



OIL & GAS DEVELOPMENT COMPANY LTD
 LOGISTIC FIELD KOTSARANG
 CELL# 0300-5553402
 FAX # 0543-682115, PH # 0543-682117
oml_ks@ogdcl.com, logistic_ws@ogdcl.com



Web Tender Notice

It is submitted that Logistic department of Oil & Gas Development Company Limited (OGDCL) owns 03 No. “Grove Cranes (Specification: **Model: GroveCrane GMK 3055 ,Capacity: 50 Ton ,Crane Control: Fully electronic with integrated LMI and Engine management System**), that are the major part of prevailing fleet of the department at Logistic field Kotsarang which were inducted on May, 2008. Logistic field Kotsarang ,OGDCL intends to hire repair/ maintenance services of firm /contractor for these cranes on as and when required basis on the base of per day charges.

1. Sealed bids are invited for repair/maintenance services of above mentioned cranes as per details given below under the Competitive Bidding Procedure on “Single Stage Single Envelope Biding System”. The terms and conditions are mentioned in the OGDCL master tender documents as “Annexure A”.

S/N	Tender Enquiry No.	Description	Bid submission Date & Time	Bid Opening Date & Time	RATE PER DAY (PKR)	16 % PST (PKR)	RATE PER DAY INCLUSIVE ALL TAXES (PKR)
1.	LOG/KSG/Jan-04/2024, Dated: 01-01-2024	Repair/ Maintenance Services of Grove Cranes : Model: GMK 3055, Capacity: 50 Ton Crane Control: Fully electronic with integrated LMI and Engine management System.	08-02-2024 1400 Hrs	08-02-2024 1430 Hrs			

2. In case the bidder/firm/transporter fails to abide by the terms of bid documents/bid or violates the same, it may entail debarment/black listing for three (03) years.

3. The Bids should be received at the office of Operation Manager, Logistic Field Kotsarang on postal address as mentioned below on the time and date mentioned against tender enquiry (half an hour earlier to bid opening). Bidder(s) or authorize representative(s) are encouraged to attend the Tender Opening meeting.

4. Bidder/firm/transporter must provide their own as well as principal business detail at the time of tender purchase including Address , phone & fax numbers, e-mail (if any) for effective communication .OGDCL will not be responsible for intimation of queries/information in case subject detail is not provided. The detail of scope of work/supplies is available in Annex-A /TOR/SOR, however if further detail/clarification are required, it may be obtained from the office of Operation Manager Oil & Gas Logistic Field Kotsarang ,postal address or through email, phone and personally.

5. OGDCL reserves the right to accept or reject any bid or to annul the bidding process and reject all the bids at any time prior to award service order.

Mailing Address:-

OPERATION MANAGER
OIL & GAS DEVELOPMENT COMPANY LTD
LOGISTIC FIELD KOTSARANG
 C/O
 MAIN TCS OFFICE, TALAGANG,
 CELL# 0300-5553402
 FAX # 0543-682115, PH # 0543-682117-18
oml_ks@ogdcl.com

Description and Quantity of Requirements:

Field	Description
Logistic Field Kot Sarang, Oil & Gas Development Company Ltd.	Repair Maintenance Services on the basis of per Day charges of Grove Cranes : Model: GMK 3050, Capacity: 50 Ton Crane Control: Fully electronic with integrated LMI and Engine management System.

TOR, S:

1. The quote should be sent to **Logistic Field Kotsarang, Oil & Gas Development Company Ltd. C/O Main TCS Office Talagang, Punjab** in closed envelope, addressed to Operation Manager.
2. Only registered Suppliers can submit their bids having NTN and STRN.
3. The quote will be opened on the date as mentioned in the tender notice, the supplier can mobilize his representative to site in bid participation.
4. The Pay Order / Demand Draft of Rs. 150,000/- in favor of Oil & Gas Development Company Limited, as security deposit / performance bond & it must also be enclosed with the quotation. Deposit of successful bidder will be retained and returned / refunded after the completion of job. Rest of the bid bonds of unsuccessful bidders will be released, after award of contract.
5. Any bid without performance bond will not be entertained.
6. Firm/ Bidder must have five years repair work experience of the said cranes.
7. The firm /bidder must provide some documentary evidences of electrical/mechanical/hydraulic works carried out on the said cranes.
8. The successful bidder will be responsible to provide services within 24Hrs of intimation about fault in the cranes **on as and when required basis**. Intimation of faults will be given by Operation Manager /Incharge Workshop, Logistic Field, Kot Sarang.
9. No advance payment will be made.
10. The scope of work provided in the inquiry can be increase/decreased and payment will be made to the contractor as per actual work done.
11. No Transport/Travelling expenses will be given by OGDCL ,only boarding /Lodging/Meal will be provided at Logistic Field Kotsarang.
12. The Contractor shall be liable to pay all Government levies, taxes and incidentals etc. en-route.
13. The quotations must be inclusive of all applicable taxes like income tax/withholding tax and Provincial/ICT sales tax on services etc. Sales Tax registration certificate is to be provided with quotation as well. Annex-C from FBR will be required for Sales tax.
14. No mob/de-mob or stand-by charges will be given.
15. The payment will be made through cross cheque.

16. Note: Company reserves the right to impose 40% Penalty in case of violation of TOR/SOR.

IJAZ KHALID
I/C WorkShop

MUHAMMAD FAYYAZ
Operation Manager