



**OIL AND GAS DEVELOPMENT COMPANY LIMITED
MELA OIL FIELD**

SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/MOF/M/01/2021

Procurement of Lube oil for various rotary equipment at Mela Oil Field

S#	Description	Reference #	Rate	Total rate (inclusive of all Taxes)	Deviation
1	As per attached list				

LUBE OIL REQUIRED FOR VARIOUS ROTARY EQUIPMENT INSTALLED AT MELA PLANT			
Sr No	Description	Part#/Specification	Quantity
1	Engine Oil	Shell S5N 40 or equivalent oil	5,225 Litres
2	Compressors Oil	Shell S2 BL 150 or equivalent oil	3,135 Litres

TERMS AND CONDITIONS:

1. Bid evaluation criteria: Single Stage, Single Envelope
2. The brand of oil to be offered must have matching specifications to the brand of oil mentioned in the description in the above table. Detailed properties of the oil along with MSDS to be provided with the bid.
3. The oil to be offered against serial 01 & 02 as an equivalent to the mentioned brands of oil must have approval from the OEM of Waukesha Engines and Ariel / Cameron Compressors, respectively. Authentic documentation to be provided with the bid, otherwise the bid may be rejected.
4. The offered brand must be in use in Oil and Gas industry in gas engines. List of references to be provided with the bid.
5. Oil is to be supplied in drums. If the total quantity of the oil required as per SOR is not available as per standard packaging (drum size) of the manufacturer, then near equivalent quantity is also acceptable. Evaluation shall be done on the basis of price per litre of oil.
6. Delivery period for Lube Oil will be 04 weeks from the date of issuance of purchase order.
7. The Oil will be delivered at Nashpa Oil Field. The delivery charges to Nashpa Oil Field to be borne by the supplier/ bidder.
8. Technical & Financial evaluation will be made on the complete scope of supply.
9. Any required clarification/details regarding Lube Oil to be supplied must be cleared before submission of bid. No change in submitted bid will be entertained after bid submission date.
10. The consignment will be accepted after final inspection at site, and payment will be made through Cross Cheque.
11. The firm should have valid NTN and GST number and have active status on FBR website.
12. The Firm should have active Professional tax certificate of concerned Excise office where operating business.
13. Tax submission Certificate (Annex-C) with "submitted" status to be provided along with Invoice.
14. OGDCL reserves the right to increase or decrease the quantity at the time of placement of purchase order.