



**TENDER ENQUIRY # PROC-SERVICES/CB/RM-5100/2021**

**HIRING OF BULLET PROOF VEHICLES FOR RIG N-2 & N-6**

## **TERMS OF REFERENCE**

### **1. General Introduction.**

OGDCL intends to hire the services of an experienced and well reputed contractor for provision of 06 No. diesel 4 x 4 bulletproof double cabins having B6 protection level on monthly rent basis for OGDCL Drilling Rigs presently deployed at locations as mentioned below, however, Rig, Well location and route can be changed to anywhere in security sensitive areas in Pakistan as Rigs are mobile units and any Rig can be deployed as per schedule / availability etc.

<b>Rig</b>	<b>Location</b>	<b>District</b>	<b>Province</b>	<b>Transit Station</b>	<b>Tentative bulletproof vehicles' route</b>
Rig N-6	Kalerishum	Rajanpur	Punjab	D.G.Khan	Rig (Kalerishum) to Fort Munro and back.
Rig N-2	Killi Malik	Loralai	Balochistan	D.G Khan	Rig (Killi Malik) to Mekhtar and back.

### **2. Contract Period**

Period of the contract shall be one year (12 months).

### **3. Contractors Responsibility & Scope of Supply**

- 3.1. The successful contractor has to provide required vehicles at OGDCL Rigs as per intimation of OGDCL at the time of placing service order / award of contract.
- 3.2. The contractor will be responsible to provide bulletproof vehicles with driver for round the clock services during contract period. Offered vehicles must meet B6 protection level including but not limited to the following features.
  - 3.2.1. Wind screen / door glasses must be curved ballistic glasses and all other glasses must also be ballistic. Ballistic glass used should be rated as providing B6 ballistic protection level at an ambient temperature of 50°C and should have standard warranty against de-lamination, discoloration from UV rays, anti-spalling against shattering and should have multiple impact protection and finest optical quality.
  - 3.2.2. All tyre assys. including spare tyre should comprise of built-in-run flats to be driven up to 50 Km at a minimum speed of 50 Km/ hr.
  - 3.2.3. Suspension and brakes should be upgraded/reinforced to compensate additional armor weight to maintain safety standards.
  - 3.2.4. Vehicle's engine, battery, radiator, ECM including fuses etc must be protected by armored sheets.
  - 3.2.5. All door pillars should be armored and specially reinforced to prevent distortion caused by the additional weight of the doors.
  - 3.2.6. All areas of passenger compartment (roof and verticals) including front, back, sides, roof etc should be protected with ballistic steel plating.
  - 3.2.7. Floor and fuel tank of vehicles should be protected with anti-blast sheet in compliance to B6 protection level.

- 3.2.8. Door hinges should be heavy duty capable to sustain functioning of heavier armored doors
- 3.3. Year of manufacturing of offered vehicle should be 2012 or up.
- 3.4. Bidder to provide the following with the technical bid of the offered bulletproof vehicles.
  - 3.4.1. Make/model of vehicles.
  - 3.4.2. Year of manufacture of vehicles.
  - 3.4.3. Copy of NOC issued by Ministry of Interior (GOP) for making offered vehicles bulletproof.
  - 3.4.4. Copies of armoring certificate, armoring warranty certificate and relevant third party inspection certificate. Registration/certificates submitted may be verified by OGDCL from the concerned authorities.
- 3.5. Offered vehicles should be
  - 3.5.1. In good operating condition with AC (Hot & Cold) and other standard fittings / accessories.
  - 3.5.2. Interior and exterior should be in good condition.
- 3.6. OGDCL reserves the right to visit the contractor site for inspection of vehicles prior to deployment at respective rigs.
- 3.7. Contractor is to provide the following mandatory data with the bid.
  - 3.7.1. Copy of NTN/GST.
  - 3.7.2. Company profile.
- 3.8. All types of maintenance of vehicles will be the sole responsibility of the contractor in respect of spare parts, material, manpower, allied services & support and all other requirements.
- 3.9. The contractor will ensure that all necessary documents i.e. vehicle's bullet proof certificate from concerned authority, registration / fitness certificate, road permit, tax / insurance documents should be complete in all respect in accordance with government laws (copies to be provided with the bid).
- 3.10. All types of repair, maintenance and replacement of lube oil, filters, batteries & battery electrolyte and radiator coolant or any other requirement except diesel to be fulfilled by the contractor at its own cost as only fuel (diesel) will be provided by OGDCL.
- 3.11. In case of breakdown of the vehicle, contractor will provide substitute vehicle having same or better condition and of similar capacity and type.
- 3.12. All risks and liabilities related to the offered vehicles will be sole responsibility of bidder/contractor.

- 3.13. OGDCL will not be responsible for any damage caused to vehicle due to any reason under any circumstances.
- 3.14. Contractor will be responsible for any theft, accident or any fault in vehicle and no responsibility will be on OGDCL part in this regard what so ever.
- 3.15. The contractor will be responsible to arrange alternate driver in case of absence of deputed driver due to sickness, leave, domestic or any other reason.
- 3.16. Contractor will provide the relevant literature / information of the offered vehicles with the bid.

#### **4. Delivery Time.**

The delivery period for supply of vehicles at desired OGDCL Rig sites is 30 calendar days (at maximum) from the issuance of service order / award of contract.

#### **5. End of Contract**

OGDCL reserves the right to call off the contract as per draft contract section # 18 "Termination". Contract may be terminated in case services are no more required or the contractor fails to abide or violates the terms and conditions.

#### **6. Terms & Conditions**

- 6.1. Bidder / contractor to provide documentary evidence regarding experience in supplying / manufacturing of bulletproof vehicles with the technical bid.
- 6.2. At least 10 vehicles should have been armored / made bulletproof by the firm / company who armored the offered vehicles.
- 6.3. No down time is allowed and contractor is liable to provide smooth un-interrupted services round the clock during hiring period and in case of vehicle breakdown, absence of driver, deduction in monthly rent will be made accordingly on pro rata basis.
- 6.4. Payment of hired bulletproof vehicles shall be on actual rates. No payment shall be for the off-road/repair duration.
- 6.5. OGDCL will only provide accommodation to the contractor's drivers at rigs site. All other expenses of contractor's crew including meals, medical etc. will be on the part of contractor.
- 6.6. Offered vehicles must be equipped with active navigational and jamming devices.
- 6.7. Number of required vehicles may be increased or decreased as per OGDCL requirement. Driver should have a sound mental and physical health and must have valid CNIC and driving license. Contractor has to change the driver if his performance is found unsatisfactory or found involved in any illegal activities.
- 6.8. Payment to the service provider will be made on monthly basis and after verification of invoices by location in-charge of respective rigs.

**7. Technical Evaluation Criteria.**

Technical bids shall be evaluated according to the following evaluation criteria and bid shall be considered Non-Responsive if it secures

- a. Zero marks in any of the disciplines of technical evaluation criteria.
- b. Less than qualifying marks (i.e. less than 70 % of aggregate marks).

Sr. #	OGDCL Requirement	Marks to be allocated	Max. Marks	Remarks
i.	Bidder's experience regarding manufacturing / supplying of bulletproof vehicles. a. 05 years or more b. Less than 05 years	30 20	30	
ii.	Vehicle's Model a. 2017 - 2021 b. 2015 - 2017 c. 2012 - 2014.	30 20 10	30	Zero marks if offered vehicles model is below 2012.
iii.	Experience of the firm / company (in armoring of vehicles) who armored the offered vehicles. a. Made 30 or more vehicles bulletproof. b. Made 20 or more and less than 30 vehicles bulletproof. c. Made 10 or more and less than 20 vehicles bulletproof.	25 15 10	25	Zero marks if armoring firm made less than 10 vehicles bulletproof.
v.	Delivery Period a. Within 15 days b. Within 16 to 30 days.	15 10	15	
	<b>Marks obtained:</b>		100	

**8. Financial Bid Format**

S #	Vehicle Description	Year of Manufacturing	Number of offered vehicles	Monthly Rent in PKR / vehicle	Total Annual Rent in PKR
	B6 Protection Level Diesel 4 x 4 Bulletproof D/Cabin		06		

**9. Financial Evaluation Criteria:**

- i. Financial Evaluation will be done on lump sum basis.
- ii. Bid price shall be inclusive of all taxes, duties, levies, charges etc. **except provincial sales tax PST/ Islamabad capital territory Sales Tax in Pakistan (STANDARD).**
- iii. Any other/fixed cost (Mob/De-mob, installation, commissioning etc) will not be entertained separately. OGDCL will pay only monthly rent. Bidder to quote accordingly.
- iv. Prices should be firm without any adjusting formula.
- v. Priced sheet to be submitted with financial bid. However un-priced sheet to be submitted with Technical Bid for evaluation purpose.

**OTHER IMPORTANT INFORMATION**

## **BIDDING METHOD:**

Bids against this tender are invited on 'single stage Two envelop'

## **AMOUNT OF BID BOND:**

Bid Bond /Bid Security amounting to **PKR 1,500,000.00/-** is to be attached / provided with the technical bid. Please see Master Set of Tender Document for further details.

## **MANDATORY REQUIREMENT**

**For online payment to vendors/contractors through (IBFT & LFT). Following info is required from your company: -**

1. IBAN (INTERNATIONAL BANK ACCOUNT NUMBER 24 DIGITS).
2. VENDOR NAME AS PER TITLE OF THEIR BANK ACCOUNT.
3. NTN NO.
4. CONTACT # OF COMPANY CEO/OWNER (MOBILE & LANDLINE).
5. POSTAL ADDRESS.
6. BANK NAME.
7. BANK BRANCH NAME & ADDRESS.

The master set of tender documents (services) uploaded on OGDCL's website ([www.ogdcl.com](http://www.ogdcl.com)) is the integral part of this TOR.

**Bidders are requested to read TOR, "Clarification - Online Transfer of Funds to OGDCL" & Master Set to Tender Documents (Services) and provide complete information / documents including tender annexures with the bid.**