

SCHEDULE OF REQUIREMENT (ANNEXURE-A)

Financial Bid Format:

The bidders should submit their quotations as per below format:

<u>Sr. No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price (A)</u>	<u>Punjab Provincial Tax on Services (B)</u>	<u>Total Price including Tax (A+B)</u>
1	Services Charges For Fabrication Of 20ft Shipping Container Into A Field Workshop Cum Office	01	Filled by Bidder	Filled by Bidder	Filled by Bidder

TERMS AND CONDITIONS

1. Master set of tender document and terms & conditions are available in Tender Downloads on OGDCL website, which shall be applicable on F.O.R. basis.
2. The quotes should be sent to **Oil & Gas Development Company Ltd Logistic Field Kotsarang C/O TCS Office Talagang District Chakwal Punjab** in closed envelope addressed to Operation Manager – Logistic Field, Kot Sarang.
3. Only registered firms can submit their bids having NTN and STRN numbers.
4. The quotes will be opened on the date as mentioned in the tender notice, the bidder can send his representative to site.
5. Surety bond of **Rs.140,000/- (One Hundred Forty Thousand Rupees)** has to be submitted in favor of Operation Manager Logistic Field - Kot Sarang at the time of bid submission by all participants.
6. All material used in fabrication to be provided by the bidder.
7. An empty non insulated 20ft Metal container will be provided by OGDCL. Bidder can visit OGDCL field, Kotsarang to inspect the container.
8. Contractor will provide 06-Month warranty for material used in fabrication of container. All material should support rough movement of container from different fields to field.
9. The successful bidder will be responsible to convert and fabricate 20ft container as per description given below within 45 days after award of Service Order. Fabrication work to be done at OGDCL field kotsarang.
10. OGDCL will provide the conveyance for mobilization of material (Twice Only) & provide the accommodation to the Vendor fabrication team officials at field but messing charges will be bared by Vendor.
11. If the fabrication material is found substandard before installation, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material confirming to the tender specifications at his own cost within Fifteen (15) days.
12. Performance Bank Guarantee i.e 10 % (Excluding GST, PST/ICT or any other indirect applicable taxes by the Govt.) of the awarded SO (Service Order) value would be submitted by the successful Bidder and retained for 03 months.
13. All electronic items must have Valid Warranty Cards with date of purchase dully sign & stamped by the merchant and manufacturing company.
14. Upon completion of fabrication work, payment will be made after acceptance by Inspection committee of Logistics Cement & Stimulation Base, Kotsarang.
15. **PAYMENT NOTES (If awarded Supply order)**
 - 1) Payment will be made in PKR through cross check / online transfer after deduction of all taxes i.e. advance income tax.
 - 2) Following Documents will be required for payment:
 - a) Copy of Sales Tax return (Annexure-C) with Submitted status and acknowledge slip along with Sign & Stamp by Supplier.
 - b) Copy of NTN, CNIC of the Supplier and Company profile if registered with SECP.
 - c) Copy of Valid Professional Tax Certificate (2023-2024 / 2024-2025).
 - d) Copy of International Bank Account Number (IBAN).
 - e) Tax Exemption Certificate, if applicable.

Note: Bidder should give acknowledgement of above-mentioned terms & conditions in written form.

EHQISLAM MDs SHAFIQ include all Taxes in PKR.

JUNIOR ENGINEER (STIM)
E # 301667
CMT/STIM BASE
KOT SARANG (OGDCL)

MEHBOOB-UL-HAQ Page 4 of 6
INCHARGE BASE
CEMENTATION/STIMULATION
OGDCL, KOT SARANG

Work Shop side should have the following

Sr. No	Description
1	Roof & walls should have proper heat insulation with Thermopole + Cladding Sheet.
2	Anti-slip steel floor at workshop side
3	Gray / Silver color Cladding sheets on walls & roof.
4	Proper lightening (LEDs), wiring (of renown brand) & electric sockets at different positions.
5	For 30-liter microwave oven (Reputed company) inside cabinet at Workshop Side, warranty card & date of purchase must be provided by Vendor.
6	Underneath the iron work bench, should have sliding iron rack.
7	Heavy-duty chain vise & Bench vice to be bolted on top of work bench.
8	All ply wood cabinets should have durable hinges with soft closing function.
9	For Exhaust Fan (Reputed company) installed at partition Wall, warranty card & date of purchase must be provided by Vendor.
10	3ft x 4ft sliding aluminum window (Emergency Exit) in Partition Wall as shown in lay out with glass will be provided.

Office side should have the following

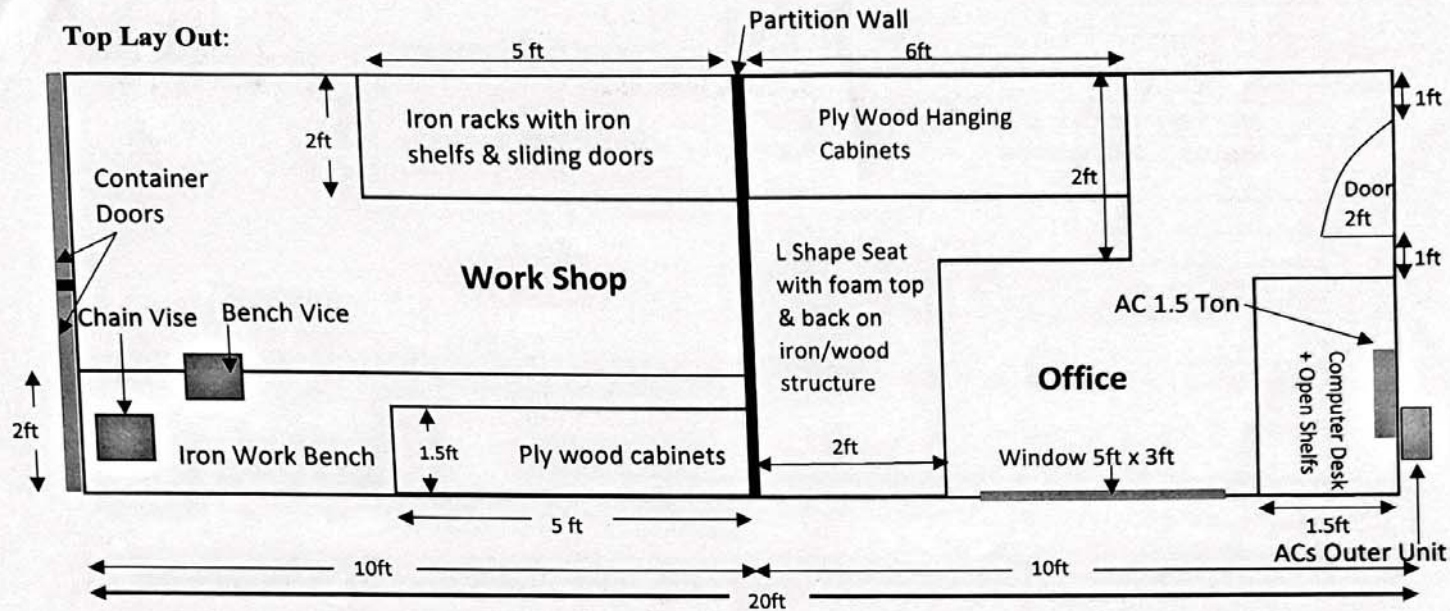
Sr. No	Description
1	Electric distribution panel in office side having circuit breakers for office, workshop, microwave oven, water dispenser & Air Conditioner along with Earth-leakage circuit breaker. Also provide Over / Under Voltage protector. (All electrical switches, wires, breakers and boards must be fire & short circuit proof)
2	Roof & walls should have proper heat insolation with Thermopole + Cladding Sheet.
3	Anti-slip Mat Flooring. Gray Color
4	Gray / Silver color Cladding sheets on walls & roof.
5	Proper lightening (LEDs), wiring (of renown brand) & electric sockets at different positions.
6	Bidder to provide 1.5 Ton DC inverter AC (Heat & Cool) warranty card & date of purchase of Reputed company & Renown Brand.
7	Bidder to provide warranty card & date of purchase for Water Dispenser. (Reputed company & Renown Brand)
7	7ft x 2.5ft iron doors on one walls of the container that will open inside office as shown in layout which will also have shade on outer side.
8	All ply wood cabinets should have durable hinges with soft closing function.
9	4ft x 3ft sliding aluminum window as shown in lay out with other safety bars and shade (At Outer side).

EHTISHAM BIN TAHIR
 EHTISHAM BIN TAHIR
 JE - STIM
 KOT SARANG

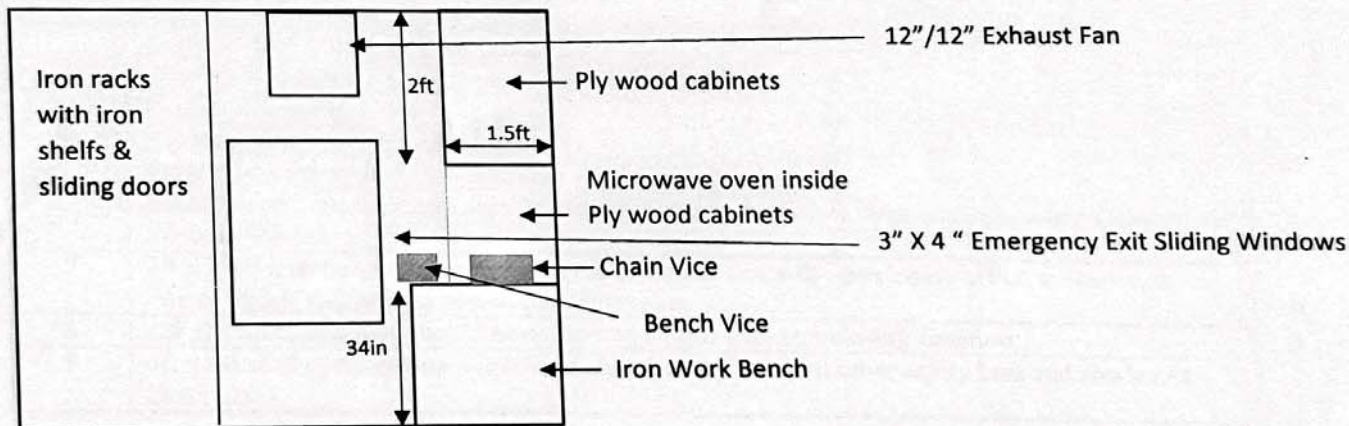
MEHBOOB UL HAQ
 MEHBOOB UL HAQ
 IC - (CMT/STIM) BASE
 KOT SARANG

GHULAM MURATAZ
 GHULAM MURATAZ
 OM - (LOG/CMT/STIM) BASE
 KOT SARANG

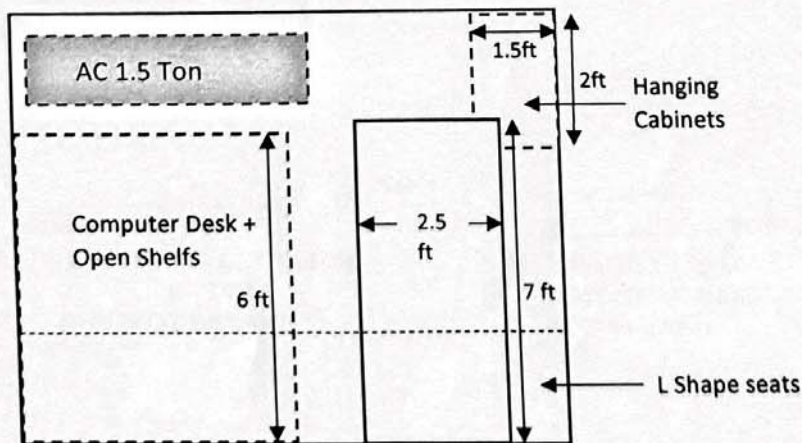
Workshop + Office Container Specs:



Work Shop Front View



Office Front View



EHT
 22-05-2024
EHTISHAM BIN TAHIR
 JUNIOR ENGINEER (STIM)
 E # 301667
 CMT/STIM BASE
 KOT SARANG (OGDCL)

Mehboob
MEHBOOB-UL-HAQ
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 22/05/24