



OIL & GAS DEVELOPMENT COMPANY LIMITED
SUPPLY CHAIN MANAGEMENT DEPARTMENT
OFFICE OF THE MANAGER (SCM) FOREIGN



OGDC HOUSE
JINNAH AVENUE,
ISLAMABAD - PAKISTAN

PHONE : +92 51 92002 3780
E-mail : ejaz_rizvi@ogdcl.com

PROC- FB/CB/PE&FD-4879/770056/2021

Islamabad The, August, 2021

M/s Caterpillar S.A.R.L

C/o M/s Caterpillar Export Services,
Caterpillar Distribution Services Europe-Dubai Branch,
P.O. Box 17356, Jabel Ali Free Zone,
Dubai, UAE

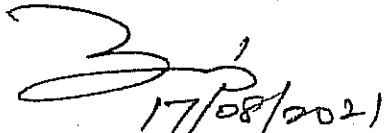
Subject: ISSUANCE OF PURCHASE ORDER.

Dear Sir,

Please find enclosed herewith Purchase Order NO. PROC-FB/CB/PE&FD-4879/770056/2021 for Procurement of Spares procurement of spares for cat 3406 coupled with jet pumps. Kindly provide acceptance of purchase order duly signed and stamped within five days from the issuance of this letter.

2. Letter of Credit shall be established after receipt of acceptance of Purchase Order. The delivery clock will start from the date of establishment of Letter of Credit.

Best Regards,


17/08/2021
(Syed Ejaz Abbas Rizvi)
Manager (SCM) Foreign

Copy to:

1. Manager (PE&FD)
2. Manager(MMD)
3. C. A (Imports)
4. Dy. Chief Material Officer (WW), Karachi
5. M/s Allied Engineering & Services (Pvt) Ltd. Islamabad (Local Rep.)



Procurement Department

Fax : 051-9209673 & 9209803-7
Telex : 5892 OGDC PK & 5867 OGDC PK

Phone : 9218058
Cable : OILGASCORP

No. PROC-FB/CB/PE&FD-4879/770056/2021 Date : 13-AUG-2021
To CATERPILLAR S.A.R.L.
Supp. No 50114
Address C/O M/S CATERPILLAR EXPORT SERVICES CATERPILLAR DISTRIBUTION SERVICES EUROPE-DUBAI BRANCH, P.O. BOX 17356,
Subject: **Purchase Order No. PROC-FB/CB/PE&FD-4879/770056/2021 For Procurement Of PROCUREMENT OF SPARES FOR CAT ENGINE 3406 COUPLED WITH JET PUMP. Against Your Quotation No. NIL**
Dear Sir,

We are pleased to issue purchase order in response to your above cited bid as detailed below :-

Sr. No.	Description	Index No.	UOM	Qty	Unit Value C & F BY SEA USD	Total Value C & F BY SEA USD	Item Type
1	PISTON ASSEMBLY. IP# 4N4398,4P8996, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-398' SERIES "B".	36-01-918-F	Number	36	261.6400	9,419.04	S-S
2	SEAL. IP# 5S2106, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3306'	36-12-172-F	Number	10	11.2800	112.80	S-S
3	SPRING. IP# 2S2760, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-304-F	Number	6	20.7300	124.38	S-S
4	ROTOCOIL ASSY. IP# 6N7154 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-197-F	Number	96	13.8300	1,327.68	S-S
5	BEARING. IP# 4N0685,4N685, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-030-F	Number	31	42.6200	1,321.22	S-S
6	LOCK NUT IP# 2N2766, 2N-2766 IASY ENGINE, DIESEL "CATERPILLER" MODEL 'G-3408'	36-01-317-F	Number	30	7.2100	216.30	S-S
7	PLUNGER. IP# 6N1931, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-289-F	Number	5	21.6300	108.15	S-S
8	SHAFT A. IP# 1W7239, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-307-F	Number	2	373.4300	746.86	S-S
9	PLATE THRUST. IP# 2531752, 1W5252, 7E9262, 7N8947, 4N0922 IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-203-F	Number	12	47.4800	569.76	S-S
10	SPARK PLUG. IP# 4W2256, 2150615 IASY ENGINE, GAS "CATERPILLER" MODEL '3412 TA'	36-14-005-F	Number	220	51.4500	11,319.00	S-S
11	BEARING, FRONT. IP# 3L1425, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3306'	36-12-170-F	Number	6	51.2700	307.62	S-S
12	CORE ASSY, COOLER. IP# 7C3039, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3406'	36-24-415-F	Number	3	1,738.2600	5,214.78	S-S
13	BEARING. IP# 4N6658, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-029-F	Number	5	45.8800	229.40	S-S
14	BEARING, REAR. IP# 8H9789, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3306'	36-12-171-F	Number	6	37.0900	222.54	S-S
15	LOCK. IP# 2A4429, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'G-3408'	36-12-113-F	Number	200	.9900	198.00	S-S
16	BEARING. IP# 1317123, 4N0343, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-221-F	Number	10	45.3600	453.60	S-S
17	BEARING. IP# 7N2156, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-303-F	Number	12	63.1700	758.04	S-S
18	SPRING. IP# 4N5906, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-036-F	Number	20	8.6900	173.80	S-S
19	RETAINER, PIN. IP# 7E1177, 7E5665, 8N7295, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3406'	36-24-091-F	Number	70	3.1000	217.00	S-S
20	GASKET. IP# 2N7174, IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3516'	36-27-035-F	Number	10	2.8600	28.60	S-S
21	SPRING GUIDE. IP# 6N6872, 3056843 IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-059-F	Number	48	11.2000	537.60	S-S
22	BEARING. IP# 4W5492, 8N5421, 2170390, 3215746, 2110532, 3178766, 2110592 IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-202-F	Number	39	56.5400	2,205.06	S-S
23	ROD, END. IP# 5P6672, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-398' SERIES "B".	36-02-772-F	Number	2	31.0200	62.04	S-S
24	GASKET. IP# 8N3248 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3516'	36-27-355-F	Number	15	5.6500	84.75	S-S
25	SEAL O-RING. IP# 1090073, IASY ENGINE, DIESEL "CATERPILLER" MODEL '3408'	36-21-552-F	Number	10	8.9200	89.20	S-S
26	CAP RADIATOR. IP# 4N3311, 2949052 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-382-F	Number	6	93.3400	560.04	S-S
27	PLATE. IP# 4N0342, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3406'	36-24-119-F	Number	4	61.8900	247.56	S-S

Handwritten signatures and stamps:
MORATULLAH KHAN
Engg (Mech.) (PE&FD)
Ext:2808

Handwritten signature:
SYED EJAZ ABBAS RIZVI
Manager (SCM) Foreign
Oil & Gas Development Co. Ltd.
Islamabad



Procurement Department

Sr. No.	Description	Index No.	UOM	Qty	Unit Value	Total Value	Item Type	
					C & F BY SEA	C & F BY SEA		
					USD	USD		
28	BOOT. IP# 9Y7361, 4W6019 IASSY ENGINE, GAS "CATERPILLER" MODEL 'G-3516'	36-27-073-F	Number	24	38.4600	923.04	S-S	
29	BEARING-CONN IP# 3342670 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-563-F	Number	36	43.9100	1,580.76	S-S	
30	BEARING IP# 1466766 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-564-F	Number	3	127.1300	381.39	S-S	
31	BRIDGE IP# 1006889 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-565-F	Number	72	35.5100	2,556.72	S-S	
32	BYPASS GP. IP# 1453251 IASY ENGINE, GAS "CATERPILLAR" MODEL '3412 TA'	36-14-116-F	Number	3	2,259.5500	6,778.65	S-S	
33	CAMSHAFT AS IP# 4P0730 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-566-F	Number	1	2,462.7200	2,462.72	S-S	
34	CARTRIDGE GP IP# 1506304 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-567-F	Number	3	1,857.4900	5,572.47	S-S	
35	CONT GP-E IP# 1636164 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-568-F	Number	1	3,982.6100	3,982.61	S-S	
36	CORE A IP# 7W9220 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-569-F	Number	1	5,059.8100	5,059.81	S-S	
37	GASKET IP# 7C8878 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-570-F	Number	6	41.6000	249.60	S-S	
38	GASKET IP# 3N4850 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-571-F	Number	6	2.6500	15.90	S-S	
39	GOVERNOR IP# 1327464 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-572-F	Number	2	10,867.5500	21,735.10	S-S	
40	HARNESS AS IP# 3962240 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-573-F	Number	2	2,904.5300	5,809.06	S-S	
41	HEAD GP-CYL IP# 3643477 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-574-F	Number	2	9,384.8500	18,769.70	S-S	
42	IMPELLER IP# 1466762 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-575-F	Number	3	615.4500	1,846.35	S-S	
43	KIT GASKET IP# 4711193 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-576-F	Number	6	449.3600	2,696.16	S-S	
44	KIT GASKET IP# 4556129 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-578-F	Number	6	44.1300	264.78	S-S	
45	KIT GASKET IP# 4627231 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-577-F	Number	6	238.3200	1,429.92	S-S	
46	KIT GASKET IP# 4627233 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-579-F	Number	6	172.1900	1,033.14	S-S	
47	KIT GASKET IP# 4669529 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-580-F	Number	6	165.3700	992.22	S-S	
48	SEAL IP# 1466764 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-581-F	Number	3	251.9400	755.82	S-S	
49	PUMP GP-AUX IP# 1448828 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-582-F	Number	1	2,550.3000	2,550.30	S-S	
50	REGULATOR IP# 4184162, 4W4842, 7C3095, 2477133, 1426251 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3408'	36-25-261-F	Number	6	85.2500	511.50	S-S	
51	REGULATOR-AS IP# 3781958 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-583-F	Number	3	1,518.9100	4,556.73	S-S	
52	SEAL IP# 1466765 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-584-F	Number	3	117.7200	353.16	S-S	
53	SEAL IP# 1466769 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-585-F	Number	3	9.1600	27.48	S-S	
54	SEAL O-RING IP# 1714358 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-589-F	Number	15	5.1000	76.50	S-S	
55	SHAFT IP# 1466763 IASY ENGINE, GAS "CATERPILLAR" MODEL '3406'	36-21-588-F	Number	3	649.6400	1,948.92	S-S	
56	TRANSFORMER. IP# 2152434 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3516.	36-27-833-F	Number	12	812.0200	9,744.24	S-S	
57	LINER. IP# 1W6280, 2W6000, 4W9981, 7W3550, 1979322 IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-027-F	Number	36	188.4300	6,783.48	S-S	
58	LIFTER AS IP# 1055139, 4223884, IASY ENGINE, GAS "CATERPILLER" MODEL '3412 TA'	36-14-119-F	Number	12	168.6200	2,023.44	S-S	
59	VEE BELT IP # 6N6652 IASSY SPARES FOR CAT ENGINE	27-34-506-F	Number	9	115.2400	1,037.16	S-S	
60	GASKET. IP# 4S7914, 7C9710, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-622-F	Number	15	11.2100	168.15	S-S	
61	GASKET. IP# 6L3528, IASY ENGINE, DIESEL "CATERPILLER" MODEL '3412'.	36-14-409-F	Number	6	1.6200	9.72	S-S	
62	IMPELLER IP# 1299907 IASY CAT ENGINE MODEL# 3406	36-23-044-F	Number	5	121.9400	609.70	S-S	
63	Plate Thrust. IP# 1129217 IASY Engine, "Caterpillar" Model '3408'	36-21-250-F	Number	6	41.3900	248.34	S-S	
64	ELEMENT, FILTER AS-AIR (PRIMARY) IP# 612505, 2206228 IASSY	36-14-421-F	Number	14	101.4400	1,420.16	S-S	

M. A. Khan
 M. A. KHAN
 (Mech.) (P&FD)
 Ext: 280a

Syed Ejaz
 SYED EJAZ
 Manager (SCM) For
 Oil & Gas Development
 Islamabad



Procurement Department

Sr. No.	Description	Index No.	UOM	Qty	Unit Value C & F BY SEA USD	Total Value C & F BY SEA USD	Item Type
	ENGINE, DIESEL "CATERPILLER" MODEL '3412'.						
65	ELEMENT, FILTER AS-AIR (SECONDRY) IP# 612506 ,2206229 IASSY ENGINE, DIESEL "CATERPILLER" MODEL '3412'.	36-14-422-F	Number	7	89.9700	629.79	S-S
66	GASKET K. IP# 1609874, 1183732, 5P8057 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-040-F	Number	36	52.9700	1,906.92	S-S
67	KIT, REBUILD. IP# 1386744, 3777037 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-045-F	Number	4	383.8900	1,535.56	S-S
68	SEAL. IP# 7E0079, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-891-F	Number	36	13.1800	474.48	S-S
69	KIT, GASKET. IP# 7X7657, 1299452 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-049-F	Number	3	476.2000	1,428.60	S-S
70	RING, PISTON. IP# 1019047, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-160-F	Number	36	42.2300	1,520.28	S-S
71	RING. IP# 1333836, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-161-F	Number	36	42.2300	1,520.28	S-S
72	RING. IP# 1005079, IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-162-F	Number	36	42.2300	1,520.28	S-S
73	INSERT V, SEAL. IP# 2120936 IASY CAT ENGINE MODEL G 3408	36-21-984-F	Number	48	32.3700	1,553.76	S-S
74	VALVE, GUIDE. IP# 2137536 IASY CAT ENGINE MODEL G 3408	36-21-985-F	Number	48	16.1400	774.72	S-S
75	INSERT V-SEAL. IP# 2143286 IASY CAT ENGINE MODEL G 3408	36-21-987-F	Number	48	17.4500	837.60	S-S
76	VALVE, GUIDE. IP# 2137537 IASY CAT ENGINE MODEL G 3408	36-21-988-F	Number	48	16.7100	802.08	S-S
77	HOSE CM STK. IP# 5P1296, 5417172 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3516'	36-27-563-F	Number	1524	2.4800	3,779.52	S-S
78	PLATE. IP# 8N8256 IASY SPARES CAT ENGINE/GENERATOR	36-23-802-F	Number	2	71.0900	142.18	S-S
79	ROD IP# 7C9719, 1131703 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3406'	36-23-980-F	Number	2	27.8100	55.62	S-S
80	HOSE. IP# 6N7031 IASY SPARES CAT ENGINE/GENERATOR	36-23-827-F	Number	1	32.4700	32.47	S-S
81	MANIFOLD. IP# 7W1276, 7W1275 IASY SPARES CAT ENGINE/GENERATOR	36-23-833-F	Number	2	5,493.2700	10,986.54	S-S
82	HARNESS. IP# 1072398 IASY SPARES CAT ENGINE/GENERATOR	36-23-828-F	Number	2	4,354.4000	8,708.80	S-S
83	FILTER AS-LU PART # IR1808 , 1218598 I ASSY GAS GENERATOR 300 KVA	36-27-578-F	Number	144	42.0700	6,058.08	S-S
84	O RING, SEAL CO8A. IP# 1142687, 509850 IASY ENGINE, GAS "CATERPILLAR" MODEL '3412TA'.	36-14-190-F	Number	10	5.4500	54.50	S-S
85	REGULATOR. IP# 7C9735, 3498809 IASY SPARES FOR CATERPILLAR G-3406.	36-23-610-F	Number	3	1,600.7300	4,802.19	S-S
86	TUBE AS. IP# 1554010, 612992 IASY ENGINE, "CATERPILLER" MODEL '3408'	36-14-175-F	Number	12	114.6700	1,376.04	S-S
87	BREATHING A. IP# 9Y2988, 4N4668 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-283-F	Number	6	56.6600	339.96	S-S
88	GASKET K. (BROKEN OUT IN TWO PARTS) IP# 129-0436, 1290436, 1895136, REPCD 234-1876, 2341874, 6V9222 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-039-F	Number	5	311.6800	1,558.40	S-S
89	SEAL. IP# 2146051, 4446444 IASY GAS ENGINE "CATERPILLAR" MODEL 'G-3412'.	36-14-290-F	Number	48	3.9100	187.68	S-S
90	VALVE, EXHAUST. IP# 3581230 IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3306' & 'G-3406'.	36-23-682-F	Number	41	74.0500	3,036.05	S-S
91	VALVE, INLET. IP# 3581229 IASY ENGINE, DIESEL "CATERPILLER" MODEL 'D-3306' & 'G-3406'.	36-23-683-F	Number	48	78.1700	3,752.16	S-S
92	SCREW. IP# 3366781, 1085603, 1A2935, IASY ENGINE, "CATERPILLER" MODEL '3408'	36-21-056-F	Number	75	15.8700	1,190.25	S-S
93	SEAL, O-RING. IP# 6V3831 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3412'.	36-27-913-F	Number	10	21.9700	219.70	S-S
94	COVER AS IP# 1276356, IASY ENGINE, DIESEL "CATERPILLER" MODEL 'G-3408 /G-3412	36-21-669-F	Number	6	230.9300	1,385.58	S-S
95	THROTTLE A IP# 7C1147 IASY ENGINE, GAS "CATERPILLER" MODEL '3406'.	36-23-111-F	Number	2	514.6100	1,029.22	S-S
96	CM HOSE STK. IP# 7X7893 IASY ENGINE, GAS "CATERPILLER" MODEL 'G-3516'	36-27-559-F	Number	90	2.1600	194.40	S-S

Total : 217,213.41

USD Two Hundred Seventeen Thousand Two Hundred Thirteen And Point Forty One Only

Indent #
Name & Address of Manufacturer
Delivery Period

PROD/PF/CAT/078/2020
M/S CATERPILLAR S.A.R.L, GENEVA, SWITZERLAND
120 DAYS
Port of Shipment

ANY UAE PORT

Handwritten signatures and notes:
Vetted
Stralled
SYED EJJAZ KHAN
Engr (Mech.) (PE&FD)
Ext: 2806

3
SYED EJAZ ABBAS RIZVI
Manager (SCM) Foreign
Oil & Gas Development Co. Ltd.
Islamabad



Procurement Department

Number of Origin

Special Note

AS PER SPECIAL NOTE OF PURCHASE Port of Discharge KARACHI SEA PORT.

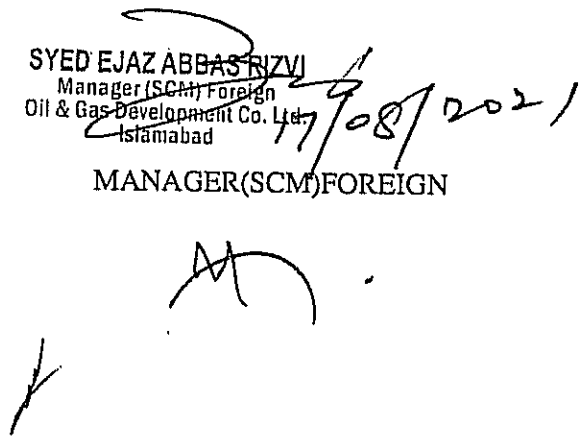
ORDER.
Standard Chartered Bank, Client Services Group, 11th Floor, Standard Chartered Tower, Embar Square, Dubai, UAE
COUNTRY OF ORIGIN: USA, CANADA, CHINA, UK, MEXICO, BRAZIL, JAPAN, MALAYSIA, TAIWAN, SOUTH
KOREA, SOUTH
AFRICA, SINGAPORE, SPAIN, DENMARK, AUSTRALIA, AUSTRIA, ARGENTINA, THAILAND, BELGIUM, CZECH
REPUBLIC, FRANCE, GERMANY, HUNGARY, IRELAND, ITALY, PORTUGAL, ROMANIA, SLOVAKIA, SWEDEN, INDONESIA
& VIETNAM.

*"Condition of Contract (General/Special) of tender enquiry, should be treated a part of the Purchase Order".
Letter of credit shall be established as per Terms & Conditions attached herewith.*

SYED EJAZ ABBAS RIZVI
Manager (SCM) Foreign
Oil & Gas Development Co. Ltd.
Islamabad




MANAGER(SCM)FOREIGN

17/08/2021



OTHER TERMS AND CONDITIONS OF THE PO/LC TO BE STRICTLY COMPLIED BY THE BENEFICIARY
(CFR Karachi Basis)

1. **CONSIGNEE:**
The goods must be consigned to the L/C establishing bank and notify party Oil & Gas Development Company Ltd. (OGDCL), Plot No. 21, OGDCL Warehouse, West Wharf Road, Karachi. Telephone No. 021-32311108, 32313119, Fax No. 021-32311040, E-mail: abdulwaheed_kunbhar@ogdcl.com
2. **PACKING:**
The Packing of the merchandise must conform to the International Standards and the packing list along-with Commercial Invoice must be placed inside the container without fail.
3. **MARKING:**
 - 3.1 All Packages/boxes must bear the Purchase Order No. as Shipping Marks, Country of Origin and Weight in Kilograms (Gross/Net). The marks must tally with shipping documents like Bill of Lading (B/L) and manifest there should not be any difference.
 - 3.2 In addition to the above mentioned shipping marks, the following procedure of color code marking is to be adopted / made on each side of the package/box/container while dispatching the material: -
"There will be an isosceles triangle with or less than six inches side, triangle side marked in black lines, letters "OGDCL" inscribed inside, the letters to be not less than 1½" tall and will be in black. On big packages/boxes/containers, the sides or triangle and letters will be increased appropriately. Underneath the triangle there will be two color code bars in "GREEN" color size six inches in length and 1½" in width. If the above color codes marking is not appropriate/suitable, the sizes and color may be changed".
 - 3.3 Each item of the consignment should also be marked with item # of the Purchase Order.
4. **SHIPPING DOCUMENTS.**
Shipping documents shall consist of the following:
 - 4.1 Original Clean Master Bill of Lading on Freight Pre-Paid Basis signed by the carrier or their authorized agent showing clean shipped on board. Freight forwarders, Third party, Short form, blank back and House Bill of Lading is not acceptable.
 - 4.2 Detail Invoice showing commodity description, quantity, unit/total price, total No. of packages, etc. containing original signatures.
 - 4.3 Packing List, (Showing total number of packages, gross/net weight & measurement and Box No. in case of more than one boxes such as Box No. 1/10, 2/1010/10 and so on and detail of equipment in each box.
 - 4.4 Certificate of origin.
 - 4.5 Mill inspection/quality certificate/test report showing analysis (in case of chemicals only)
 - 4.6 Certificate of compliance of the credit terms as per clause No. 2 in respect of Packing.
 - 4.7 Insurance declaration. A copy of Fax OR E-mail sent to Insurance Company in compliance to the Clause No. 9 hereunder.
 - 4.8 Copy of E-mail sent in compliance to the Clause No. 6.1 hereunder.
 - 4.9 A copy of pre-shipment third party inspection report issued by third party inspector duly accepted / verified by OGDCL prior to shipment .
5. **INSTRUCTIONS FOR COMPLETING SHIPPING DOCUMENTS:**
 - 5.1 The shipping invoice should be marked on top in capital words.
 - a) Complete, first and last consignment (If all the contractual material is shipped in one lot.)
 - b) First partial shipment/second partial shipment (and so on). Final and last shipment as the case may if shipments are effected in parts.
 - 5.2 All Invoices should be signed, and must indicate value of each items total value and also show 'SHIPPING MARKS' as provided in the contract.
 - 5.3 All containers of cargo must carry copy of Invoice. A compliance certificate in this regard shall be provided along with the shipping documents. In case of noncompliance the beneficiary shall pay the penalty imposed by the Custom Authority.
6. **SHIPMENT INTIMATION:**
 - 6.1 The beneficiary within 24-48 hours of making shipment must send fax OR E-mail to (1) Dy. Chief Material Officer, Plot No. 21, West Wharf, Karachi, Fax No. 0092-21-2311040, E-mail: abdulwaheed_kunbhar@ogdcl.com (2) Manager (Foreign) Procurement, OGDCL House Plot No. 3 (New NO. 3013)F-6/G6, Blue Area, Jinnah Avenue, Islamabad. Fax No. 0092-51-9244210 & 0092-051-9209803-7, E-mail: ejaz_rizvi@ogdcl.com (3) Manager Accounts (Imports) on Fax No. 0092-51-9209803-7, E-mail: imtiaaz_sherazi@ogdcl.com (4) National Insurance Company Limited, Karachi on FAX No. 0092-21-99202734 OR E-mail: sanaullah.shaikh@nicl.com.pk OR gulam.akbar@nicl.com.pk OR info@nicl.com.pk intimating them the following:



 QUDRATULLAH KHAN
 Sr. Engr (Mech.) (P&ID)
 Ext: 2808


- a) L/C numbers and Purchase Order / Contract No.
- b) Name of the Ship & Shipping Line.
- c) Bill of Lading No. & Date.
- d) Total CFR value of the consignment shipped.
- e) Port of shipment.
- f) No. of boxes/packages/pieces.
- g) Net and gross weight.
- h) Expected time of arrival (ETA) of ship.

7. **SHIPMENT INSTRUCTIONS**

- a) The contractor/supplier/vendor is requested to ensure that Commercial Invoice / Packing List shall be pasted on the inner side of the door of container for FCL Shipments and on Boxes / Crates / Cartons etc. for LCL Shipments. Non-Compliance to this instruction may result in penalty imposed by Custom Authorities which shall be recovered from the Contractor/Supplier/Vendor.
- b) Please ensure that in case of CFR purchase order / contracts the local charges at Karachi Seaport/Airport must be included in the freight cost.
- c) The freight forwarders/shipping agents at country of origin must include the corresponding local charges such as delivery order/port handling & container rentals for free time etc. company shall pay only the wharfage/demurrage charges. They should also ensure that there should be only one local agent of the shipping company who should handle such matters. In case OGDCL had to pay such charges, it shall be recovered from the contractor.

8. **INSTRUCTION REGARDING TRANSMISSION/NEGOTIATION OF SHIPPING DOCUMENTS**

8.1 **ORIGINAL NEGOTIABLE DOCUMENTS:**

- a) The beneficiary immediately upon making shipment(s) should negotiate the original clean shipping documents free from any discrepancy with negotiating bank as indicated in the L/C.
- b) If clean documents free from any discrepancy are not negotiated within negotiation period mentioned in the L/C, or if the documents are withheld by the Bank on account of any discrepancy whatsoever the demurrage or financial impact if any incurred due to late negotiation of clean documents will be on beneficiary's account.
- c) Original/negotiable documents must contain at least four sets of the shipping documents mentioned under Clause No. 5 above.
- d) The original shipping documents should be dispatched through courier service by the negotiating bank at the beneficiary's cost within 24-48 hours after receipt from the beneficiary.
- e) The discrepant documents with minor discrepancies will be accepted subject to the consent of Procurement Department to facilitate prompt clearance of the consignment on the condition that demurrage, if any due to the discrepancies reported by L/C opening bank will be on beneficiary account.

8.2 **NON-NEGOTIABLE DOCUMENTS:**

- a) Complete sets of non-negotiable shipping documents along with one set of Parts Catalogue, Brochures, Technical Literature must be dispatched OR E-mailed to the Manager (SCM) Foreign at the following address immediately upon shipment is effected: -

MANAGER (SCM) FOREIGN
OIL & GAS DEVELOPMENT COMPANY LIMITED
OGDC HOUSE, PLOT NO. 3 (NEW NO. 3013),
F-6/G-6, BLUE AREA, JINNAH AVENUE,
ISLAMABAD, PAKISTAN.
PHONE NO. 0092-51-92002 3652
E-mail: ejaz_rizvi@ogdcl.com

- b) Complete sets of non-negotiable shipping documents must be dispatched OR E-mailed to Dy. Chief Material Officer at the following address immediately upon shipment is effected: -

DYPUTY CHIEF MATERIAL OFFICER,
OIL & GAS DEVELOPMENT COMPANY LIMITED,
PLOT NO. 21, WEST WHARF ROAD, KARACHI, PAKISTAN.
PHONE NO. 0092-21-2311108, 2313119-23 & FAX NO. 0092-21-2311040, E-mail: abdulwaheed_kunbhar@ogdcl.com

- c) The shipping documents should be couriered through any reliable courier company at shipper's cost so that the same must be received at least 10 days before arrival of the vessel.

Valled
Quadratullah Khan
Eng. (Mech.) (PE&FO)
E-2808

9. INSURANCE:

Insurance from port of shipment/delivery will be covered by openers and declaration shall be made by the beneficiary to Insurance Company i.e. M/S National Insurance Company Limited, NICL Building, South Zone, Abbasi Shaheed Road, off Shakra-e-Faisal Road, Karachi (Pakistan). Fax No. 0092-21-99202734 or E-mail: "sanullah.shaikh@nicl.com.pk" OR gulam.akbar@nicl.com.pk, OR info@nicl.com.pk and Manager (Accounts) /OGDC LTD., Fax No. 0092-51-9209803-07 or E-mail: jmtiaz_sherazi@ogdcl.com immediately after shipment giving full details of shipment e.g. value of shipment description of material, name of vessel, B/L with date, port of shipment, contract and Letter of Credit Numbers.

10. DEMURRAGE DUE TO DELAY IN RECEIPT OF ORIGINAL / NEGOTIABLE DOCUMENT / TRANSSHIPMENT AND SHIPPING LINES AGENTS:

10.1 If clean documents are not negotiated within negotiation period of the L/C or documents are withheld by bank on account of any discrepancy, the demurrage charges, if any incurred due to late negotiation of the clean documents and paid by the OGDCL. will be realized from the beneficiary directly by raising debit advice, or by deducting the amount paid from the L/C value or by encashing Performance Bond (where applicable) to the extent of demurrage amount. In case the demurrage amount exceeds the value of Performance Bond the balance amount will be payable by the beneficiary.

10.2 Transshipment is totally prohibited under this L/C. The beneficiary must ensure that no transshipment takes place against this L/C, and demurrage paid by OGDCL due to transshipment will be on beneficiary's account.

10.3 Any demurrage paid by OGDCL due to inconsistency in B/L and manifest will be recovered from beneficiary.

11. LIQUIDATED DAMAGES.

a) If the contractor fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to other remedies under the contract, deduct from the contract price / Bank Guarantee as liquidated damages, a sum not more than 0.5% of the contract price per week or part thereof for first four weeks, 1.00% per week for next four weeks and 1.5% per week exceeding four weeks up to maximum extent of 10 % of the contract value.

b) In case the Purchaser is satisfied that the delayed / defective shipment was due to some mistake or circumstances beyond the control of the contractor and the contractor has not intentionally or negligently contributed in the delay, the Purchaser may impose Liquidated Damages for not more than a sum equivalent to 0.5% of the delayed or defective shipment per week or part thereof for first two weeks, 1.00 % per week for next three weeks and 1.5% per week exceeding five weeks but not exceeding 10% of the contract value of the delayed/ defective shipment provided that the contractor takes immediate remedial measures for the-replacement of defective shipment and takes prompt steps to mitigate the delay. The Purchaser may however, impose Liquidated Damages as per (a) above if the delayed or defective shipment has affected the project completion schedule or has resulted in production losses.

c) Even after imposition of LDs, if the supplier fails to materialize the delivery (material and or services); the Purchaser reserves the right to cancel Purchase order/contract/LC and to forfeit the Guarantee (if applicable) after intimating the supplier for such cancellation / forfeiture.

12. AMENDMENT / EXTENSION OF L/C:


The beneficiary will positively confirm shipment of all ordered goods within L/C validity or make request for extension of shipment and negotiation dates at least 15 to 30 days prior to the expiry of L/C. If shipment is not effected within L/C validity or request for extension is not received 15 to 30 days prior to expiry of L/C validity, no request for grant of extension in shipment and negotiation will be entertained under any circumstances. In case of extension in shipment/negotiation period, the beneficiary will be required to extend the validity of his performance bond (where applicable) accordingly. All charges on this account will be on beneficiary's account.

13. CHARGES FOR L/C ESTABLISHMENT:

13.1 All charges of credit opening bank for credit will be borne by the OGDCL.

13.2 All charges of corresponding bank such as negotiation of documents, adding confirmation to credit etc. will be to the account of beneficiary.

13.3 All charges for amendments / extension in L/C will be to the account of beneficiary.

Noted

 QUDRATULLAH KHAN
 Sr. Eng. (Mech.) (PE&FO)
 Ext:2808

[Handwritten mark]

14. **PAYMENT TERMS:**

Payment term is 100% payment at sight to M/s Caterpillar S.A.R.L C/o M/s Caterpillar Export Services, Dubai Branch, UAE through Letter of Credit.

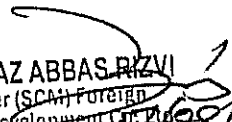
Accepted by:

Signature

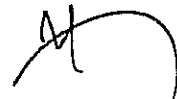
Name of the signatory in Block Letters.....

Company Title of the Signatory.....

Company Seal.....

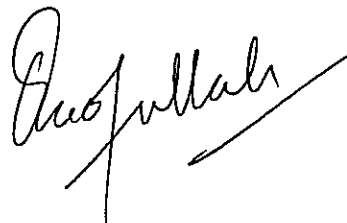

SYED EJAZ ABBAS RIZVI
 Manager (SCM) Foreign
 Oil & Gas Development Co. Ltd.
 Islamabad
 (7/18/2021)

Purchase Order Issuance Authority:
Oil & Gas Development Company Ltd.



Information for 3rd Party Inspection

1	Purchase Order No.	PROC-FB/CB/PE&FD-4879/770056/2021 DATED: 17-AUGL-2021
2	Amount of Purchase Order	US\$ 217,231.41 (US DOLLARS TWO HUNDRED SEVENTEEN THOUSAND TWO HUNDRED THIRTY-ONE & CENTS FORTY-ONE ONLY)
3	Name/address of Manufacturer	M/S CATERPILLAR S.A.R.L, Geneva , Switzerland
4	Name/address of LC Beneficiary	M/S CATERPILLAR S.A.R.L C/O M/S CATERPILLAR EXPORT SERVICES, CATERPILLAR DISTRIBUTION SERVICES EUROPE-DUBAI BRANCH, P.O. BOX 17356, JABEL ALI FREE ZONE, DUBAI, UAE
5	Local Agent/Contact person	M/S ALLIED ENGINEERING & SERVICES (PVT) LTD. ALLIED CENTRE, PESHAWAR ROAD, 2 KM, TARNOL RAILWAY CROSSING, POST OFFICE TARNOL, ISLAMABAD. PHONE: 051-2227000 MOBILE: 03087788422 ATTN: ZAHID HASSAN (KEY ACCOUNT MANAGER OIL & GAS)
6	Description of Material	As per Purchase Order No. PROC-FB/CB/CB/PE&FD-4879/770056/2021 (SUPPLY OF SPARES FOR CAT ENGINE 3406 COUPLED WITH JET PUMP)
7	Scope of Work	As per attachment




SCOPE OF WORK 3rd PARTY PRE SHIPMENT INSPECTION

SPARES OF CATTERPILLER GAS ENGINES (MODEL -3406)

The scope of open box pre- shipment inspection of spares of engines to be carried out by 3rd party inspection is out lined below.

1. Coordination with OEM/Packager for finalizing the date and place of inspection.
2. Review the detailed listing (will provided by OEM/packager) of the spares parts being shipped, purchased order and other relevant documents.
3. Each package shall contain following information with un-washable paint.
 - a. Oil & Gas Company limited.
 - b. Contract no OR Purchased Order.
 - c. L/C no.
 - d. Place of Origin.
4. Verify the completeness of the spares on the final packaging list provided by OEM/packager.
5. Compliance checks for safety standards of transportation /shipment for spares.
6. Physical check for any damages of the Spares.
7. Instruction necessary for the storage of the Spares to maintain its integrity at site.
8. All exterior surfaces except for corrosion resistant material should be coated with rust preventive material.
9. All the Spares being shipped separately shall be tagged with Part no.
10. Safety standard should be considered in every step of packaging, delivery and transportation/shipping.
11. The spare parts should be packed separately as per purchase order sequence/quantity.
12. Check the specifications & quantity as per purchase order.
13. All spare parts must be new & free from any defect.
14. Preparation of report in the light of above inspection, applicable codes/standards, and clearly identify the acceptable criteria.

The scope covers the minimum requirement and any other check whether visual or procedural required to be confirmed for completeness of the consignment will be responsibility of 3rd party.


QUDRATULLAH KHAN 21
Sr. Engr (Mech.) (PE&PD)
Ext: 2808