

**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT, ISLAMABAD**  
**FOREIGN SECTION B**

(To be completed, filled in, signed and stamped by the principal)

**ANNEXURE 'A'**

Material                   PROCUREMENT OF MANUAL TONGS  
Tender Enquiry No       PROC-FB/CB/DRLG/D-5353/22  
Due Date  
Evaluation Criteria       FULL

**SCHEDULE OF REQUIREMENT**

Sr.No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	MANUAL TONG, TYPE 'B' (BJ) / HT55 OR EQUIVALENT WITH LONG LEVER COMPLETE SET (LESS LUG JAWS) FOR 3-1/2" - 13-3/8" OD As per description attached	Sets	6					
2	LUG JAW ASSY "B.J" (3-1/2"-5") TYPE: HT-55, C/W CERT IASY MANUAL TONGS "B.J" As per description attached	Sets	6					
3	LUG JAW ASSY "B.J" (5"-6-3/4"), HT-55, TONG MACHINED IASY MANUAL TONGS "B.J" As per description attached	Sets	6					
4	LUG JAW ASSY "B.J" (6 5/8"-9"), HT-55, C/W CERT IASY MANUAL TONGS "B.J" As per description attached	Sets	6					
5	LUG JAW ASSY "B.J" (9" -10 3/4"), HT-55, C/W CERT IASY MANUAL TONGS "B.J" As per description attached	Sets	3					
6	TONG LINE PIN, HT-55 IASY MANUAL TONGS "B.J"	Number	1					
7	KIT; REWORK; HT-55 LEVER REWORK; HANDLING TOOLS IASY MANUAL TONGS "B.J"	Number	1					
8	BALANCING SCREW, BJ ASY MANUAL TONGS "B.J"	Number	1					
9	CAP SCREW, HEX HEAD 3/4 - 10 X 12 ASY MANUAL TONGS "B.J"	Number	1					
10	BJ HANGER SUSPENSION RING ASY MANUAL TONGS "B.J"	Number	1					
11	HANGER ADJUSTMENT SCREW ASY MANUAL TONGS "B.J"	Number	1					
12	HEX JAM NUT, 7/8 ASY MANUAL TONGS "B.J"	Number	4					
13	STOP, PROPRIETARY; ADJUSTABLE; HANDLING TOOLS; HT55 ASY MANUAL TONGS "B.J"	Number	1					
14	ADJUSTABLE STOP SPRING ASY MANUAL TONGS "B.J"	Number	1					
15	BJ LINK BLOCK NUT ASY MANUAL TONGS "B.J"	Number	1					
16	PIN, COTTER ASY MANUAL TONGS "B.J"	Number	1					
17	BJ BOOSTER PLUNGER, HT-55 ASY MANUAL TONGS "B.J"	Number	1					
18	BJ BOOSTER PLUNGER, SRING ASY MANUAL TONGS "B.J"	Number	6					
19	HEX SOCKET PIPE PLUG ASY MANUAL TONGS "B.J"	Number	1					
20	BJ HINGE PIN NUT ASY MANUAL TONGS "B.J"	Number	24					
21	DOOR CATCH/LATCH SRING AA-GG-MGG & HT35/HT55 TONG ASY MANUAL TONGS "B.J"	Number	2					
22	HINGE PIN BLOCK HT-55 ASY MANUAL TONGS "B.J"	Number	6					
23	HINGE PIN, THREADED, HT-55 ASY MANUAL TONGS "B.J"	Number	5					
24	SCREW CAP HEX HEAD (UNC-2A) ASY MANUAL TONGS "B.J"	Number	1					
25	HOSE, HT TONG HANDLE GRIP ASY MANUAL TONGS "B.J"	Number	1					
26	NUT, HEX SELF LOCKING, 5/8-11 ZINC ASY MANUAL TONGS "B.J"	Number	1					
27	HT TONG SAFETY CAP ASY MANUAL TONGS "B.J"	Number	2					



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**Tender Enquiry No**        PROC-FB/CB/DRLG/D-5353/22  
**Due Date**  
**Evaluation Criteria**        FULL

- Note:**
- i. BID BOND OF US \$ 5000/- EQUIVALENT PAK RUPEES MUST BE SUBMITTED WITH THE TECHNICAL BID WITH VALIDITY OF 210 DAYS BEYOND OPENING DATE.
  - ii. BID VALIDITY IS 180 DAYS BEYOND OPENING DATE.
  - iii. BIDDING PROCEDURE IS "SINGLE STAGE TWO ENVELOPE" MASTER SET OF TENDER DOCUMENT IS AVAILABLE ON OGDCL'S WEBSITE.
  - iv. EVALUATION CRITERIA IS FULL CONSIGNMENT WISE.
  - v. DELIVERY PERIOD IS 6 MONTHS C&F BY SEA KARACHI AFTER ESTABLISHMENT OF LC.

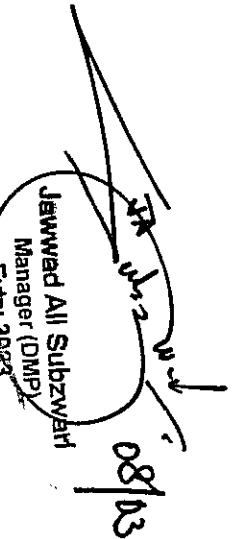
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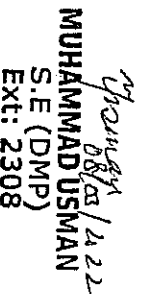
*Usman*  
*25/04/22*  
**MUHAMMAD USMAN**  
**S.E (DMP)**  
**Ext: 2308**

Sr #	DETAILED DESCRIPTION	Qty
1	MANUAL TONG, TYPE 'B' (B1) / HT55 OR EQUIVALENT WITH LONG LEVER COMPLETE SET (LESS LUG JAWS) FOR 3-1/2" - 13-3/8" OD	06 SETS (02 PER SET)
2	LUG JAW ASSEMBLY (3-1/2" - 5") HT55	06 SETS (02 PER SET)
3	LUG JAW ASSEMBLY (5" - 6-3/4") HT55	06 SETS (02 PER SET)
4	LUG JAW ASSEMBLY (6-5/8" - 9") HT55	06 SETS (02 PER SET)
5	LUG JAW ASSEMBLY (9" - 10-3/4") HT55	03 SETS (02 PER SET)
7	SPARES REQUIRED FOR MANUAL TONG TYPE "B" / HT55 LONG LEVER	
A.	LEVER ASSY (LONG)	
1.	TONG LINE PIN with RETAINER	1
2.	KIT, REWORK, HT-55 LEVER REWORK	1
B.	HANGER ASSY	
3.	BALANCING SCREW	1
4.	HEX HEAD CAP SCREW 3/4-10 X 12	1
5.	HANGER SUSPENSION RING	1
6.	HANGER ADJUSTMENT SCREW	1
7.	HANGER HEX JAW NUT 7/8	4
C.	LONG JAW ASSY	
8.	ADJUSTABLE STOP	1
9.	ADJUSTABLE STOP SPRING	1
10.	LINK BLOCK NUT, ADJUSTABLE STOP BOLT NUT	1
11.	COTTER PIN, 12" X 1.75"	1
12.	BOOSTER PLUNGER	1
13.	BOOSTER PLUNGER SPRING	6
14.	HEX SOCKET PIPE PLUG 1	1
15.	HINGE PIN NUT	24
D.	LATCH ASSY	
16.	DOOR CATCH/LATCH SPRING	2
17.	HINGE PIN BLOCK	6
18.	HINGE PIN THREADED	5
E.	GRIP POINT SPARES	
19.	SCREW CAP HEX HEAD (UNC-2A), HANDLE BOLT	1
20.	HOSE, HT TONG HANDLE GRIP	1
21.	NUT, HEX-SELF LOCKING, 5/8-11 ZINC	1
22.	HT TONG SAFETY CAP	2

## TERMS & CONDITIONS (MANUAL TONGS)

1. The manufacturer of Manual Tongs must have an approval of API specs 7K for the last consecutive fifteen (15) years as Manual Tongs manufacturer. In this regard latest API 7K certificate to be submitted with the technical offer.
2. The Manual Tongs must be brand new & un-used. Confirmation to this effect is required in the technical offer.
3. The successful bidder will be required to furnish mill inspection certificate for quoted Manual Tongs with shipping documents. Confirmation to this effect must be provided in the technical offer.
4. Authority letters in original from the manufacturer(s) to bidder and from bidder to local agent for offered Manual Tongs with tender enquiry number must be furnished with the technical offer. The authority letter must be on company letter head, showing the name and contact details (E-mail & fax number) of the signing authority.
5. Original Brochure (both hard and soft copy) of the manufacturer(s) containing technical literature/specs sheets specifying physical/performance properties of quoted Manual Tongs must be submitted with the technical offer.
6. Authority letter in original from the manufacturer(s) covering Warranty/Guarantee for offered Manual Tongs for a period of 18 Months from date of shipment with tender enquiry number must be furnished with the technical offer.
7. If manufacturer has not already supplied Manual Tongs to OGDCL then Bidder/Manufacturer must submit with technical bid, unpriced copies of 10 different purchase orders (for different clients) for quoted Manual Tongs being supplied to the internationally reputed drilling contractors in other than manufacturer's own country.
8. If manufacturer has not already supplied Manual Tongs to OGDCL then certificates of satisfactory performance of quoted Manual Tongs issued by authorized official(s) of at least 5 (Five) different internationally reputed drilling contractors other than manufacturer's own country in favour of manufacturer to be submitted with the technical offer. However, above certificate(s) issued by joint ventures and supply/trading house(s) will not be accepted. If manufacturer has already supplied Manual Tongs to OGDCL then its performance will be evaluated on in house report.
9. The manufacturer must have manufactured and supplied Manual Tongs from last 15 years each year to the internationally reputed drilling contractors. In this regard bidder/manufacturer should provide last 10 (ten) years comprehensive supply record of offered and similar Manual Tongs other than manufacturer's own country with the technical offer.
10. Evaluation criteria will be Full consignment wise.
11. Delivery required: - Within 06 months after establishment of letter of credit C&F Karachi by sea.

  
Jawwad All Subzwari  
Manager (DMP)  
Ext: 3983

  
MUHAMMAD USMAN  
S.E (DMP)  
Ext: 2308

12. Third party inspection by internationally reputed inspection company is required as per oil industry practice. TPI will be arranged by OGDCL. Bidder will assist and make necessary arrangement for TPI. Bidder to confirm that the Third Party Inspection (TPI) report verified by OGDCL will be provided with the shipping documents for LC encashment.

**Scope of work for TPI will be as follows but will not be limited to these:**

- a) Verification of All Raw material certificates including Forgings etc for confirmation of country of origin of Raw Materials.
- b) Verification of full body ultrasonic inspection where applicable.
- c) Visual inspection for any defects.
- d) Verification of mill test certificates.
- e) Verification that all equipment is brand new and unused.
- f) Verification that all the materials (quantity & specifications) & documents are in accordance with Purchase order.
- g) Verification that all Manual Tongs & accessories are manufactured as per API specs 7K.

*Mouazzam*  
08/03/22  
**MUHAMMAD USMAN**  
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*M. Awwad Ali*  
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