



OIL & GAS DEVELOPMENT COMPANY LIMITED
KPD-TAY PLANT

Phone#022-2789200 & Fax#022-2761410



Annexure-A

Schedule of Requirement

Tender Enquiry No. TE/MECH/WT/KPD-0002/LO/2023

“Web Tender for Supply of Lube Oil Shell Mysella S5N40 for KPD-TAY Plant”

Sr #	Description	QTY	UOM	Unit Price	Total	Remarks
1	<u>Lube Oil Shell Mysella S5N40</u> <u>OR Equivalent.</u>	4180	Liter			

TERMS AND CONDITIONS (TECHNICAL):-

1. The contractor shall be responsible for safe delivery of Lube Oil to the KPD-TAY Plant, Tandojam, Hyderabad, Sindh. Hence price shall be quoted on FOR KPD-TAY Plant basis.
2. Valid and Verifiable Manufacturer Certificate and MSDS is to be provided along with the delivery.
3. Remaining shelf life of the Lube oil must be more than three years.
4. Delivery of Lube Oil is to be completed within Two Weeks from the date of receipt of firm purchase order.
5. The master set of tender documents (Local) available on OGDCL website (www.ogdcl.com) is the integral part of this tender.
6. In case of equivalent lube oil, 100 % replacement with same efficiency / technical specifications is required and bidder shall submit the relevant technical literature to prove the same.
7. Bidders quoting equivalent lube oil must provide a Certificate from at least three companies from Pakistan, stating that equivalent lube oil is used in Waukesha Gas Engines by them and performance of said oil is found satisfactory. The certificate should also mention the specific model number of the Waukesha Gas Engine in use & lube oil replacement interval / equivalent running hours. Copies of purchase orders (unpriced) must also be provided. The certificate(s)/sales record is mandatory and due to non-submission thereof, the bid will be rejected.
8. Bidders quoting equivalent lube oil must also provide detailed datasheet/technical specifications along with technical bid.
9. Payment will be made after delivery at KPD-TAY Plant & successful inspection.

GENERAL TERMS AND CONDITIONS:

- A. BIDS MUST BE SUBMITTED UNDER SINGLE STAGE SINGLE ENVELOPE BIDDING SYSTEM I.E. TECHNICAL & FINANCIAL BID IN SAME ENVELOPE ON DUE DATE.
- B. AFTER TENDER OPENING "TECHNICAL BIDS" WILL BE REVIEWED. THE BIDS WILL BE BROUGHT TECHNICALLY AT PAR BY SEEKING CLARIFICATIONS. THE BIDDERS WILL NOT BE ASKED FOR ANY PRICE CHANGE IN THEIR FINANCIAL BIDS DUE TO CERTAIN CLARIFICATIONS AND SUBSEQUENT CHANGE IN THEIR TECHNICAL PROPOSALS. THE BIDDERS WILL NOT BE ALLOWED TO SUBMIT SUPPLEMENTARY PRICE PROPOSALS IN A SEPARATE SEALED ENVELOPE TO MAKE IT A PART OF THE ALREADY SUBMITTED OPENED FINANCIAL BIDS AND TO ADJUST THEIR QUOTED PRICE SUBSEQUENTLY AFFECTED DUE TO CHANGE IN TECHNICAL PROPOSALS.
- C. OGDCL RESERVES THE RIGHT TO REJECT ANY OR ALL THE BIDS WITHOUT ASSIGNING ANY REASON.
- D. PRICES MUST BE QUOTED IN PKR INCLUSIVE OF ALL TAXES AND DUTIES, INDICATING UNIT PRICE AND TOTAL BID PRICES. GST MUST BE QUOTED SEPARATELY ALONG WITH COPY OF GST CERTIFICATE.
- E. QUOTED PRICES SHALL BE VALID FOR 90 DAYS FROM THE OPENING DATE OF THE TECHNICAL BID.
- F. BIDDERS TO SUBMIT THEIR COMPANY PROFILES, EXPERIENCE OF SIMILAR SUPPLIES IN PAKISTAN ALONG WITH TECHNICAL BIDS.

MANDATORY CHECKLIST

Please confirm the compliance of the following mandatory information along with the bid(s) failing which bid(s) will not be accepted.

Documents	To be attached with the Technical / Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Signed and Stamped Annexure-A(Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-L on Company's Letter Head	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letter Head	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>