



# OIL & GAS DEVELOPMENT COMPANY LIMITED

## Regional Office Sukkur

Bungalow # A/25 Friends Cooperative Society Shikarpur  
Road Sukkur Phone # 02071-9310750 Fax # 9310749



14.09.2018

**Subject: TOR'S FOR HIRING OF TOYOTA HI LUX REVO 3000 CC MODEL 2014 AND ABOVE FOR REGIONAL OFFICE, SUKKUR**

With reference to subject purpose the following terms and condition will be followed before and after hiring of vehicle.

1. Vehicle Model: 2014 or up will be considered.
2. Fuel/lubricant will be provided by company.
3. Running average 9 Km/liter minimum and deduction will be made accordingly.
4. Driver will be provided by the owner.
5. Payment will be made on monthly basis.
6. All applicable taxes will be paid by the vehicle owner.
7. In case of vehicle breakup/ off road, rental payment (off road period) and fuel will be deducted from monthly invoice.
8. Vehicle will be bound for 24 hours duty along with driver.
9. In case of accident, or any mishap, company will not be responsible for any kind of loss, repair or claim for compensation.
10. Driver must keep his documents in the vehicle i-e CNIC, driving license, vehicle registration book and log book.
11. Its sole responsibility of owner to provide genuine registration and other documents if any, forgery highlighted at any time, rent/ days of that particular month will be deducted along with de-hiring of vehicle.
12. The owner will pay salary to driver and alternate driver.
13. Fitness of vehicle and driver will be checked by company when required.
14. The vehicle is being hired for requirement at Regional Office, Plants, Rigs or any other installation of company across the country.
15. Contractor should be registered with Khyber Pakhtunkhwa Revenue Authority (KPRA) and must contain a valid NTN and comply with all rules & regulations of tax authorities.