a) Name of the product.
- (b) Name of the Manufacturer.
- (c) Date/month/ year of manufacture.
- (d) Minimum shelf life
- (e) Supply order number against which supplies are made.
- (f) Lot No. _____ / Batch No. _____.

Vetted per
M. Farasat Sharif
M. FARASAT SHARIF
 Mud Engineer
 Ext: 2917

INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. Bids evaluation criteria is technically responsive and financially the lowest.
2. The manufacturer of the quoted product must have minimum **05** years' experience of manufacturing & supplying of indented chemical to E & P companies specifically, duly supported by valid authentic **ISO 9001-2008** certificate as a proof for manufacturing/ production of the quoted product / Mud chemical consecutively from last 05 years. Bidder must provide inquiry guidance to confirm authenticity of ISO certificate. In case of

any ambiguity, the certificate will be verified from issuing authority. The certificate duly submitted along with bid will be considered final. No additional certificate will be entertained at any stage of the case.

3. **Minimum shelf life** of the quoted product before each consignment delivery **should not be less than 03 years**.
4. Technical Specifications Sheet of the quoted product duly filled-in must be enclosed in the technical bid.
5. **Delivery period** of the quoted product should not be more than **180 Days after opening of letter of credit (LC)**. However, the supplier must commence consignment wise delivery within 90 days as per following schedule, failing which action will be taken as per rules

Description	1 st Consignment	2 nd Consignment
CMC-HV	150 M.Ton within 90 days after opening of Letter of Credit (LC)	150 M.Ton in next 90 days with valid expiry date of 03 years.

6. All submitted bids will be evaluated strictly as per TOR of tender inquiry as well as on the basis of previous performance (supply record as per shipment) of bidder, manufacturer and local agent, failing which will lead to disqualification of Bid thereof.
7. An authority letter in original issued by the manufacturer for allowing the bidder to quote their product for this particular tender enquiry, duly signed/stamped, must be attached with the technical bid in case the bidder is not manufacturer, which will be verified from manufacturer.
8. All the bidders may provide/ submit the **1 Kg sample** of the quoted product (conforming to OGDCL requirement as per Section (A & B) within **10** days of technical bid opening, if could not provide with the technical bid. The valid receipt/tracking details supplied through national / international courier services has to be accompanied with the sample.
9. The quoted product or item from country of origin "**INDIA**" is not acceptable as per SRO-927(I)/2019 dated 09-08-2019.
10. Prior to shipment of the material, if desired by OGDCL, the supplier of the product will be responsible for carrying out the inspection & Lab analysis of the material from the OGDCL approved inspecting agency/Lab for confirmation of material as per tender specifications. The inspector will be hired by OGDCL .After physical inspection, one representative sample of the chemical will be dispatched by the inspectors directly to OGDCL. Later on its Lab Evaluation report will be submitted directly to OGDCL. After examination/scrutiny, OGDCL will inform about acceptance/rejection of material/report.
11. Shipment is required to be made in containers for minimizing damages to the costly Chemical.
12. The final acceptance of the requisite consignment will be made after physical inspection of shipment & Lab analysis of representative sample for conforming to technical specs of tender documents. The lab analysis will be undertaken at OGDCL own or any other reputable lab of OGDCL choice and acceptance of the results will be binding on the supplier.
13. Material must have to be lifted back by the vendor if not found as per technical specification of this particular tender enquiry even after its delivery at the base stores and have to replace with the material conforming to technical specifications with no cost to OGDCL.
14. If any of the information provided by the bidders proves wrong or any counterfeited/unlawful document is submitted to mislead department, OGDCL reserves the right to disqualify such bids without further assigning any reason. Such bidders will not be eligible to bid for any future procurement.

Accepted p22

U. Janki
by/24/20
FARASAT SHARIF
 Mud Engineer
 Ext: 2917