

**OIL & GAS DEVELOPMENT COMPANY LIMITED
DRILLING (RIG MAINTENANCE) DEPARTMENT
OGDCL RIG N-6.**

**SCHEDULE OF REQUIREMENT
WEB TENDER CASE FOR THE RENTAL PURPOSE OF GENSET
500KVA, 400 KW 50HZ
FOR BASE CAMP OF RIG N-6.**

1. General Introduction.

OGDCL intends to hire the services of a reputed contractor for the provision and operation of Continuous Running Diesel Genset (500KVA / 400KW, 3 phase, 50 Hz rating) at OGDCL Rig N-6 base/main Camp currently deployed at W.O Well NASHPA-04 in District Kohat on monthly rental basis.

Operating Conditions

Diesel Genset is required for OGDCL Rig N-6 with the power requirement listed below for this tender's service.

WEB TENDER NO. PROC-WT/RM/N-6/GENSET/2024/

Sr. #	Item Description	Fuel source	Quantity	Power Requirement	U/Rent /Month
I.	HIRING OF 500 KVA GENERATOR FOR RIG N-6 W.O WELL NASHPA # 04.	Diesel (HSD)	01 (Continuous running)	500 KVA, 400KW, 50HZ, 1500 RPM, 400V, 0.8 PF	

TERMS AND CONDITIONS

1. Contract Period

The rental contract will be for a period of Three (03) months from the date of signing.

2. Contractors Responsibility & Scope of Supply

- 1.1. The contractor will be responsible to provide Diesel generator set with Operation and maintenance services with
 - 1.1.1. Operational Staff (24 Hours), one for the day and another for the night shift.
 - 1.1.2. Servicing of the supplied generator, routine & breakdown maintenance and troubleshooting.
 - 1.1.3. Lube Oil, filters, batteries & battery electrolyte and radiator coolant or any other requirement except Diesel.
- 1.2. The contractor should supply the skid mounted Diesel Genset enclosed in weather proof and sound attenuated canopy.
- 1.3. OGDCL reserves the right to visit the contractor site for inspection of generator prior to shifting of generator to site.
- 1.4. The OEM name plate of the Engine and Alternator should be mounted on each equipment. This must be clearly visible & readable. Generator set without name plate shall not be accepted.
- 1.5. The generator package should be equipped with all the standard accessories/safeties.
- 1.6. The generator package should be with panel board with visible display of all parameters, fault warnings and controls. All the safeties should be operative.
- 1.7. The contractor will be responsible for earthing/ grounding of his generator.
- 1.8. The contractor is responsible to provide all necessary tools/accessories to their manpower for routine checkups.

3. Delivery Time.

The delivery period for supply of generator to OGDCL Rig N-6 is 5 calendar days (at maximum) from the issuance of service order.

4. Installation & Commissioning.

- 1.9. The contractor is responsible for installation and commissioning of generator at site. Supplier will provide both side's mobilization and loading/ unloading facility at his own site/yard, whereas loading and unloading at Rig site will be provided by OGDCL.
- 1.10. Only hard standing would be made available at site. All other requirements will be fulfilled by the contractor.
- 1.11. All necessary checks, arrangements and commissioning of the generator are the responsibility of the contractor.

2. Operation

- 2.1. Contractor is fully responsible to provide continuous rated power supply 24x7 days of week during the contract period.
- 2.2. In case of failure/breakdown of generator, substitute Genset of same capacity will be provided on urgent basis.
- 2.3. All other requirements like Lube Oil, filters, batteries, battery electrolyte, radiator coolant and/or any other requirement to be fulfilled by the contractor at its own cost.
- 2.4. Contractor is fully responsible for trouble free operation, maintenance and routine checkups of the generator unit during the contract period.
- 2.5. All types of maintenance of generator will be the sole responsibility of the contractor in respect of spare parts, material, manpower, allied services & support and all other requirements.
- 2.6. Contractor is responsible to depute his operational staff for generator operation & maintenance.
- 2.7. The contractor is responsible to arrange alternative crew member in case of absence of any crew member due to sickness, leave, domestic or any other reason. OGDCL will not be responsible for any damage caused to generator due to any reason under any circumstances.

3. End of Contract

- 3.1. OGDCL reserves the right to call off the contract as per draft contract section # 18 "Termination".
- 3.2. After termination of contract, contractor is responsible to uninstall generator and demobilize it from the OGDCL site within 06 calendar days after which the contractor will be liable to pay demurrages charges @ 2 % of the monthly rent rates on each day delay which will be deducted from final invoice/performance guarantee.

4. Scope of work:

- 4.1. No down time is allowed and contractor is liable to provide smooth, continuous and un-interrupted power supply.
- 4.2. In case power shut down due to routine service or breakdown prolongs more than 6 hours per month, contractor is liable to pay penalty proportional to monthly rental basis which will be deducted from monthly rent.
- 4.3. In case of malfunction / stoppage of Diesel generator at site, the deduction will be made in the following manner:

a	Continuous stoppage for more than 06 hrs.	Deduction of full day payment.
b	Continuous stoppage for more than 12 hrs.	To replace the generator set with deduction of 02 full day payment.
c	Failure to replace/repair the gen set within 24 hrs.	The contract will be cancelled without any claim.

5. Contractor's Crew.

The crew members must have all the knowledge of generators operation & maintenance and should have hands on experience. OGDCL would have the right to interview, accept or reject any crew

member appointed for this project at any stage. OGDCL will only provide accommodation to the contractor's crew for a maximum of two persons at site. All other expenses of contractor's crew including meals will be on the part of contractor.

6. Company/Bidder Qualifying Criteria.

- 6.1. The contractors who intend to participate must provide documentary proof for at least 10 years of generators' installation & operation experience.
- 6.2. The company is to provide the following mandatory data for evaluation/qualification:
 - 6.2.1. Certified copy of NTN/GST.
 - 6.2.2. Company profile.
 - 6.2.3. The contractor is to confirm that operator would be provided with adequate PPE's including overalls, ear muffs, safety shoes, safety helmets, safety goggles, safety gloves.
- 6.3. The generator package must have the panel for monitoring parameters that includes voltage, output current, frequency, battery voltage, fuel level, lube oil pressure, engine temperature and running hours. Safety devices like overload and short circuit protection for generator, over speed, low oil pressure, and high temperature must be operative with indication lights. Each unit is to be provided with emergency shutdown/stop switch which must be operative. Bidder has to confirm availability of these in his bid proposal.

2. Bidder evaluation Criteria.

Prospective bidders shall be evaluated on the following qualitative Evaluation criteria and the qualifications marks are 70%.

Sr. #	OGDCL Requirement	Marks to be Allocated	Max. Marks	Remarks
i.	Age of Offered Gen set	70	70	Zero marks if age is more than 10 years
	a- Up to 03 yrs. Old	60		
	b- More than 03 years and up to 07 yrs. Old b- More than 07 years and up to 10 yrs.	50		
ii.	Experience of the Bidder		30	Zero marks if no previous experience of supplying gensets on rental basis.
	Provision of Genset(s) on rental basis for last 10 years.			
	a-More than 10 Gen sets	30		
	b- 5-10 Gen sets	20		
c- 1-5 Gen sets	10			
	Marks obtained:		100	

Note:

Bid shall be considered Non-Responsive if the bidder acquires zero marks in any of the above disciplines of bidder evaluation criteria.


S.E Rig Maintenance
OGDCL Rig N-6


Operation Manager
OGDCL Rig N-6

TECHNICAL PROPOSAL**Bidder's Data:**

Bidders are required to complete the following Form and Provide with Quoted item for technical Evaluation.

Company Name:	
Company Address:	
Contact Person, Name, Designation, ID Card No.	
Contact No. Phone/Mobile/ Fax/CNIC.	
Email Address:	
NTN and GST Reg No. (Please provide Copies of Reg)	
Please mention product name/ code/ Manufacturer data	

Signature.of.bidder:_____

Name:_____

NIC.No._____

Address:_____

(Please attach copy of NIC of bidder and contact Person)

FINANCIAL PROPOSAL

7. Financial Bid Format:

S #	Description	Number of Generators Required	Power Requirement	Fuel	Rent/Month in PKR	Total Rent of 03 Months in PKR

NAME: _____

SIGNATURE: _____

COMPANY SEAL: _____

DATE: _____

CONTACT NO: _____

8. Financial Evaluation Criteria:

- i. Financial Evaluation will be done on lump sum basis.
- ii. Bid price shall be inclusive of all taxes, duties, levies, charges etc. **except provincial sales tax PST/ Islamabad capital territory Sales Tax in Pakistan.**
- iii. Any other/fixed cost (Mob/De-mob, installation, commissioning etc.) will not be entertained separately. OGDCL will pay only monthly rent. Bidder to quote accordingly.
- iv. Prices should be firm without any adjusting formula.
- v. Priced sheet to be submitted with financial bid. However un-priced sheet to be submitted with Technical Bid for evaluation purpose.