



OIL AND GAS DEVELOPMENT COMPANY LIMITED KHEWARI DEVELOPMENT PROJECT

APPENDIX-“A”

PRE-QUALIFICATION BIDDERS QUESTIONNAIRE

PQ bidders to provide the information as given below along with relevant annexures.

1. General Information:

- a. Company name and address:
- b. Contact person and contact details:
- c. Date of establishment:
- d. Ownership structure:
- e. Organizational chart:
- f. Business registration documents:
- g. List of major clients in the past ten years:
- h. Brief history and background of the company:
- i. Mission statement

In addition to above information, Annexure-I, Part-I must also be filled by bidder.

2. Financial Information:

The bidder must have a minimum level of financial strength, which may be determined by factors such as annual revenue, net worth, liquidity ratios, credit ratings, etc. Bidder must submit last three years audited financial statement.

In addition to above information, Annexure-I, Part-II must also be filled by bidder.

3. Technical Capability:

- a. List of past projects similar in nature to the scope of work outlined in the TOR. Bidder must provide details as per Annexure-II.
- b. Project references with contact information for the past ten years. Bidder must provide details as per Annexure-III
- c. List of equipment and machinery owned or leased by the company. Bidder must provide details as per Annexure-VII
- d. Equipment and machinery maintenance schedule
- e. Availability of equipment and machinery for the project duration
- f. Project Management, Quality assurance and quality control procedures. Bidder must provide details as per Annexure-IV
- g. Health, safety and environment (HSE) procedures. Bidder must provide details as per Annexure-VI

h. Relevant certifications

4. Human Resources:

- a. List of key personnel along with C.V. Bidder must provide details as per Annexure-VIII
- b. Relevant experience and qualifications of key personnel
- c. Availability of key personnel for the project duration:
- d. Project organization chart

5. Compliance:

- a. Pakistan Engineering Council Compliance as per details given in Eligibility Criteria Appendix-B.
(Compliance with applicable Govt. laws, regulations and standards)
- b. Compliance with ethical standards and business practices:
- c. Previous litigation, arbitration, or regulatory actions with clients:

6. Any Other Information

List of attached documentation must be submitted along with the questionnaire. This may include copies of the company's business registration documents, financial statements, bank references, equipment and machinery list, key personnel list, and relevant certifications etc. as specified in the Eligibility criteria.