



**OIL & GAS DEVELOPMENT COMPANY LTD.**  
**Overhauling Group Logistic Field Kot Sarang**  
**District Talagang (Panjab)**

**SCHEDULE OF REQUIREMENT**

**Tender Enquiry # PROC-WT/OHG/KSG/2024/1832**

**Subject: Web Tender Case for Hiring of Services Rebuilding/Repair of 02 No. Main and 03 No. Eccentric Bearing Seats of 02 No. Crank Shafts for Mud Pump FA /FB 1600**

**Introduction**

OGDCL intends to hire the services of a reputable and experienced organization to carry out repair work on the undersized seats (where the main and eccentric bearings are mounted) of the crankshafts of mud pumps at the service provider's facility. Repair/rebuilding work is needed on 02 No. main bearing seats and 03 No. eccentric bearing seats of each crankshaft. The required information of the main equipment is as follows:

Description of Main Equipment	: Triplex Pump, 1600 HP , Electric Motor Driven
Make of Main Equipment	: M/s Continental EMSCO, USA
Model of Main Equipment	: FA/FB-1600
Defective Part/ Assembly	: Crankshaft
No. of Defective Part/ Assembly	: 02 No.

**1. SCOPE OF WORK**

- 1.1 The service provider/bidder shall be responsible for the safe loading and unloading of the crankshafts and associated materials at their premises/workshop at their own cost.
- 1.2 The service provider/bidder shall perform a material assessment of crankshafts before the repair job and accordingly adopt the best engineering practices and repair procedures (welding, heat treatment, and machining) to bring the undersized bearing seats to their original size.
- 1.3 After the repair job, all the bearing seat surfaces of the crankshaft shall be polished, taking into account the bearing fitting and tolerance as per OEM specifications.
- 1.4 The service provider shall complete the required job as per the scope of work within two months after shifting the crankshafts to their premises/workshop.

- 1.5 The service provider shall furnish a complete report of the repair job and share it with OGDCL, along with a material assessment report.
- 1.6 During the repair job, OGDCL may appoint a permanent representative to witness all repair activities or arrange frequent visits of its officials to witness the repair procedures and progress of work being carried out at the service provider's workshop. The service provider shall allow and facilitate OGDCL's nominee/officials during their visit.
- 1.7 After completion of the repair job, the crankshaft will be shifted to OGDCL Overhauling Group Kot Sarang (OHG- KSG), Talagang for fitting of bearings. Service provider team/ technical expert(s) shall be present to witness the bearing fitting job. Any issue on part of supplier or OGDCL faced during this job shall be resolved by the respective party without delay. After successful completion of the job, OHG- KSG management shall issue acceptance certificate.

## 2. **TERMS AND CONDITIONS**

- 2.1 Bids from well-established registered manufacturers, rebuilders, or workshops of heavy-duty mechanical equipment with at least ten (10) years of experience in the field will be accepted.
- 2.2 Bids shall be received at the following address on or before the time and date mentioned in the tender enquiry (at least half an hour earlier than the bid opening). Bidders or their authorized representatives are encouraged to attend the Tender Opening meeting on the specified date and time.
- Operation Manager/ In-charge Overhauling Group  
OGDCL Logistic Base Field, Kot Sarang, District Talagang. Ph. 0543-682114,  
Cell # 0333-727 1154, [oml\\_ks@ogdcl.com](mailto:oml_ks@ogdcl.com), [abdul.jalil@ogdcl.com](mailto:abdul.jalil@ogdcl.com), [naeem.ather@ogdcl.com](mailto:naeem.ather@ogdcl.com)  
C/O TCS Office Talagang
- 2.3 Bidders are encouraged to visit OHG-KSG Talagang before submitting the bid to physically inspect the crankshafts to be repaired in order to understand the exact scope of work and prepare the techno-commercial bid accordingly. If further clarification is needed, it can be obtained from the office of the Operations Manager, In-charge OHG, Logistic Field Kot Sarang District Talagang.
- 2.4 Bidders are required to submit a bid bond of PKR 30,000 in favor of the Operations Manager, OGDCL Logistic Field, Kot Sarang, District Talagang at the time of bid submission.
- 2.5 Transportation of 02 No. Crankshafts along with bearings from Overhauling Group Kot Sarang (OHG-KSG) Talagang to the successful bidder's workshop/premises for repair

job and back will be the responsibility of OGDCL. However, the safe loading and unloading at the service provider's premises/workshop shall be the service provider's responsibility at their own cost.

2.6 The required job shall be completed in two months after shifting of the crankshafts to supplier premises/ workshop.

2.7 Bidders are required to provide a technical and commercial proposal on a lump sum basis, including the cost of all required materials, services, labor charges, mobilization, and demobilization of teams, inclusive of all taxes, duties, levies, and charges. The only exception is ICT/PST/GST, which shall be paid by OGDCL as per actual. The format for financial bid submission is as follows:

Description	No. of Jobs	UOM	Lump sum Charges in PKR
Lump sum charges for repairing as per scope of work and terms and conditions.	02	No.	

2.8 Payment shall be made after delivery, inspection, and acceptance by OGDCL against the original invoice with Annexure – C duly verified, signed, and stamped by OGDCL Logistic Field Kot Sarang Management. Payment will be made to the supplier through the Payable Section-Fields at OGDCL Head Office, Islamabad.

Note: These terms and conditions are integral part of the tender enquiry and a copy of the same duly signed and stamped by the bidder's authorized person shall be submitted with the bid proposal in token of acceptance.



**Abdul Jalil PTO (R/M)**  
I/C OHG Logistic Field  
Kot Sarang



**Muhammad Fayyaz**  
Operation Manager  
Logistic Field Kot Sarang