

Information for 3rd Party Pre-Shipment Inspection

1	Purchase Order No.	PROC/FE/CB/CMT-5214/4500001159/2022
2	Amount of Purchase Order	CNY 1,763,617.18
3	Name/address of Manufacturer/Beneficiary	M/s Yantai Jereh Petroleum Equipment & Technologies Co. Ltd., No. 27 Jereh Road, Laishan District, Yantai 264003, China Tel: +86 535 676 6416
4	Contact person	Contact Person: Carlos Yang Tel: +86-186 0287 2820 E-Mail: xiaohui.yang@jereh.com
5	Local Agent/Contact person	NOT APPLICABLE
6	Description of Material	TREATING IRON
7	Scope of Work	As per attachment

**SCOPE OF WORK FOR THIRD PARTY PRE-SHIPMENT INSPECTION
REGARDING PROCUREMENT OF TREATING IRON**

Ref: PROC-FE/CB/CMT-5214/2021

Third Party Inspection Company will inspect/confirm the following:

1. All the technical specifications/requirements mentioned in the bid of M/S Jereh.
2. All the items mentioned in the Purchase Order should be from OEM.
3. TPI will also confirm that all the items are brand new.
4. Pressure test witnessing of item
no.1,2,3,4,9,10,11,12,13,14,16,17,18,19,20,21,22,23 up to 8000psi.
5. Any other quality inspection, including quality inspection plan, required for this tender.
6. Post shipment inspection will be carried out by OGDCL upon arrival of items in Pakistan and third party pre-shipment invoice will be verified accordingly.

FINAL REPORT

Final report will cover all the aspects detailed above.

Final report has to be submitted before the delivery of the items.

TECHNICAL EVALUATION CRITERIA PRE-SHIPMENT INSPECTION AGENCIES

Offer obtaining less than 70% on aggregate or less than 50% in any criteria shall be considered non-responsive and will not be considered for Financial Evaluation.

Cat. No	Criteria Category	Points
1	Applicable Certifications & Registrations	40
	Registration with SECP	05
	Registration with FBR	05
	Valid ISO 9001:2015 under inspection category	05
	Valid ISO 14001:2015 under inspection category	05
	Valid certification of PNAC under inspection category	05
	Valid certification of "1236 Inspection category" with PEC	05
	Valid ISO/IEC 17020:2012	05
	Valid <u>ISO/IEC 17025:2017</u>	05
2	No. of Years of Company Experience Please attach certificates: 1. Year of incorporation 2. First inspection performed	10
	More than 20 Years	10
	10 to 20 Years	5
	Less than 10 Years	0
3	Financial Strength - Last 5 years audited accounts or bank statement required showing annual turnover in USD (Millions) or equivalent other currency (Please attach copy of audit reports or bank statements)	10
	USD 03 Million or above	10
	USD 01 Million to 03 Million	05
	Less Than USD 1 Million	0
4	Number of inspections performed worldwide in last 3 years (List of inspections with client name, year of inspection & copy of service orders to be enclosed)	10
	More than 40 inspections	10
	20 to 40 inspections	5
	Less than 20	0
5	In House Technical Capabilities: Attach list of No. of qualified technical experts in Pakistan or other countries available for inspection showing their name, employee ID No, qualification, location and experience etc.	10
	More Than 150	10
	Less Than 150	05
	Less Than 100	0
6	Company should have its own setup (Offices / Service centers) operational worldwide (Attach list of offices with complete address, phone/mobile and verifiable email address, contact person etc)	10
	25 or more countries including the country of inspection	10
	20 to 25 countries	5
	Less Than 20 Countries	0
7	Firms must have its office(s) in Pakistan (Attach list of offices with complete address, phone/mobile and verifiable email address, contact person etc)	10
	Two (02) or more operational offices in Pakistan	10
	01 operational office in Pakistan	05
	No office in Pakistan	0

Annex-B

.. GENERAL

Name of company and address in Pakistan:

Type of company: (Public limited liability, private, limited, private practice, wholly owned subsidiary, sole proprietary, etc.)

Date established:

Name and address of company bankers in Pakistan:

Is your company registered with Income Tax Department in Pakistan? (if so provide)

Registration No. _____

Number of Experts/ Consultant/ Human Resource Base:

CEO / Managing Director / Director's Detail:

Focal Person:

Telephone numbers:

Email Address:

OIL & GAS DEVELOPMENT COMPANY LIMITED
SUPPLY CHAIN MANAGEMENT DEPARTMENT
(FOREIGN WING)



OGDCL House, Jinnah Avenue, Blue Area, Islamabad

Email: ejaz_rizvi@ogdcl.com

Phone: +92-51-920023780

P.O. No.: PROC/FE/CB/CMT-5214/4500001159/2022

Incoterms: Costs and freight (CFR)

To: YANTAI JEREH PETROLEUM EQUIPMENT & TECHNOLOGIES CO. LTD

Supp. No.: 2000049

Address: NO. 27, JEREH ROAD, YANTAI, China

Subject: PURCHASE ORDER NO. PROC/FE/CB/CMT-5214/4500001159/2022 FOR
PROCUREMENT OF TREATING IRON AGAINST QUOTATION NO. NIL DATED 17-
02-2022

Dear Sir(s),

We are pleased to issue purchase order in response to your above cited bid as detailed below :-

Item No.	Material No.	Material Description	Unit	Quantity	Unit Value CNY	Total Value CFR CNY
23.	00010	27-01855 . SWIVEL JOINT LONG SWEEP 2",STYLE 50, 15000#,FIG 1502 HAMMER UNION CONNECTION P# 3903074935A	NO	40	6,612.30	264,492.00
22.	00030	27-02311 . SWIVEL JOINT 2",STYLE 10, FIG 1502 M X M STANDARD,PU P# 5553801955A	NO	2	9,205.19	18,410.38
11.	00040	27-02312 . SWIVEL JOINT 2",STYLE 10, FIG 1502 F X F STANDARD,PU P# 5553801971A	NO	2	8,463.77	16,927.54
1.	00050	27-01866 . VALVE, PLUG, 2" X 2" , 15000#, FIG 1502 HAMMER UNION CONNECTION P# 3900000037A	NO	40	5,988.14	239,525.60
2.	00060	34-02271 . VALVE PLUG 2"X1" WITH 1502 CONN, 15000 PSI. P# 3248720 P516108 P516146	NO	20	5,081.25	101,625.00
12.	00070	27-02278 . TEE INTEGRAL 15000 PSI 1502 CONN.	NO	8	3,106.36	24,850.88
13.	00080	27-02313 . "Y" JOINT FIG 1502 W X T X W P# 5554305830A	NO	8	4,823.40	38,587.20
14.	00090	27-02330 . 2 # CHECK FLAPPER TYPE FIG 1502 F X M STANDARD PU P# 5556802362A	NO	4	6,446.91	25,787.64
15.	00100	27-02314 . KIT, REPAIR 2" FOR CHECK VALVE P# 5554802621A	NO	6	1,207.30	7,243.80
3.	00110	27-02323 . DOUBLE WING 2" FIG 1502 MXM STANDARD PU P# 5550803043A	NO	12	1,997.10	23,965.20
4.	00120	27-02321 . DOUBLE THREAD 2" FIG 1502 FXF STANDARD PU P# 5554802642A	NO	12	880.22	10,562.64
16.	00130	13-00093 . UNION WING 2" FIG 1502, COLD WORKING PRESSURE 10000 PSI. P# 2A10223,	NO	10	1,401.35	14,013.50
5.	00140	13-00040 . KIT REPAIR FOR SWIVEL JOINT STYLE 50, 1502-LS2. P# 3144633 3143979	NO	100	174.59	17,459.00
6.	00150	27-02322 . KIT, REPAIR PLUG VALVE.2"X1" P# 5550802096A	NO	20	1,940.79	38,815.80
7.	00160	27-02277 . KIT, REPAIR FOR HAMMER VALVE. P# 3208508,	NO	60	2,110.30	126,618.00

Setled
Javed Iqbal
JAVED IQBAL
 Dy. Chief Engineer (Cmt. Ops)
 Ext: 2303

[Signature]
SYED EJAZ ABBAS RIZVI
 Manager (SCM) Foreign
 Oil & Gas Development Co. Ltd.
 Islamabad

**OIL & GAS DEVELOPMENT COMPANY LIMITED
SUPPLY CHAIN MANAGEMENT DEPARTMENT
(FOREIGN WING)**



OGDCL House, Jinnah Avenue, Blue Area, Islamabad

Email: ejaz_rizvi@ogdcl.com

Phone: + 92-51-920023780

P.O No.: PROC/FE/CB/CMT-5214/4500001159/2022

Incoterms: Costs and freight (CFR)

Sr. No.	Item No.	Material No.	Material Description	Unit	Quantity	Unit Value CNY	Total Value CFR CNY
8.	00170	13-00041	. REPAIR,KIT JOINT SWIVEL 1502 STYLE 10 P# 3139905	NO	20	174.59	3,491.80
17.	00180	27-02326	. BULL PLUG WITH NUT 2" FIG 1502 STANDARD P# 5550802096A	NO	8	964.71	7,717.68
18.	00190	13-00089	. JOINT, LONG 2"X10' WITH FIG 1502 (FMC) HAMMER UNION (MXF) CONNECTION, 15000 PSI.	NO	120	2,727.39	327,286.80
19.	00200	27-01857	. HOSE STEEL 2" JACKKNIVES STEEL HOSE LOOPS 15000#, FIG-1502 HAMMER UNION CONNECTION P# 3928076679A	NO	20	19,936.63	398,732.60
9.	00210	13-00092	. HOSE, STANDARD HALF SECTION CHICKSAN, 2" X 4 FT. WITH STYLE 50 SWIVEL JOINT AND WECO 1502 UNION ENDS. P# 3205875,3A12494,	NO	12	1,936.60	23,239.20
20.	00220	27-02324	. "Y" JOINT 2" FIG 1502 TXWXT P# 5554802385A	NO	4	3,129.50	12,518.00
21.	00230	27-02327	. "T" JOINT 2" T X W X T FIG 1502 SRANDARD F X M X F P# 5554802052A	NO	4	2,711.32	10,845.28
10.	00240	27-02325	. "T" JOINT 2" FIG 1502 FX F X M T X T X W P# 5554802060A	NO	4	2,725.41	10,901.64
TOTAL							1,763,617.18

Amount In Words:

CNY ONE MILLION SEVEN HUNDRED SIXTY-THREE THOUSAND SIX HUNDRED SEVENTEEN AND CENT(S) EIGHTEEN ONLY

Purchase Requisition:

20000182

Name & Address of Manufacturer:

YANTAI JEREH PETROLEUM EQUIPMENT & TECHNOLOGIES CO.LTD., CHINA

Delivery Period:

26 WEEKS FROM THE DATE OF ESTABLISHMENT OF LC

Country of Origin

CHINA

Banker's Address:

BANK OF CHINA LTD., YANTAI BRANCH, LAISHAN SUB-BRANCH
ACCOUNT NO: 233807280397
SWIFT: BKCHCNBJ51A

Payment Terms:

80% against shipment, 20% after inspection through LC

Port of Shipment:

CHINA

Port of Discharge

KARACHI

Add. Terms & Conditions:

Special Terms & Conditions:

ALL THE TERMS & CONDITIONS OF TENDER DOCUMENTS,, YOUR TECHNICAL AND FINANCIAL BIDS AND SUBSEQUENT CLARIFICATIONS/ CONFIRMATIONS ARE INTEGRAL PART OF THIS PURCHASE ORDER..

LETTER OF CREDIT SHALL BE ESTABLISHED AS PER TERMS & CONDITIONS ATTACHED HEREWITH.

Verified
Javed Iqbal
JAVED IQBAL
Jy. Chief Engineer (Cmt. Ops)
Ext: 2303

14/10/2022
SYED EJAZ ABBAS RIZVI
Manager (SCM) Foreign
Oil & Gas Development Co. Ltd.
Islamabad

PK *Pe*

OTHER TERMS AND CONDITIONS OF THE PO/LC
TO BE STRICTLY COMPLIED BY THE BENEFICIARY

(CFR Karachi Basis)

1. **CONSIGNEE:**
The goods must be consigned to the L/C establishing bank and notify party Oil & Gas Development Company Ltd. (OGDCL), Plot No. 21, OGDCL Warehouse, West Wharf Road, Karachi. Telephone No. 021-32311108, 32313119, E-mail: abdulwaheed_kunbhar@ogdcl.com
2. **PACKING:**
The Packing of the merchandise must conform to the International Standards and the packing list along-with Commercial Invoice must be placed inside the container without fail.
3. **MARKING:**
 - 3.1 All Packages/boxes must bear the Purchase Order No. as Shipping Marks, Country of Origin and Weight in Kilograms (Gross/Net). The marks must tally with shipping documents like Bill of Lading (B/L) and manifest there should not be any difference.
 - 3.2 In addition to the above mentioned shipping marks, the following procedure of color code marking is to be adopted / made on each side of the package/box/container while dispatching the material: -
"There will be an isosceles triangle with or less than six inches side, triangle side marked in black lines, letters "OGDCL" inscribed inside, the letters to be not less than 1½" tall and will be in black. On big packages/boxes/containers, the sides or triangle and letters will be increased appropriately. Underneath the triangle there will be two color code bars in "GREEN" color size six inches in length and 1½" in width. If the above color codes marking is not appropriate/suitable, the sizes and color may be changed".
 - 3.3 Each item of the consignment should also be marked with item # of the Purchase Order.
4. **SHIPPING DOCUMENTS.**
Shipping documents shall consist of the following:
 - 4.1 Original Clean Master Bill of Lading on Freight Pre-Paid Basis signed by the carrier or their authorized agent showing clean shipped on board. Freight forwarders, Third party, Short form, blank back and House Bill of Lading is not acceptable.
 - 4.2 Detail invoice showing commodity description, quantity, unit/total price, total No. of packages, etc. containing original signatures.
 - 4.3 Packing List, (Showing total number of packages, gross/net weight & measurement and Box No. in case of more than one boxes such as Box No. 1/10, 2/1010/10 and so on and detail of equipment in each box.
 - 4.4 Certificate of origin.
 - 4.5 Certificate of compliance of the credit terms as per clause No. 2 in respect of Packing.
 - 4.6 Insurance declaration. A copy of E-mail sent to Insurance Company in compliance to the Clause No. 9 hereunder.
 - 4.7 Copy of E-mail sent in compliance to the Clause No. 6.1 hereunder.
 - 4.8 Third Party Pre-Shipment Inspection Report duly verified by OGDCL officials.
5. **INSTRUCTIONS FOR COMPLETING SHIPPING DOCUMENTS:**
 - 5.1 The shipping invoice should be marked on top in capital words.
 - a) Complete, first and last consignment (if all the contractual material is shipped in one lot.)
 - b) First partial shipment/second partial shipment (and so on). Final and last shipment as the case may if shipments are effected in parts.
 - 5.2 All Invoices should be signed, and must indicate value of each items total value and also show 'SHIPPING MARKS' as provided in the contract.
 - 5.3 All containers of cargo must carry copy of invoice. A compliance certificate in this regard shall be provided along with the shipping documents. In case of noncompliance the beneficiary shall pay the penalty imposed by the Custom Authority.

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6. **SHIPMENT INTIMATION:**

6.1 The beneficiary within 24-48 hours of making shipment must send E-mail to (1) Dy. Chief Material Officer; Plot No. 21, West Wharf, Karachi, E-mail: abdulwaheed_kunbhar@ogdcl.com (2) Manager (SCM) Foreign, OGDCL House Plot No. 3 (New NO. 3013)F-6/G6, Blue Area, Jinnah Avenue, Islamabad, E-mail: ejaz_rizvi@ogdcl.com (3) Manager Accounts (Imports) on E-mail: imtiazh_sherazi@ogdcl.com (4) National Insurance Company Limited, Karachi on E-mail: "sanaullah.shaikh@nicl.com.pk" OR "ghulam.akbar@nicl.com.pk", OR "info@nicl.com.pk" intimating them the following:

- a) L/C numbers and Purchase Order / Contract No.
- b) Name of the Ship & Shipping Line.
- c) Bill of Lading No. & Date.
- d) Total CFR value of the consignment shipped.
- e) Port of shipment.
- f) No. of boxes/packages/pieces.
- g) Net and gross weight.
- h) Expected time of arrival (ETA) of ship.

7. **SHIPMENT INSTRUCTIONS**

- a) The contractor/supplier/vendor is requested to ensure that Commercial Invoice / Packing List shall be pasted on the inner side of the door of container for FCL Shipments and on Boxes / Crates / Cartons etc. for LCL Shipments. Non-Compliance to this instruction may result in penalty imposed by Custom Authorities which shall be recovered from the Contractor/Supplier/Vendor.
- b) Please ensure that in case of CFR purchase order / contracts the local charges at Karachi Seaport/Airport must be included in the freight cost.
- c) The freight forwarders/shipping agents at country of origin must include the corresponding local charges such as delivery order/port handling & container rentals for free time etc. company shall pay only the wharfage/demurrage charges. They should also ensure that there should be only one local agent of the shipping company who should handle such matters. In case OGDCL had to pay such charges, it shall be recovered from the contractor.

8. **INSTRUCTION REGARDING TRANSMISSION/NEGOTIATION OF SHIPPING DOCUMENTS**

8.1 **ORIGINAL NEGOTIABLE DOCUMENTS:**

- a) The beneficiary immediately upon making shipment(s) should negotiate the original clean shipping documents free from any discrepancy with negotiating bank as indicated in the L/C.
- b) If clean documents free from any discrepancy are not negotiated within negotiation period mentioned in the L/C, or if the documents are withheld by the Bank on account of any discrepancy whatsoever the demurrage or financial impact if any incurred due to late negotiation of clean documents will be on beneficiary's account.
- c) Original/negotiable documents must contain at least four sets of the shipping documents mentioned under Clause No. 5 above.
- d) The original shipping documents should be dispatched through courier service by the negotiating bank at the beneficiary's cost within 24-48 hours after receipt from the beneficiary.
- e) The discrepant documents with minor discrepancies will be accepted subject to the consent of Procurement Department to facilitate prompt clearance of the consignment on the condition that demurrage, if any due to the discrepancies reported by L/C opening bank will be on beneficiary account.

8.2 **NON-NEGOTIABLE DOCUMENTS:**

- a) Complete sets of non-negotiable shipping documents along with one set of Parts Catalogue, Brochures, Technical Literature must be dispatched OR E-mailed to the Manager (SCM) Foreign at the following address immediately upon shipment is effected: -

MANAGER (SCM) FOREIGN
OIL & GAS DEVELOPMENT COMPANY LIMITED
OGDC HOUSE, PLOT NO. 3 (NEW NO. 3013),
F-6/G-6, BLUE AREA, JINNAH AVENUE,
ISLAMABAD, PAKISTAN.
PHONE NO. 0092-51-92002 3652
E-mail: ejaz_rizvi@ogdcl.com

[Handwritten signatures]

- b) Complete sets of non-negotiable shipping documents must be dispatched OR E-mailed to Dy. Chief Material Officer at the following address immediately upon shipment is effected: -
DEPUTY CHIEF MATERIAL OFFICER,
OIL & GAS DEVELOPMENT COMPANY LIMITED,
PLOT NO. 21, WEST WHARF ROAD, KARACHI, PAKISTAN.
PHONE NO. 0092-21-2311108, 2313119-23 ,E-mail: abdulwaheed_kunbhar@ogdcl.com
- c) The shipping documents should be couriered through any reliable courier company at shipper's cost so that the same must be received at least 10 days before arrival of the vessel.

9. **INSURANCE:**

Insurance from port of shipment/delivery will be covered by openers and declaration shall be made by the beneficiary to Insurance Company i.e. M/S National Insurance Company Limited, NICL Building, South Zone, Abbasi Shaheed Road, off Shakra-e-Faisal Road, Karachi (Pakistan). E-mail: "sanaullah.shaikh@nicl.com.pk" OR ghulam.akbar@nicl.com.pk, OR info@nicl.com.pk and Manager (Accounts) /OGDC LTD., E-mail: imtiazh_sherazi@ogdcl.com immediately after shipment giving full details of shipment e.g. value of shipment description of material, name of vessel, B/L with date, port of shipment, contract and Letter of Credit Numbers.

10. **DEMURRAGE DUE TO DELAY IN RECEIPT OF ORIGINAL / NEGOTIABLE DOCUMENT / TRANSSHIPMENT AND SHIPPING LINES AGENTS:**

10.1 If clean documents are not negotiated within negotiation period of the L/C or documents are withheld by bank on account of any discrepancy, the demurrage charges, if any incurred due to late negotiation of the clean documents and paid by the OGDCL. will be realized from the beneficiary directly by raising debit advice, or by deducting the amount paid from the L/C value or by encashing Performance Bond (where applicable) to the extent of demurrage amount. In case the demurrage amount exceeds the value of Performance Bond the balance amount will be payable by the beneficiary.

10.2 Transshipment is totally prohibited under this L/C. The beneficiary must ensure that no transshipment takes place against this L/C, and demurrage paid by OGDCL due to transshipment will be on beneficiary's account.

10.3 Any demurrage paid by OGDCL due to inconsistency in B/L and manifest will be recovered from beneficiary.

11. **LIQUIDATED DAMAGES.**

a) If the contractor fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to other remedies under the contract, deduct from the contract price / Bank Guarantee as liquidated damages, a sum not more than 0.5% of the contract price per week or part thereof for first four weeks, 1.00% per week for next four weeks and 1.5% per week exceeding four weeks up to maximum extent of 10 % of the contract value.

b) In case the Purchaser is satisfied that the delayed / defective shipment was due to some mistake or circumstances beyond the control of the contractor and the contractor has not intentionally or negligently contributed in the delay, the Purchaser may impose Liquidated Damages for not more than a sum equivalent to 0.5% of the delayed or defective shipment per week or part thereof for first two weeks, 1.00 % per week for next three weeks and 1.5% per week exceeding five weeks but not exceeding 10% of the contract value of the delayed/ defective shipment provided that the contractor takes immediate remedial measures for the replacement of defective shipment and takes prompt steps to mitigate the delay. The Purchaser may however, impose Liquidated Damages as per (a) above if the delayed or defective shipment has affected the project completion schedule or has resulted in production losses.

c) Even after imposition of LDs, if the supplier fails to materialize the delivery (material and or services); the Purchaser reserves the right to cancel Purchase order/contract/LC and to forfeit the Guarantee (if applicable) after intimating the supplier for such cancellation / forfeiture..

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12. **AMENDMENT / EXTENSION OF L/C:**

The beneficiary will positively confirm shipment of all ordered goods within L/C validity or make request for extension of shipment and negotiation dates at least 15 to 30 days prior to the expiry of L/C. If shipment is not effected within L/C validity or request for extension is not received 15 to 30 days prior to expiry of L/C validity, no request for grant of extension in shipment and negotiation will be entertained under any circumstances. In case of extension in shipment/negotiation period, the beneficiary will be required to extend the validity of his performance bond (where applicable) accordingly. All charges on this account will be on beneficiary's account.

13. **CHARGES FOR L/C ESTABLISHMENT:**

- 13.1 All charges of credit opening bank for credit will be borne by the OGDCL.
- 13.2 All charges of corresponding bank such as negotiation of documents, adding confirmation to credit etc. will be to the account of beneficiary.
- 13.3 All charges for amendments / extension in L/C will be to the account of beneficiary.

14. **PAYMENT TERMS:**

The eighty percent (80%) payment will be made against each shipment upon submission of original shipping documents to the LC opening bank, whereas balance twenty percent (20%) payment will be released after receipt, inspection and acceptance of material at OGDCL Stores. Furthermore, payment of balance twenty percent (20%) will be released upon issuance of Acceptance / Delivery Certificate from OGDCL to L/C beneficiary confirming receipt & acceptance of material along with submission of commercial invoice of remaining value.

Purchase Order # PROC/FE/CMT-5214/4500001159/2022


Accepted by:

Signature

Name of the signatory in Block Letters.....

Company Title of the Signatory.....

Company Seal.....


SYED EJAZ ABBAS RIZVI
Manager (SCM) Foreign
Oil & Gas Development Co. Ltd
Islamabad
Purchase Order Issuance Authority:
Oil & Gas Development Company Ltd.

10/10/2022
