

OIL & GAS DEVELOPMENT COMPANY LIMITED



TENDER ENQUIRY NO. PROC-SERVICES/CB/SYSTEM-4923/2020

Hiring of Technical Support Services for Renewal of Oracle ERP

OIL AND GAS DEVELOPMENT COMPANY LIMITED

TOR for TSS Renewal of Oracle ERP Licenses

1.0 OVERVIEW

OGDCL purchased Oracle Licenses for Oracle Financial Suite ,Oracle Inventory, Oracle Purchasing, Oracle E-Business suite, Oracle internet Developer Suite, Oracle internet Application Server , Oracle 10g Database in May 2001. The Technical Support Services (TSS) License of Oracle ERP System of current contract PROC-Services/CB/SYSTEM-4314/769597/2019 will expire on 8th March 2021.

Proposals are invited through Open Competitive Bidding from Bidders that can arrange technical support services from Oracle Corporation for renewal of above mentioned licenses for a period of One (01) year from 9th March 2021 and can be extended with mutual consent of both the parties.

2.0 SCOPE OF WORK

The intended services are required for renewal of Oracle Licenses against the following two CSI (Customer Support Identifier) Numbers with Oracle Support Service.

1. CSI-3302634

- a. Oracle Purchasing Suite (05 Users)
- b. Oracle Financial Suite (05 Users)
- c. Oracle Order Management Suite (50,000 Order Lines)

2. CSI-15479932

- a. Oracle Financial Suite (60 Named Users)
- b. Oracle Inventory (60 Named Users)
- c. Oracle Purchasing (60 Named Users)
- d. Oracle E-Business suite READ ONLY (620 Named Users)
- e. Oracle internet Developer Suite (10 Named Users)
- f. Oracle internet Application Server (04 Processor)
- g. Oracle Database Support (04 Processor)

3.0 COMMENCEMENT DATE

The TSS Agreement will commence from 09th March 2021 for one year.

4.0 ORACLE TECHNICAL SUPPORT SERVICES

The successful Contractor will be required to arrange Oracle Technical Support services for supported licenses from Oracle Corporation as follows:

1. Existing Program updates, fixes, security alerts, and critical patch.
2. Tax, legal, and regulatory updates.
3. Major product and technology releases, which includes general maintenance releases, selected functionality releases, and documentation updates.
4. Assistance with service requests 24 hours per day, 7 days a week.
5. Access to Oracle Support (24 X 7 web-based customer support systems), including the ability to log service requests online, unless stated otherwise.
6. Program updates, maintenance and functionality releases, document updates, existing bug fix and patches.
7. Any other services covered in Technical Support Services.

5.0 BIDDING PROCEDURE

- a. The procedure for bidding will be Single stage –Two envelope procedure, containing separately financial and technical proposal.
- b. Technical Proposals will be opened first and then a technical evaluation will be carried out by an evaluation committee as per technical Evaluation criteria mentioned 6.0 and 7.0 . The proposals not qualifying in technical evaluation will be rejected and financial proposal of the respective firm will be returned un-opened.

6.0 MANDATORY REQUIREMENT/Summary Rejection Criteria

- Bidder must be at least Oracle Gold Partner (Please enclose Partner certificate)
- The Company having less than five years' Experience will be rejected
- The Vendor must provide last two years audited Financial statement
- The Company having less than 100 (One hundred Million PAK Rupees) average Turnover of last two years will be rejected.
- Bidder must have Support Services facilities in Islamabad
- Bidder must not be Black listed from any agency/firm.
- Registered with SECP, FBR (Valid NTN) and Provincial Bodies



AHMER SHAHAB
Chief (ERP)
Ext: 2584

7.0 TECHNICAL EVALUATION CRITERIA

Sr. No.	Description	Maximum Allocated Score	Score
7.1	<u>Company Experience</u>	40	X >= 5 years and X <= 10 years 30 Marks X > 10 years 40 Marks Note X= Company Experience
7.2	Contracts executed of similar nature with Oracle (bidder should provide the POs/SLA)	20	5 marks will be allocated to each PO/SLA up to 20 marks
7.3	<u>Company Financial Strength</u> In terms of last two years average Turnover	20	X >= 100 and <= 300 million PKR. 10 Marks X > 300 million PKR. 20 Marks Note: X= Last two years average Turnover in PAK rupees
7.4	OEM Partnership Status *	20	Platinum Partnership 20 marks Gold Partnership 10 marks
	Grand Total	100	

* Note: Bid will be rejected, if Bidder will not obtain 50 (Fifty) percent qualifying Marks in each category and 70 (Seventy) Percent Marks overall.

8.0 FINANCIAL PROPOSAL AND BID FORMAT

Financial Proposal must provide cost for all quoted items/products as per following Financial Bid Format in PKR. Financial Evaluation will be carried out on complete package wise.

Sr. #	Description	Cost in PKR (CSI-3302634 + CSI 15479932)
1.	TSS as per TOR Clause # 02& 04	

Note: Itemized cost of each item is required separately in Pak Rupees as per above format.

OTHER IMPORTANT INFORMATION

BIDDING METHOD:

Bids against this tender are invited on 'Single Stage Two envelop'

AMOUNT OF BID BOND:

Bid Bond /Bid Security amounting to PKR: **300,000/-** is to be attached / provided with the technical bid. Please see Master Set of Tender Document for further details.

BID PRICE:

- i. Bid price shall be inclusive of all taxes, duties, levies, charges etc., except Provincial Sales Tax (PST)/ Islamabad Capital Territory Sales Tax (ICT) in Pakistan.
- ii. The prices should be quoted in PKR.

(This clause will be prevailing instead of Master Tender document "ITB" clause # 06(ii) 'BID PRICE')

- iii. The prices quoted by the successful bidder (contractor) for required services shall remain firm and final throughout contract period. The price charged by the successful bidder (contractor) for required services shall not vary from the prices quoted by the service company.

MANDATORY REQUIREMENT

For online payment to vendors/contractors through (IBFT & LFT). Following info is required from your company: -

1. IBAN (INTERNATIONAL BANK ACCOUNT NUMBER 24 DIGITS).
2. VENDOR NAME AS PER TITLE OF THEIR BANK ACCOUNT.
3. NTN NO WITH INCOME TAX CERTIFICATE
4. CONTACT # OF COMPANY CEO/OWNER (MOBILE & LANDLINE).
5. POSTAL ADDRESS.
6. BANK NAME.
7. BANK BRANCH NAME & ADDRESS.