

**Information for 3<sup>rd</sup> Party Pre-Shipment Inspection**

1	Purchase Order No.	PROC-FE/CB/DS-4953/770179/2022
2	Amount of Purchase Order	CNY 13,639,036.80 (CNY Thirteen Million Six Hundred Thirty Nine Thousand Thirty Six and Fen Eighty only)
3	Name/address of Manufacturer/Beneficiary	M/S SJS Limited Xihuan Road, Jingzhou District Jingzhou City, Hubei China
4	Contact person	Contact Person: Tu Zhenkun Tel: +86-7168020628 E-Mail: <a href="mailto:i-sales@sjs.servacorp.com">i-sales@sjs.servacorp.com</a>
5	Local Agent/Contact person	M/s Petro Allied Solutions Pvt. Ltd., Unit # 408, Tower B, The Centaurus, Blue Area, Islamabad  Contact Person: Ms. Rida Rizwan Mobile: +92 51 2701243-44 Email: <a href="mailto:r.rizwan@petroalliedsolutions.com">r.rizwan@petroalliedsolutions.com</a>
6	Description of Material	02 NOS. CEMENT PUMPING UNITS ALONG WITH TREATING IRON, FITTINGS, HOSES, TOOLS AND SPARES
7	Scope of Work	As per attachment

**SCOPE OF WORK FOR PRE-SHIPMENT THIRD PARTY INSPECTION OF  
CEMENT PUMPING UNITS AGAINST PO# PROC-FE/CB/DS-4953/770179/2022**

Third Party Inspection Company will inspect/confirm the following:


1. All the technical specifications/requirements mentioned in the bid of M/S SJS.
2. All the items mentioned in the Purchase Order (copy attached).
3. TPI will also confirm that all the items are brand new with their manufacturing dates.
4. TPI will also confirm that the items arranged from other manufacturers are genuine and will check the item serial numbers with OEM.
  - a) Including verification of all OEM certificates of major equipment (Engine, Transmission, Pumps etc).
  - b) Certificates for all the pressure containing equipment including but not limited to pressurized tanks, pneumatic and hydraulic system etc.
  - c) Certificates for all lifting equipment including but not limited to 5<sup>th</sup> wheel pin, lifting eyes, shackles, slings etc.
5. Operational check of equipment including pressure test witnessing.
6. Any other quality inspection, including quality inspection plan, required for this project.

**FINAL REPORT**

Final report will cover all the aspects detailed above.

Final report has to be submitted to OGDCL before the delivery of the equipment.

The TPI invoice will be verified/processed after post shipment, inspection/acceptance of material by OGDCL.





# OIL & GAS DEVELOPMENT COMPANY LIMITED

## Procurement Department

Fax : 051-9209673 & 9209803-7  
Telex : 5892 OGDC PK & 5867 OGDC PK

Phone : 9218058  
Cable : OILGASCORP

Date : 02-MAR-2022

No. PROC-FE/CB/DS-4953/770179/2022  
To SJS LIMITED  
Supp. No 51028  
Address XIHUAN ROAD, JINGZHOU DISTRICT  
JINGZHOU CITY, HUBEI

Subject: **Purchase Order No. PROC-FE/CB/DS-4953/770179/2022 For Procurement Of CEMENT PUMPING UNITS ALONG WITH TREATING IRON, FITTINGS, HOSES, TOOLS AND SPARES Against Your Quotation No. NIL (MAIN BID)**

Dear Sir,

We are pleased to issue purchase order in response to your above cited bid as detailed below :-

Sr. No.	Description	Index No.	UOM	Qty	Unit Value C & F BY SEA CNY	Total Value C & F BY SEA CNY	Item Type
1	CEMENT PUMPING UNIT, TWIN PUMP, TRUCK MOUNTED, RHD, DIGITAL DATA ACQUISITION SYSTEM, RECIRCULATING SYSTEMS & SURGE TANK W/BENZ 4144 CHASSIS, 8X6, CAT C15 ACERT ENGINE & ALLISON 4700 OFS TRANSMISSION.  P#  ASY CEMENT PUMPER "SJS"	27-45-501-F	Number	2	5,885,125.1700	11,770,250.34	FA
2	PIPE JOINTS, 2" X 10' LONG, FIG 1502 HAMMER UNION CONNECTIONS RATED 15000 PSI.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-544-F	Number	20	3,290.1400	65,802.80	S-S
3	PIPE JOINTS, 2" X 5' LONG, FIG 1502 HAMMER UNION CONNECTIONS RATED 15000 PSI.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-545-F	Number	8	1,913.9100	15,311.28	S-S
4	SWIVEL JOINTS W/INTERGRAL, 2" STYLE 50 X 15000 PSI LONG SWEEP, FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-546-F	Number	20	2,739.6500	54,793.00	S-S
5	SWIVEL JOINTS W/INTERGRAL, 2" STYLE 10 X 15000 PSI LONG SWEEP, FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-547-F	Number	20	2,931.6800	58,633.60	S-S
6	JACK KNIVES (STEEL HOSE LOOPS) W/INTERGRAL, 2" X 15000 PSI, FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-548-F	Number	12	16,463.5000	197,562.00	S-S
7	SUCTION RUBBER HOSES, 4" X 15' LONG, WITH FIG 100 M X F UNIONS RATED 100 PSI.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-549-F	Number	16	3,130.1100	50,081.76	S-S
8	MUD RUBBER HOSES, 2" X 15', RATED 3000 PSI WITH FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-550-F	Number	8	4,301.5100	34,412.08	S-S
9	TEES 2" RATED 15000 PSI, M X MX F.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-551-F	Number	2	2,509.2100	5,018.42	S-S
10	TEES 2" RATED 15000 PSI, M X FX F.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-552-F	Number	2	1,862.7100	3,725.42	S-S
11	TEES 2" RATED 15000 PSI, M X F X M.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-553-F	Number	2	2,387.5900	4,775.18	S-S
12	Y'S 2" RATED 15000 PSI, M X MX F.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-554-F	Number	2	2,387.5900	4,775.18	S-S
13	Y'S 2" RATED 15000 PSI, M X FX F.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-555-F	Number	2	3,098.1100	6,196.22	S-S
14	Y'S 2" RATED 15000 PSI, M X F X M.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-556-F	Number	2	3,398.9600	6,797.92	S-S
15	PLUG VALVE, 2" X 2", RATED 15000 PSI, WITH FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-557-F	Number	12	5,351.2800	64,215.36	S-S
16	PLUG VALVE, 2" X 1", RATED 15000 PSI, WITH FIG 1502 HAMMER UNION CONNECTIONS.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-558-F	Number	12	4,122.2800	49,467.36	S-S
17	DOUBLE WINGS FIG 1502.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-559-F	Number	4	774.5300	3,098.12	S-S
18	DOUBLE THREADS FIG 1502.  P#  ASY TREATING IRON SPARES FOR CEMENT PUMPER "SJS"	27-45-560-F	Number	4	659.3100	2,637.24	S-S
19	HEAVY DUTY SOCKET SETS WITH EXTENSION RODS & ADAPTERS.  P#  ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-561-F	Sets	2	224.0400	448.08	S-S
20	OPEN END SPANNER SET RANGING 10-75MM SET.  P#  ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-562-F	Sets	2	230.4400	460.88	S-S
21	RING SPANNER SET RANGING FROM 5/16" - 2" WITH KIT BAG.  P#	27-45-563-F	Sets	2	179.2300	358.46	S-S

*Javed Iqbal*  
**JAVED IQBAL**  
Dy. Chief Engineer (Cmt. Ops)  
Fxt: 2303



# OIL & GAS DEVELOPMENT COMPANY LIMITED

## Procurement Department

Sr. No.	Description	Index No.	UOM	Qty	Unit Value C & F BY SEA CNY	Total Value C & F BY SEA CNY	Item Type
	ASY TOOLS FOR CEMENT PUMPER "SJS"					486.48	S-S
22	SCREW DRIVER SET CONSISTING OF (+) & (-) ASSORTED SIZES.   P# 27-45-564-F		Sets	2	243.2400	320.06	S-S
	ASY TOOLS FOR CEMENT PUMPER "SJS"						
23	CUTTING PLIERS.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-565-F	Number	2	160.0300	332.86	S-S
24	ADJUSTABLE JOINT PLIERS.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-566-F	Number	2	166.4300	384.06	S-S
25	NEEDLE NOSE PLIERS.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-567-F	Number	2	192.0300	320.06	S-S
26	WISE-GRIP PLIERS.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-568-F	Number	2	160.0300	192.04	S-S
27	BALL PIN & CLAW HAMMER WITH SUITABLE WEIGHT.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-569-F	Number	2	96.0200	204.84	S-S
28	ENGINEERING STYLE HAMMER SET INCL. SLEDGE HAMMER.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-570-F	Sets	2	102.4200	768.12	S-S
29	PUNCHES.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-571-F	Number	2	384.0600	768.12	S-S
30	CHIESEL.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-572-F	Number	2	384.0600	1,638.66	S-S
31	PULLER SET (FOR TRIPLEX PUMP VALVE SEATS).   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-573-F	Sets	2	819.3300	2,163.56	S-S
32	TORQUE WRENCH UPTO 1-1/2" SQUARE DRIVE W/GAUGE READING DIAL & FOLLOW UP POINTER W/EXTENSION HAND T-BAR & TORQUE ADAPTERS UPTO 2000 LB/FT TORQUE.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-574-F	Number	2	1,081.7800	1,433.84	S-S
33	PIPE WRENCH, 24", HEAVY DUTY ALUMINUM.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-575-F	Number	8	179.2300	1,536.24	S-S
34	PIPE WRENCH, 36", HEAVY DUTY ALUMINUM.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-576-F	Number	8	192.0300	10,728.16	S-S
35	GREASE GUN WITH ASSORTED ADAPTERS, HIGH PRESSURE BUCKET TYPE   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-577-F	Number	2	5,364.0800	883.34	S-S
36	HYDRAULIC JACK, TRUCK, 20MT CAP.   P#   ASY TOOLS FOR CEMENT PUMPER "SJS"	27-45-578-F	Number	2	441.6700	2,176.36	S-S
37	TOOL BOX FOR STORAGE OF TRUCK & OTHER SPECIAL TOOLS.   P# 27-45-579-F		Number	2	1,088.1800	18,482.40	F
38	ELEMENT, FILTER, GP-WATER SEP & FUEL CAT C7,C9,C13,C15.   P# SJSAB001   ASY CEMENT PUMPER "SJS"	27-45-502-F	Number	16	1,155.1500	40,467.68	F
39	V-BELT SET (INCL. 3 BELTS, FAN DRIVE) FOR C15.   P# SJSAB002   ASY CEMENT PUMPER "SJS"	27-45-503-F	Number	16	2,529.2300	23,346.88	S
40	ELEMENT, AIR FILTER FOR CAT 3406, C12, C13.   P# SJSAB003   ASY CEMENT PUMPER "SJS"	27-45-504-F	Number	16	1,459.1800	12,646.08	S
41	FILTER AS FUEL, C13.   P# SJSAB004   ASY CEMENT PUMPER "SJS"	27-45-505-F	Number	16	997.0700	15,953.12	S
42	ELEMENT, FILTER, ENGINE OIL, C9,C12,C13,C15,C27.   P# SJSAB005   ASY CEMENT PUMPER "SJS"	27-45-506-F	Number	16	1,665.8700	53,307.84	S
43	ELEMENT, FILTER FOR 4700 OFS.   P# SJSAB006   ASY CEMENT PUMPER "SJS"	27-45-507-F	Number	32	303.9700	4,863.52	S
44	ELEMENT, FILTER RETURN.   P# SJSAB007, X0400532   ASY CEMENT PUMPER "SJS"	27-45-508-F	Number	16	303.9700	16,780.68	S
45	ELEMENT, FILTER (CHARGE).   P# SJSAB008, X0400533   ASY CEMENT PUMPER "SJS"	27-45-509-F	Number	12	1,398.3900	54,357.26	S
46	MOTOR, PISTON, TWO-WAY, 75CC/REV.   P# SJSAB009   ASY CEMENT PUMPER "SJS"	27-45-510-F	Number	2	27,178.6300	2,772.60	S
47	VALVE, PILOT, AIR, 4-WAY, TWO POSITION, LEVER OPERATED.   P# SJSAB010   ASY CEMENT PUMPER "SJS"	27-45-511-F	Number	12	231.0500	47,762.96	S
48	ACTUATOR FOR BUTTERFLY VALVE 2" THRU 6" VANE MODEL, TYPE 200 HD.   P# SJSAB011   ASY CEMENT PUMPER "SJS"	27-45-512-F	Number	8	5,970.3700	44,507.64	S
49	ELEMENT, FILTER, POWER END LUB.   P# SJSAB012, X0400563   ASY CEMENT PUMPER "SJS"	27-45-513-F	Number	12	3,708.9700	296,448.00	S
50	PACKING, SPS, REPAIR KIT AT, 4,000, TPD600.   P# SJSAB013   ASY CEMENT PUMPER "SJS"	27-45-514-F	Number	48	6,176.0000	40,272.48	S
51	SL. SET, ASSY.   P# SJSAB014   ASY CEMENT PUMPER "SJS"	27-45-515-F	Number	12	3,356.0400	133,368.00	S
52	PLUNGER, 4".   P# SJSAB015   ASY CEMENT PUMPER "SJS"	27-45-516-F	Number	24	5,557.0000	52,528.80	S
53	VALVE ASSY.   P# SJSAB016   ASY CEMENT PUMPER "SJS"	27-45-517-F	Number	48	1,094.3500	15,175.20	S
54	VALVE, INSERT, 3-1/2", 4" & 4-1/2"   P# SJSAB017   ASY CEMENT PUMPER "SJS"	27-45-518-F	Number	48	316.1500	33,268.80	S
55	VALVE, ST, 3-1/2", 4" & 4-1/2"   P# SJSAB018   ASY CEMENT PUMPER "SJS"	27-45-519-F	Number	48	693.1000	14,590.56	S
56	VALVE SPRING.   P# SJSAB019   ASY CEMENT PUMPER "SJS"	27-45-520-F	Number	48	303.9700		S

  
**JAVED IQBAL**  
 Dy. Chief Engineer (Cmt. Ops)  
 Ext. 2303



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
Procurement Department

Sr. No.	Description	Index No.	UOM	Qty	Unit Value	Total Value	Item Type
					C & F BY SEA	C & F BY SEA	
					CNY	CNY	
57	ASSY, PLUNGER STUD.   P# SJSAB020   ASY CEMENT PUMPER "SJS"	27-45-521-F	Number	24	486.4100	11,673.84	S-S
58	DIAPHRAGM OIL SEAL, 4"X5"X0.437".   P# SJSAB021   ASY CEMENT PUMPER "SJS"	27-45-522-F	Number	24	607.3100	14,575.44	S-S
59	NUT, PACKING, 4".   P# SJSAB022   ASY CEMENT PUMPER "SJS"	27-45-523-F	Number	12	1,982.0200	23,784.24	S-S
60	D-RING 3 620" ID X 368" CS X .497" HT MOLDED.   P# SJSAB023   ASY CEMENT PUMPER "SJS"	27-45-524-F	Number	24	303.9700	7,295.28	S-S
61	D-RING 4 121" ID X 368" CS X 568" HT MOLDED.   P# SJSAB024   ASY CEMENT PUMPER "SJS"	27-45-525-F	Number	24	340.4600	8,171.04	S-S
62	O-RING, NITRILE 90 DURO #244, PEROXIDE CURED   P# SJSAB025   ASY CEMENT PUMPER "SJS"	27-45-526-F	Number	24	48.6100	1,166.64	S-S
63	O-RING, NITRILE 90 DURO #235, PEROXIDE CURED.   P# SJSAB026   ASY CEMENT PUMPER "SJS"	27-45-527-F	Number	24	48.6100	1,166.64	S-S
64	IMPELLER, RA56, CENTRIFUGAL PUMP, 9 1/2" DIA-6VANE-OPEN,CCW.   P# SJSAB027   ASY CEMENT PUMPER "SJS"	27-45-528-F	Number	2	899.7900	1,799.58	S-S
65	SHAFT, SPLINED, IMPELLER, RA56 CENTRIFUGAL PUMP, SAE C.   P# SJSAB028   ASY CEMENT PUMPER "SJS"	27-45-529-F	Number	4	2,553.5400	10,214.16	S-S
66	SEAL, OIL, 2" ID X 2-3/4" OD X 1/2" W.   P# SJSAB029   ASY CEMENT PUMPER "SJS"	27-45-530-F	Number	64	668.8000	42,803.20	S-S
67	IMPELLER, RA56, CENTRIFUGAL PUMP, 9 1/2" DIA-6 VANE-OPEN, CCW.   P# SJSAB030   ASY CEMENT PUMPER "SJS".   P# SJSAB030   ASY CEMENT PUMPER "SJS"	27-45-531-F	Number	2	899.7900	1,799.58	S-S
68	SEAL, MECHANICAL.   P# SJSAB031   ASY CEMENT PUMPER "SJS"	27-45-532-F	Number	12	5,715.0700	68,580.84	S-S
69	SQUARE PACKING, C-PUMP, 4 X 3-1/2" X 1/2".   P# SJSAB032   ASY CEMENT PUMPER "SJS"	27-45-533-F	Number	12	960.5200	11,526.24	S-S
70	VALVE, BUTTERFLY, 3", ASME 150, W/O HANDLE, NE-D.   P# SJSAB033   ASY CEMENT PUMPER "SJS"	27-45-534-F	Number	4	2,683.0200	10,732.08	S-S
71	VALVE, BUTTERFLY, 4", ASME 150, W/O HANDLE, NE-D.   P# SJSAB034   ASY CEMENT PUMPER "SJS"	27-45-535-F	Number	4	3,137.1700	12,548.68	S-S
72	VALVE, BUTTERFLY, 5", ASME 150, W/O HANDLE, NE-D.   P# SJSAB035   ASY CEMENT PUMPER "SJS"	27-45-536-F	Number	4	4,499.0700	17,996.28	S-S
73	REPAIR KIT FOR CEMENT METERING VALVE.   P# SJSAB036   ASY CEMENT PUMPER "SJS"	27-45-537-F	Number	4	474.2300	1,896.92	S-S
74	REPAIR KIT FOR MIXER.   P# SJSAB037   ASY CEMENT PUMPER "SJS"	27-45-538-F	Number	4	145.8900	583.56	S-S
75	REPAIR KIT, PLUG VALVE 2".   P# SJSAB038   ASY CEMENT PUMPER "SJS"	27-45-539-F	Number	8	3,732.9900	29,863.92	S-S
76	REPAIR KIT, PLUG VALVE 1".   P# SJSAB039   ASY CEMENT PUMPER "SJS"	27-45-540-F	Number	4	3,112.8700	12,451.48	S-S
77	SL. RING, 2", FIG 1502,1002,602,402, UNION.   P# SJSAB040   ASY CEMENT PUMPER "SJS"	27-45-541-F	Number	24	60.7900	1,458.96	S-S
78	KIT, ELEC. SPARE PARTS, FUSEE BACKUP.   P# SJSAB041   ASY CEMENT PUMPER "SJS"	27-45-542-F	Number	2	340.2700	680.54	S-S
79	KITS, MERCEDES BENZ 4144 CHASSIS.   P# SJSAB042   ASY CEMENT PUMPER "SJS"	27-45-543-F	Number	2	1,104.8300	2,209.66	S-S
<b>Total :</b>						13,639,036.80	

CNY Thirteen Million Six Hundred Thirty Nine Thousand Thirty Six And Point Eighty Only

Indent #  
Name & Address of Manufacturer  
Delivery Period  
Country of Origin  
Banker's Address

WS2/CMT.OPS/23/20/09  
SJS LIMITED, CHINA  
50 WEEKS  
CHINA  
BANK OF CHINA HUBEI BRANCH; ACCOUNT: 562557545503; SWIFT: BKCHCNBJ600  
THE TENDER, BID AND SUBSEQUENT CLARIFICATIONS TO BE TREATED AS INTEGRAL PART OF THIS PURCHASE ORDER.

Port of Shipment CHINA  
Port of Discharge KARACHI  
SYED EJAZ  
Manager  
Oil & Gas Development  
Islamabad  
03/03/2022

Special Note

*"Condition of Contract (General/Special) of tender enquiry, should be treated a part of the Purchase Order".  
Letter of credit shall be established as per Terms & Conditions attached herewith.*

*Javed Iqbal*  
**JAVED IQBAL**  
Dy. Chief Engineer (Cmt. Ops)  
Ext: 2303

MANAGER (SCM) FOREIGN  
*De*

**OTHER TERMS AND CONDITIONS OF THE PO/LC**  
**TO BE STRICTLY COMPLIED BY THE BENEFICIARY**  
(CFR Karachi Basis)

1. **CONSIGNEE:**  
The goods must be consigned to the L/C establishing bank and notify party Oil & Gas Development Company Ltd. (OGDCL), Plot No. 21, OGDCL Warehouse, West Wharf Road, Karachi. Telephone No. 021-32311108, 32313119, E-mail: [abdulwaheed\\_kunbhar@ogdcl.com](mailto:abdulwaheed_kunbhar@ogdcl.com)
2. **PACKING:**  
**The Packing of the merchandise must conform to the International Standards and the packing list along-with Commercial Invoice must be placed inside the container without fail.**
3. **MARKING:**
  - 3.1 All Packages/boxes must bear the Purchase Order No. as Shipping Marks, Country of Origin and Weight in Kilograms (Gross/Net). The marks must tally with shipping documents like Bill of Lading (B/L) and manifest there should not be any difference.
  - 3.2 In addition to the above mentioned shipping marks, the following procedure of color code marking is to be adopted / made on each side of the package/box/container while dispatching the material: -  
"There will be an isosceles triangle with or less than six inches side, triangle side marked in black lines, letters "OGDCL" inscribed inside, the letters to be not less than 1½" tall and will be in black. On big packages/boxes/containers, the sides or triangle and letters will be increased appropriately. Underneath the triangle there will be two color code bars in "GREEN" color size six inches in length and 1½" in width. If the above color codes marking is not appropriate/suitable, the sizes and color may be changed".
  - 3.3 Each item of the consignment should also be marked with item # of the Purchase Order.
4. **SHIPPING DOCUMENTS.**  
Shipping documents shall consist of the following:
  - 4.1 Original Clean Master Bill of Lading on Freight Pre-Paid Basis signed by the carrier or their authorized agent showing clean shipped on board. Freight forwarders, Third party, Short form, blank back and House Bill of Lading is not acceptable.
  - 4.2 Detail invoice showing commodity description, quantity, unit/total price, total No. of packages, etc. containing original signatures.
  - 4.3 Packing List, (Showing total number of packages, gross/net weight & measurement and Box No. in case of more than one boxes such as Box No. 1/10, 2/10 .....10/10 and so on and detail of equipment in each box.
  - 4.4 Certificate of origin.
  - 4.5 Certificate of compliance of the credit terms as per clause No. 2 in respect of Packing.
  - 4.6 Insurance declaration. A copy of E-mail sent to Insurance Company in compliance to the Clause No. 9 hereunder.
  - 4.7 Copy of E-mail sent in compliance to the Clause No. 6.1 hereunder.
  - 4.8 Third Party Inspection Report duly verified by OGDCL officials.
5. **INSTRUCTIONS FOR COMPLETING SHIPPING DOCUMENTS:**
  - 5.1 The shipping invoice should be marked on top in capital words.
    - a) Complete, first and last consignment (if all the contractual material is shipped in one lot.)
    - b) First partial shipment/second partial shipment (and so on). Final and last shipment as the case may if shipments are effected in parts.
  - 5.2 All Invoices should be signed, and must indicate value of each items total value and also show 'SHIPPING MARKS' as provided in the contract.
  - 5.3 All containers of cargo must carry copy of invoice. A compliance certificate in this regard shall be provided along with the shipping documents. In case of noncompliance the beneficiary shall pay the penalty imposed by the Custom Authority.

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6.

**SHIPMENT INTIMATION:**

6.1 The beneficiary within 24-48 hours of making shipment must send E-mail to (1) Dy. Chief Material Officer, Plot No. 21, West Wharf, Karachi, E-mail: [abdulwaheed.kunbhar@ogdcl.com](mailto:abdulwaheed.kunbhar@ogdcl.com) (2) Manager (SCM) Foreign, OGDCL House Plot No. 3 (New NO. 3013)F-6/G6, Blue Area, Jinnah Avenue, Islamabad, E-mail: [ejaz\\_rizvi@ogdcl.com](mailto:ejaz_rizvi@ogdcl.com) (3) Manager Accounts (Imports) on E-mail: [imtiyaz\\_sherazi@ogdcl.com](mailto:imtiyaz_sherazi@ogdcl.com) (4) National Insurance Company Limited, Karachi on E-mail: [sanaullah.shaikh@nicl.com.pk](mailto:sanaullah.shaikh@nicl.com.pk) OR [ghulam.akbar@nicl.com.pk](mailto:ghulam.akbar@nicl.com.pk), OR [info@nicl.com.pk](mailto:info@nicl.com.pk) intimating them the following:

- a) L/C numbers and Purchase Order / Contract No.
- b) Name of the Ship & Shipping Line.
- c) Bill of Lading No. & Date.
- d) Total CFR value of the consignment shipped.
- e) Port of shipment.
- f) No. of boxes/packages/pieces.
- g) Net and gross weight.
- h) Expected time of arrival (ETA) of ship.

7.

**SHIPMENT INSTRUCTIONS**

- a) The contractor/supplier/vendor is requested to ensure that Commercial Invoice / Packing List shall be pasted on the inner side of the door of container for FCL Shipments and on Boxes / Crates / Cartons etc. for LCL Shipments. Non-Compliance to this instruction may result in penalty imposed by Custom Authorities which shall be recovered from the Contractor/Supplier/Vendor.
- b) Please ensure that in case of CFR purchase order / contracts the local charges at Karachi Seaport/Airport must be included in the freight cost.
- c) The freight forwarders/shipping agents at country of origin must include the corresponding local charges such as delivery order/port handling & container rentals for free time etc. company shall pay only the wharfage/demurrage charges. They should also ensure that there should be only one local agent of the shipping company who should handle such matters. In case OGDCL had to pay such charges, it shall be recovered from the contractor.

8.

**INSTRUCTION REGARDING TRANSMISSION/NEGOTIATION OF SHIPPING DOCUMENTS**

**8.1 ORIGINAL NEGOTIABLE DOCUMENTS:**

- a) The beneficiary immediately upon making shipment(s) should negotiate the original clean shipping documents free from any discrepancy with negotiating bank as indicated in the L/C.
- b) If clean documents free from any discrepancy are not negotiated within negotiation period mentioned in the L/C, or if the documents are withheld by the Bank on account of any discrepancy whatsoever the demurrage or financial impact if any incurred due to late negotiation of clean documents will be on beneficiary's account.
- c) Original/negotiable documents must contain at least four sets of the shipping documents mentioned under Clause No. 5 above.
- d) The original shipping documents should be dispatched through courier service by the negotiating bank at the beneficiary's cost within 24-48 hours after receipt from the beneficiary.
- e) The discrepant documents with minor discrepancies will be accepted subject to the consent of Procurement Department to facilitate prompt clearance of the consignment on the condition that demurrage, if any due to the discrepancies reported by L/C opening bank will be on beneficiary account.

**8.2 NON-NEGOTIABLE DOCUMENTS:**

- a) Complete sets of non-negotiable shipping documents along with one set of Parts Catalogue, Brochures, Technical Literature must be dispatched OR E-mailed to the Manager (SCM) Foreign at the following address immediately upon shipment is effected: -  
MANAGER (SCM) FOREIGN  
OIL & GAS DEVELOPMENT COMPANY LIMITED  
OGDC HOUSE, PLOT NO. 3 (NEW NO. 3013),  
F-6/G-6, BLUE AREA, JINNAH AVENUE,  
ISLAMABAD, PAKISTAN.  
PHONE NO. 0092-51-92002 3652  
E-mail: [ejaz\\_rizvi@ogdcl.com](mailto:ejaz_rizvi@ogdcl.com)

- b) Complete sets of non-negotiable shipping documents must be dispatched OR E-mailed to Dy. Chief Material Officer at the following address immediately upon shipment is effected: -  
 DEPUTY CHIEF MATERIAL OFFICER,  
 OIL & GAS DEVELOPMENT COMPANY LIMITED,  
 PLOT NO. 21, WEST WHARF ROAD, KARACHI, PAKISTAN.  
 PHONE NO. 0092-21-2311108, 2313119-23, E-mail: [abdulwaheed\\_kunbhar@ogdcl.com](mailto:abdulwaheed_kunbhar@ogdcl.com)
- c) The shipping documents should be couriered through any reliable courier company at shipper's cost so that the same must be received at least 10 days before arrival of the vessel.

9. **INSURANCE:**

Insurance from port of shipment/delivery will be covered by openers and declaration shall be made by the beneficiary to Insurance Company i.e. M/S National Insurance Company Limited, NICL Building, South Zone, Abbasi Shaheed Road, off Shakra-e-Faisal Road, Karachi (Pakistan). E-mail: "[sanaullah.shaikh@nicl.com.pk](mailto:sanaullah.shaikh@nicl.com.pk)" OR [ghulam.akbar@nicl.com.pk](mailto:ghulam.akbar@nicl.com.pk), OR [info@nicl.com.pk](mailto:info@nicl.com.pk) and Manager (Accounts) /OGDC LTD., E-mail: [imtiazh\\_sherazi@ogdcl.com](mailto:imtiazh_sherazi@ogdcl.com) immediately after shipment giving full details of shipment e.g. value of shipment description of material, name of vessel, B/L with date, port of shipment, contract and Letter of Credit Numbers.

10. **DEMURRAGE DUE TO DELAY IN RECEIPT OF ORIGINAL / NEGOTIABLE DOCUMENT / TRANSSHIPMENT AND SHIPPING LINES AGENTS:**

10.1 If clean documents are not negotiated within negotiation period of the L/C or documents are withheld by bank on account of any discrepancy, the demurrage charges, if any incurred due to late negotiation of the clean documents and paid by the OGDCL. will be realized from the beneficiary directly by raising debit advice, or by deducting the amount paid from the L/C value or by encashing Performance Bond (where applicable) to the extent of demurrage amount. In case the demurrage amount exceeds the value of Performance Bond the balance amount will be payable by the beneficiary.

10.2 Transshipment is totally prohibited under this L/C. The beneficiary must ensure that no transshipment takes place against this L/C, and demurrage paid by OGDCL due to transshipment will be on beneficiary's account.

10.3 Any demurrage paid by OGDCL due to inconsistency in B/L and manifest will be recovered from beneficiary.

11. **LIQUIDATED DAMAGES.**

a) If the contractor fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to other remedies under the contract, deduct from the contract price / Bank Guarantee as liquidated damages, a sum not more than 0.5% of the contract price per week or part thereof for first four weeks, 1.00% per week for next four weeks and 1.5% per week exceeding four weeks up to maximum extent of 10 % of the contract value.

b) In case the Purchaser is satisfied that the delayed / defective shipment was due to some mistake or circumstances beyond the control of the contractor and the contractor has not intentionally or negligently contributed in the delay, the Purchaser may impose Liquidated Damages for not more than a sum equivalent to 0.5% of the delayed or defective shipment per week or part thereof for first two weeks, 1.00 % per week for next three weeks and 1.5% per week exceeding five weeks but not exceeding 10% of the contract value of the delayed/ defective shipment provided that the contractor takes immediate remedial measures for the replacement of defective shipment and takes prompt steps to mitigate the delay. The Purchaser may however, impose Liquidated Damages as per (a) above if the delayed or defective shipment has affected the project completion schedule or has resulted in production losses.

c) Even after imposition of LDs, if the supplier fails to materialize the delivery (material and or services); the Purchaser reserves the right to cancel Purchase order/contract/LC and to forfeit the Guarantee (if applicable) after intimating the supplier for such cancellation / forfeiture.

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12. **AMENDMENT / EXTENSION OF L/C:**  
The beneficiary will positively confirm shipment of all ordered goods within L/C validity or make request for extension of shipment and negotiation dates at least 15 to 30 days prior to the expiry of L/C. If shipment is not effected within L/C validity or request for extension is not received 15 to 30 days prior to expiry of L/C validity, no request for grant of extension in shipment and negotiation will be entertained under any circumstances. In case of extension in shipment/negotiation period, the beneficiary will be required to extend the validity of his performance bond (where applicable) accordingly. All charges on this account will be on beneficiary's account.

13. **CHARGES FOR L/C ESTABLISHMENT:**  
13.1 All charges of credit opening bank for credit will be borne by the OGDCL.  
13.2 All charges of corresponding bank such as negotiation of documents, adding confirmation to credit etc. will be to the account of beneficiary.  
13.3 All charges for amendments / extension in L/C will be to the account of beneficiary.

14. **PAYMENT TERMS:**  
The eighty percent (80%) payment will be made against each shipment upon submission of original shipping documents to the LC opening bank, whereas balance twenty percent (20%) payment will be released after receipt, inspection and acceptance of material at OGDCL Stores. Furthermore, payment of balance twenty percent (20%) will be released upon issuance of Acceptance / Delivery Certificate from OGDCL to L/C beneficiary confirming receipt & acceptance of material along with submission of commercial invoice of remaining value.

Purchase Order # PROC-FE/CB/DS-4953/770179/2022

Accepted by:

Signature .....

Name of the signatory in Block Letters.....

Company Title of the Signatory.....

Company Seal.....

SYED EJAZ ABBAS RIZVI  
Manager (SCM) Foreign  
Oil & Gas Development Co. Ltd.  
Islamabad

09/03/2022  
Purchase Order Issuance Authority:  
Oil & Gas Development Company Ltd.