

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION A

(To be completed, filled in, signed
and stamped by the principal)

ANNEXURE 'A'

Material POTASSIUM CHLORIDE (KCL)
Tender Enquiry No PROC-FA/CB/WS-4677/2020
Due Date
Evaluation Criteria FULL

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	POTASSIUM CHLORIDE (KCl)	Metric Ton	3000					

Note:

- Bid Bond Guarantee:** Bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan for an amount of US \$26,000/= (United States Dollar Twenty Six Thousand Only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids.
- Delivery period:** Delivery period of the quoted product should not be more than 180 days after opening of Letter of Credit (LC).

TERMS OF REFERENCE (TOR)/ INSTRUCTIONS TO BIDDERS
For POTASSIUM CHLORIDE (KCl)

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Industrial Grade Potassium chloride (KCl) is primarily used in drilling industry as weighting material to prepare work over / completion fluids of density up to 9.7 ppg (1.16 S. G). Moreover, it is an economic source of potassium ion in water base polymer drilling muds which are used for shale inhibition purpose.

Each bidder should invariably mention the exact value of the properties of their quoted product (Potassium Chloride). Only to write conforming to or OK will not be sufficient.

1) TECHNICAL SPECIFICATIONS:

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
01.	Physical state	White crystalline / granular powder free from visible impurities	
02.	Purity as KCl (on dry basis) % by mass	96% Minimum	
03.	Moisture Content % by mass	2% Maximum	
04.	Matter insoluble in water % by mass	0.5% Maximum	
05.	Calcium content as Ca ²⁺	500 ppm Maximum	

2) NECESSARY DATA

SR. NO.	DESCRIPTION
01.	Name of Bidder
02.	Complete address, telephone, e-mail and fax numbers of bidder
03.	Name of local agent (if any)
04.	Complete address, telephone, e-mail and fax numbers of local agent
05.	Name of Manufacturer
06.	Name of Authorized Signatory of Manufacturer
07.	Complete address, telephone, e-mail and fax number of manufacturer
08.	Website of manufacturer
09.	Brand name of Product
10.	Country of origin
11.	Port of shipment
12.	Minimum shelf life of product

3) SALES ACHIEVEMENTS

Names of at least 07 client's / sales achievement (E & P companies only) other than OGDCL to whom supplied the quoted product in bulk quantity (not less than 50 M ton) with contract numbers, year of supply and quantities supplied during the last Five (05) years commencing from year 2015 as a proof of five years' experience.

SR. NO.	NAMES OF CLIENTS WITH ADDRESS AND TELEPHONE NOS.	CONTRACT / PURCHASE ORDER NOS. WITH DATE	YEAR OF SUPPLY	QUANTITY SUPPLIED (M. TON)

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4) **EVALUATION CRITERIA:**

4.1 Evaluation criteria for successful bidder is **TECHNICALLY RESPONSIVE AND FINANCIALLY THE LOWEST**.

4.2 All submitted bids will be evaluated strictly on the basis of TOR of this particular tender enquiry as well as previous performance (supply record as per shipment) of bidder, manufacturer and local agent (if any), failing which will lead to disqualification of bid thereof.

4.3 If any of the information provided by the bidders proves wrong or any counterfeited/unlawful document is submitted to mislead department, OGDCL reserves the right to disqualify such bids without further assigning any reason. Such bidders will not be allowed to bid for any future procurement.

5) **AUTHORIZATION**

5.1 An authority letter in original issued by the manufacturer for allowing the bidder to quote their product for this particular tender enquiry, duly signed/stamped, must be attached with the technical bid in case the bidder is not manufacturer.

5.2 An authority letter in original issued to the local agent (if any) by the bidder for this particular tender enquiry, duly signed/stamped, must be attached with the technical bid.

6) **QUALITY ASSURANCE:**

6.1 All the bidders must have to provide/ submit the **1 Kg sample** of the quoted product (conforming to OGDCL requirement as per Sr. No. 01, Technical Specifications) along with technical bids at the time of bid submission. The valid receipt/ tracking details supplied through national / international courier services has to be accompanied with the bid. If the sample is not submitted with the bid, it will not be accepted in any case & will lead to disqualification of bid.

6.2 The manufacturer of the quoted product must have minimum 05 years' experience of manufacturing & supplying of indented chemical to E & P companies specifically, duly supported by **valid authentic ISO 9001-2008** certificate as a proof for manufacturing/ production of the quoted product/mud chemicals for 05 years. Bidder must provide inquiry guidance to confirm authenticity of ISO certificate. In case of any ambiguity, the certificate will be verified from issuing authority. The certificate duly submitted along with bid will be considered final. No additional certificate will be entertained at any stage of the case.

6.3 **Minimum Shelf life** of the quoted product should not be less than **03 years** and manufacturer must declare shelf life of the chemical by issuing it on company's letter head.

6.4 Prior to shipment of the material, if desired by OGDCL, OGDCL will carry out third party pre-shipment inspection & Lab analysis of the material at its own cost from OGDCL's approved inspecting agency for confirmation of material as per tender specifications. After physical inspection, one representative sample of the chemical will be dispatched by the TPI firm directly to OGDCL and TPI firm will submit report directly to OGDCL and consignment(s) will only be shipped after acceptance/ endorsement of TPI report(s) by OGDCL.

6.5 Shipment is required to be made in containers for minimizing damages to the costly chemical.

6.6 The final acceptance of the requisite consignment will be made after physical inspection of the shipment at OGDCL store & lab analysis of the representative sample. The lab analysis will be undertaken at OGDCL own or any other reputable lab of OGDCL choice and acceptance of the results will be binding over supplier.

6.7 Material must have to be lifted back by the vendor if found not as per technical specification of this particular tender enquiry even after its receipt at the base stores and have to replace with the material conforming to technical specifications with no cost to OGDCL.

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7) DELIVERY PERIOD:

Delivery period of the quoted product should not be more than **180 Days**. The bidder must commence delivery as per following schedule, failing which action will be taken as per rules.

Description	1 st Consignment	2 nd Consignment	3 rd Consignment
Potassium Chloride (KCl)	1000 M.Ton within 60 days after establishment of LC	1000 M.Ton in next 60 days after 1 st Consignment	1000 M.Ton in next 60 days after 2 nd Consignment

8) PACKAGING:

Potassium Chloride (KCl) should be packed in one (01) M Ton export quality new multi-wall paper jumbo bags having thick, high density inner polythene liner for rendering material completely moisture proof. The packaging of the required mud chemical should be of international standards and capable to safe transportation during ocean/ road journey from port of shipment to well site and to withstand harsh weather conditions at the storage points and at the well sites/ locations.

9) MARKING:

Each bag should have clearly legible marking, as given below;

- Name of the product.
- Name of the Manufacturer.
- Date/month/ year of manufacture.
- Minimum shelf life
- Supply order number against which supplies are made.
- Lot No. _____/ Batch No. _____.

10) NECESSARY ATTACHMENTS:

SR. NO.	DESCRIPTION	ATTACHED/ PROVIDED OR NOT.
01.	Product Data Memorandum of Potassium Chloride (KCl) in original printed by manufacturer.	Attached/ Not attached
02.	Material Safety Data Sheets of Potassium Chloride (KCl) in original printed by producer / manufacturer.	Attached/ Not attached
03.	Valid authentic ISO 9001-2008 certificate for manufacturing/ production of Potassium Chloride (KCl) for 05 years.	Attached/ Not attached
04.	Original authority letter issued by Manufacturer to the bidder/ Bidder to local Agent (if any).	Attached/ Not attached
05.	1 Kg sample of the offered product.	Provided/ Not provided

11) LIMITATIONS:

The quoted product or item from country of origin "INDIA" is not acceptable as per SRO-927(I)/2019, dated 09-08-2019.