



**OIL AND GAS DEVELOPMENT COMPANY LIMITED
NASHPA OIL & GAS FIELD**

SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/NOF/M/16/2022

Procurement of Spark Plugs for Caterpillar G3520C Engines of Nashpa Plant

S#	Description	Reference #	Rate	Total rate (inclusive of all Taxes)	Deviation
1	As per attached list				

Sr. No	Spark Plugs for Caterpillar G3520C, sr. no. GZB00285	Qty
Parts Details		
1	Spark Plugs (Part No.4304521/Old Part:3465123)	40

TERMS AND CONDITIONS:

1. The bidding process is on Single Stage, single envelope basis.
2. Original Bid bond must be submitted along with the bid.
3. Only OEM manufactured parts to be quoted. The supplier must undertake to provide brand new parts.
4. The material will be delivered at Nashpa Oil Field. The delivery charges to Nashpa Oil Field to be borne by the supplier/ bidder.
5. OGDCL reserves the rights to cancel the tender at any stage before placement of firm Purchase Order.
6. Delivery period is 04 weeks from the date of placement of Purchase Order.
7. Certificate of Origin to be provided.
8. Any required technical clarification/detail regarding material to be supplied must be cleared before submission of bid. No change in submitted bid will be entertained after bid submission date.
9. Material will be accepted after final inspection at site.
10. Payment will be made through Cross cheque or IBFT. The supplier to provide 24-digit IBAN for its registered bank account on its letterhead.
11. The firm should have valid NTN and GST number and have active status on FBR website. Documents to be attached with tender document.
12. The Firm should have active Professional tax certificate of concerned Excise office where operating business and same to be submitted along with the bid.
13. Tax submission Certificate (Annex-C, submitted status) should be provided along with Invoice.
14. Supplier should have 02 year of prior experience for supply of material to Oil and Gas industry. List of relevant POs and company profile to be attached along with Bid.