



**OIL AND GAS DEVELOPMENT COMPANY LIMITED  
NASHPA OIL FIELD & GAS PROCESSING PLANT**

**SCHEDULE OF REQUIREMENT**

**TENDER ENQUIRY # TE-NOF-M-25-2024**

**Refurbishment of Valves for FEC dust filter skid at Nashpa Plant**

<b>S#</b>	<b>Description</b>	<b>Reference #</b>	<b>Rate</b>	<b>Total rate (inclusive of all Taxes)</b>	<b>Deviation</b>
1	As per attached list				

**SCOPE OF WORK:**

Following Valves (type, size & quantity mentioned) needed to be refurbished.

S #	Size & Class	Type	Quantity
1.	12"x 600 RF	Ball Valve	04
2.	2"x 600 RF	Ball Valve	04

Repair work includes but is not limited to the following:

- A. **Inspection:** Condition of the valve is to be evaluated with OGDCL’s site officials to determine the extent of refurbishment needed. Identification of damages, wear & tear or parts need replacement is to be carried out.
- B. **Disassembly:** Taking apart the valves carefully, noting the arrangement of components for reassembly later. This may involve removing bolts, nuts, gaskets and seals.
- C. **Cleaning:** Thorough cleaning of all components to remove dirt, debris and old lubricants. Use of appropriate cleaning agents and techniques is to be ensured to avoid damaging the surfaces.
- D. **Repair or Replacement:** Repair or replacement of damaged or worn parts as required, polishing & chroming is inclusive. This may involve lapping, welding, machining, grinding or fabricating new components
- E. **Reassembling:** Assembling the valves with new seals, gaskets and fasteners as required. Follow the standards/ manufacturer’s guide lines for proper assembling and torque specifications. Greasing and lubrication of moving/ mating components.
- F. **Testing:** Pressure/ Hydro testing/ leakage test of the refurbished valves
- G. **Finishing:** Application of Surface coating
- H. **Documentation:** Repair work on each valve and acceptance of the valve by OGDCL is to be documented.

**Note:** In case of valve shifting to contractor’s workshop, all types of transportation will be contractor’s responsibility.

**TERMS AND CONDITIONS:**

1. The bidding type is single stage, one envelope: The bidders are required to provide technical and financial offers in single sealed envelop
2. Bidders to quote unit rate for servicing of consumables & parts for each size & type of valve. Financial evaluation shall be done on complete cost of scope of work, however.

3. These valves will be refurbished at Nashpa Oil Field. Mobilization/ De-mobilization Charges will be Contractor's responsibility.
4. Bidders are required to quote unit rates for refurbishment of each valve as mentioned in line items, however scope mentioned should be treated as closest match and may differ as per site requirement. Contractor is bound to entertain increased/ decreased scope.
5. Contractor will carry out pressure test, Valve found faulty will be repaired. Unit cost payable will be considered after complete refurbishment.
6. Arrangement of repair Kits (Rings, packing and Teflon seats) for valves is in the scope of the bidder and must be included in the unit rate for each valve type & size. Also the personal protective equipment and consumables (cotton rags, WD-40, greases / lubricants, welding electrodes etc.) is to be arranged by the bidder for executing the scope of work.
7. The bidder is required to arrange any equipment / machine (welding, lapping, lathe etc.) or the services required for the repair work on its own.
8. OGDCL will have the right to decrease the number of valves to be refurbished. In such a case payment shall be made against actual number of valves refurbished.
9. Lifting facility for valves shall be provided by OGDCL.
10. Boarding/ lodging facility to the crew shall be provided by OGDCL, however contractor shall pay for messing as actual on per day basis.
11. A previous experience of 03 years minimum in providing similar services to established clients is a mandatory requirement and the bidder is required to submit documentary evidence in this regard.
12. Each refurbished valve shall be inspected separately by OGDCL representative and OGDCL reserves the right to either accept or reject performed job and the contractor shall be bound to perform re-work up to OGDCL's satisfaction without any extra charge.
13. Inspection HOLD points shall be communicated to the winner on site and the Contractor is bound to proceed beyond this inspection point only after acquiring necessary approval from OGDCL representative after inspection.
14. Inspection and Job Completion Performa for each valve shall be signed separately by both OGDCL's as well as Contractor's representative.
15. A tentative servicing time required for each line item has to be mentioned in bid.
16. Any required technical clarification/ detail regarding scope of work must be cleared before submission of bid. No change in submitted bid will be entertained after bid submission date.
17. Payment will be made through Cross cheque after provision of Tax Submission Certificate (Annexure-C).
18. The firm must have valid NTN and GST number and have active status on FBR website.
19. The Firm must have active Professional tax certificate of concerned Excise office where operating business, all these documents will be submitted as part of Bid.