



# OIL & GAS DEVELOPMENT COMPANY LIMITED

## Request for Quotation (LOCAL)

OGDCL House,  
Jinnah Avenue,  
Islamabad Pakistan

Header Note: RUBBER ELEMENT REICH-ARCUSAFLEX  
Tender Enquiry No: PROC-LD/PT/P&P-6300000143 /2022  
Evaluation Criteria: Full Consignment Basis  
Bidding Procedure: Single Stage Two Envelope  
Vendor: OGDCL CB MODE LOCAL

Bid Bond Value: Rs.96,000/=  
Purchase Req: 30000357  
Attachment (If Any): yes

SR#	Material No	Material Description	Unit	Quantity	Make Brand	Unit Price (PKR) Inclusive of All Taxes Except GST/PST	Unit Price (PKR) Inclusive of GST/PST	Total Price (PKR) Inclusive of GST/PST	Delivery Period (Days/Months)	Deviation from Tender Spec. if Any	Plant	
											Plant Code	Plant Name
1.	31-02684	RUBBER ELEMENT REICH-ARCUSAFLEX, RUBBER ELEMENT - Type: AC H 8NN P # 12010900410003	NO	6							0238	QADIRPUR FIELD

Bid Validity Period: 120 days from technical bid opening  
Delivery Period: 120 days after issuance of LPO  
Payment Terms: After Delivery & Inspection

PROCUREMENT OF RUBBER ELEMENT COUPLING FOR REFRIGERATION UNITS K-9101 A/B/C/D INSTALLED AT  
QADIRPUR PLANT

Terms of References – QP-15263

OGDCL Intends to procure Rubber coupling as per following details for Waukesha Engines installed at Refrigeration Unit of Qadirpur Plant.

Part Description:

ELEMENT RUBBER,

Part # 12010900410003, Type: AC H 8 NN

Make: M/S REICH - ARCUSAFLEX Rubber Element

Bidder's to comply as follows:

1. Parts must be in original OEM Packing and must be new & free from any defect with complete drawings (if any) and must have standard OEM warranty/guarantee.
2. In case of superseded parts, then supporting documentation from OEM must be provided along the technical bid.
3. Only genuine REICH spares are required. In case of equivalent parts quoted, certificate from REICH (OEM) must be provided in original with the technical bid, clearly mentioning that the quoted spares are same in form, fit, function etc. as of the original requirement against the Tender Enquiry.
4. If bidder found any ambiguity in part nos., it should be cleared prior to bid opening date
5. Bidders to submit their company profiles, proof of 03 years' experience for identical supplies in Pakistan (i.e previous un-priced Purchase Orders) along with technical bids.
6. Delivery period is 08 weeks from issuance of P.O.
7. Delivery Location: FOR, Qadirpur Plant
8. Detailed inspection of delivered material will be carried out at site after delivery. Payment will be made after complete delivery and complete inspection /acceptance at site. Partial Payments will not be made, in any case.
9. Bidder should submit the complete compliance of TOR duly signed and stamped.





**OIL & GAS DEVELOPMENT COMPANY LIMITED  
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD  
SCHEDULE OF REQUIREMENT**

**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>





**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_