



**OIL AND GAS DEVELOPMENT COMPANY LIMITED**  
**SINJHORO GAS CONDENSATE FIELD**  
**Phone 0235-808201; Fax 0235-808293 & 0235-566283**

No. TE/SGF/2018/S.W/001

Dated: 25 JUNE, 2018

In order to provide free medical cover in emergencies to the locals of the vicinity and run the activities of Mobile dispensary, equipment required in the BLS (basic lifesaving) ambulance are as follows,

<b>S.No</b>	<b>Items Description</b>	<b>Quantity</b>
01	A seat with safety belt adjacent to stretcher	01
02	Stretcher (Auto loading / Foldable)	01
03	Oxygen cylinder with accessories	01
04	Portable Oxygen cylinder	01
05	Pulse Oximeter	01
06	Suction apparatus with regulator	01
07	Resuscitation apparatus	01
08	Sphygmomanometer (B.P apparatus)	01
09	Nebulizer	01
10	Hook for hanging I/V fluids	02
11	First aid box (equipped with thermometer, splints stethoscope, BP apparatus, Glucometer, torch etc)	01
12	Fire extinguisher	01
13	Flask with disposable cup with holder	01
14	Waste basket	01
15	Cooling / Heating System	Standard
16	Emergency Siren with Emergency light	Standard

Dr.Riaz ul Karim Narejo  
M.O, I/C CSR SGF



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**SCHEDULE OF REQUIREMENT**

**TENDER ENQUIRY # No. TE/SGF/2018/S.W/001**

**“Hiring of well Equipped BSL Ambulance at Social welfare (CSR) Public Dispensary, Sinjhorro Gas Condensate Field”**

<b><u>Sr. No.</u></b>	<b><u>Description</u></b>	<b><u>Reference No.</u></b>	<b><u>Rate</u></b>	<b><u>Total Rate (inclusive of all Taxes)</u></b>	<b><u>Deviation</u></b>
1	As per scope of work given in tender documents				

**TERMS OF REFERENCE (TOR) FOR HIRING OF AMBULANCE AT  
SINHORO GAS CONDENSATE FIELD**

**GENERAL:**

1. The Owner, Oil & Gas Development Company Limited (OGDCL) is interested in inviting bids for Hiring of a BLS (Basic Lifesaving) Ambulance at Social Welfare CSR Public Dispensary at OGDCL Sinjhoru Gas Condensate Field, Sanghar, in order to provide free medical cover in emergencies to the locals of the vicinity and run the activities of Mobile dispensary at the various well sites of this field. The ambulance besides weekly visits as Mobile dispensary at well site as per schedule will also remain stand by 24/7 at field to meet any emergency. The services vender will provide the driver accordingly.
2. The Quantities contained in the scope of work for each activity are estimated and liable to change (increase, decrease or omitted) when the work is actually executed. The Owner does not expressly or by implication guarantee that actual quantities of work to be performed will correspond to the scope of work submitted with this tender document. The payment to be made to the Contractor shall be based on monthly basis as vehicle rent
3. Unit rates quoted by bidder shall be firm. No extra payments on account of escalation in prices due to any reason shall be admissible.
4. The Owner will provide only fuel for the job & all other tools, surgical supplies refilling of oxygen cylinders and vehicle maintenance will be borne by the contractor.
5. The items mentioned in the scope of work consist of labor, vehicle & tools/ accessories repair & maintenance. The vehicle shall be ready, in all respects in accordance with the requirements and Owner's instructions at site.
6. Quotation is required in PKR
7. Working hours, the vehicle as per nature of the Job will remain ready 24 hours a day 07 days of the weak to meet any emergency.
8. Payment will be made through cross cheque on monthly basis



9. Skilled driver should be well experienced with having valid driving license.
10. Management of the Sinjhoru Gas Field reserves the right to curtail the job list or terminate the services at any time without any reason.
11. HSEQ Rules & Regulations will be strictly observed.

**OGDCL'S RESPONSIBILITIES:**

- 1- Only Fuel for the vehicle will be provided as per log book / k.m covered.
- 2- Although the plant has a safe history, however adequate security umbrella as provided to the Company's employees will be extended for Contractor's manpower inside Sinjhoru Gas Field.

**CONTRACTOR'S RESPONSIBILITIES:**

- 1- The technical manpower must be qualified/skilled and have at least three years' driving experience & can handle the tools inserted in the vehicle.
- 2- Locals should be given preference while hiring the vehicle.
- 3- Contractor should prepare/submit daily progress report and percentage Gantt chart (planned vs actual) at end of each day and night shift.
- 4- Contractor shall provide list of hired manpower along with their CNIC to I/C security before start of ATA for security clearance
- 5- Contractor shall be responsible for safety of their crew.
- 6- Contractor shall provide the messing for their crew. No Ta/Da will be given by OGDCL.
- 7- In case of any accident, OGDCL will provide only general first aid whereas any other medical treatment would be the responsibility of contractor.
- 8- Contractor will submit Company HSE Policy manual for implementation of safe execution of each activity with zero-injury target. In case of any accident, OGDCL will not be liable for any claim like insurance etc.
- 9- Contractor shall provide adequate meals and laundry services to their employees.

- 10- Contractor shall ensure the police verification of all manpower direct and indirect and must have bio-data file of each. (Security concern)
- 11- Contractor manpower must have CNIC and Contractor identity card.
- 12- Contractor shall ensure that, their manpower has no any kind of ammunition and narcotics. (Security concern)
- 13- Mobiles and photo camera are prohibited in the plant premises.
- 14- All tools and certified equipment's shall be contractor's responsibility.
- 15- Contractor shall provide all necessary PPE's for their staff.
- 16- Contractors shall provide all necessary tools, and machines to hired manpower.
- 17- Contractor shall provide quotation in sealed envelope on their original company letter mentioning NTN and sales tax Number.
- 18- Contractor shall provide invoices, sales tax invoices (original) Annexure "C" and other related required documents on company letterhead with signature and stamp.
- 19- OGDCL shall make payment after completion of work through X-Cheque after deduction of Govt. taxes and as per company policy.
- 20- OGDCL reserves the right to impose penalty on contractor in case of delay of work.
- 21- OGDCL reserves the right to offset any losses incurred as a result of the contractor's action against any unpaid payments
- 22- OGDCL reserves the right to terminate services without any liability.
- 23- Contractor shall provide food at site for their manpower during lunch and dinner breaks
- 24- OGDCL shall not be liable in any manner in event of force majeure.
- 25- **OGDCL reserve the right to cancel any or all the bids without assigning any reason.**