

**OIL AND GAS DEVELOPMENT COMPANY LIMITED
MELA OIL FIELD**



SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/MOF/M/02/22

Procurement of Lube oil for Rotary Equipment at Mela Plant

S#	Description	Reference #	Rate	Total rate (inclusive of all Taxes)	Deviation
1	As per attached list				

LUBE OIL REQUIRED FOR VARIOUS ROTARY EQUIPMENT INSTALLED AT MELA PLANT			
Sr No	Description	Part#/Specification	Quantity
1	LUBE OIL	Shell Mysella S5 N 40 (XL40) Or Equivalent	21X209=4,389 LTR

TERMS AND CONDITIONS:

1. Delivery period will be 02 weeks from the date of issuance of purchase order
2. Bid validity: 30 days
3. Delivery of material at Mela plant is in supplier's scope.
4. Evaluation of the bid shall be carried out on the basis of unit rate (per litre).
5. Oil to be supplied in sealed OEM packaging. If the required quantity of the oil cannot be supplied due to size of standard OEM packaging, then the supplier may supply the oil in the near equivalent size.
6. OGDCL may increase or decrease the quantity of the oil at the time of placement of Purchase Order.
7. Service bulletin issued by the company for any updated part number/specifications to be provided with the bid.
8. Any required technical clarification/details regarding oil mentioned above must be cleared before submission of bid. No change in substance of bid will be entertained after bid submission date.
9. Material will be accepted after final inspection at site, and payment will be made as per OGDCL's standard payment procedure.
10. The firm should have valid NTN and GST numbers, and have active status on FBR website.
11. The Firm should have active Professional tax certificate of concerned Excise office where operating business.
12. FBR Annex-C in submitted status to be provided along with Invoice or at time of payment.
13. The quoted brand of the lube oil must have recommendation from major OEMs of engines like Cat, Waukesha etc.
14. The quoted oil should be similar to the required brand of oil in all physical properties and should be confirmed as a suitable for gas engines. Supplier to provide technical literature of the offered brand of oil with its bid. (the literature of the required brand of oil is uploaded with the tender for reference).
15. The bidder should confirm previous supply and use of quoted lube oil for gas compressors in Pakistan. (with documentary evidence).