



**OIL AND GAS DEVELOPMENT COMPANY LIMITED
MELA OIL FIELD**

Date: 08.02.2024

SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/MOF/Admin/01/2024

Procurement of Blankets Single Bed, Doubly Ply for Mela Oil Field

S#	Description	Reference #	Rate (Rs./Blanket)	Total rate (inclusive of all Taxes)
1	Purchase of Blankets Single Bed Double Ply (Size 160x220 cms)			

Blankets Single Bed, Double Ply for Mela Oil Field			
Sr No	Description	UOM (Unit of Measurement)	Quantity Required
1	Purchase of Blankets Single Bed, Double Ply (Size 160x220 cms)	Nos	202

TERMS AND CONDITIONS:

1. Delivery period for blankets will be 3-4 weeks from the date of issuance of purchase order, in case of delay OGDCL reserves the right to cancel the PO.
2. Bid validity 30 Days.
3. Delivery of materials upto Mela Oil Field is in supplier scope.
4. Required quantities are estimated and can be increased/ decreased keeping the cost factor same.
5. Any required technical clarification/ details regarding items mentioned above must be cleared before submission of bid. No change in substance of bid will be entertained after bid submission date.
6. Material will be accepted after final inspection at site and payment will be made through cross Cheque.
7. The firm should have valid NTN and GST numbers and have active status on FBR website.
8. The firm should have active professional tax certificate of concerned excise office where operating business.
9. FBR Annex-C in submitted status to be provided alongwith invoice or at the time of payment.
10. Bidders must provide their own as well as principal business details including Address, Phone & Fax Numbers, E-mail (if any) for effective communication. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided. Detailed scope of work is available in tender documents, however any further detail/ clarification are required, it may be obtained from Chanda plant via e-mail, phone and personally.
11. The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Service Order.