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# OIL & GAS DEVELOPMENT COMPANY LTD.

DRILLING OPERATIONS - RIG MAINTENANCE DEPARTMENT

I-9, Islamabad.

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## SCOPE OF WORK (S.O.W) FOR THIRD PARTY PRE-SHIPMENT INSPECTION OF FLUID END PARTS FOR MUD PUMPS (EMSCO FB-1600, NATIONAL 12P-160 AND LANZHOU LS-NATIONAL 3NB-1300C).

SUPPLIER	Complete Name & Business/ Warehouse address of the supplier to be inserted
Local Representative	Complete Name & Business address of the supplier's local representative to be inserted
PURCHASER	<b>Oil &amp; Gas Development Company Ltd.,</b> OGDCL Head Office, Blue Area, Islamabad, 44000, Pakistan. Ph. +92 51 920 022 144 Fax: +92 51 921 5090 E-mail: <a href="mailto:ejaz_rizvi@ogdcl.com">ejaz_rizvi@ogdcl.com</a>

### 1. BACKGROUND:

Oil & Gas Development Company Limited (OGDCL), Pakistan is engaged in procurement of fluid end parts for mud pumps (EMSCO FB-1600, NATIONAL 12P-160 AND LANZHOU LS-NATIONAL 3NB-1300C ) installed at rigs. OGDCL intends to carry out pre-shipment third party inspection (TPI) of these parts at the supplier's (manufacturer's) premises/ warehouse. OGDCL will accept these parts only after the third party inspection agency (TPIA) confirms that the parts, standards of manufacturing and documentation are as per tender/ contract specifications. Scope of work (S.o.W) for this inspection job is given below.

### 2. MANUFACTURER/ SUPPLIER SCOPE

Supplier of the parts will intimate two weeks in advance (before packing for shipment) for the said inspection and will extend full cooperation to third party inspectors. All arrangements for TPI will be supplier's responsibility. Skilled and un-skilled manpower required for inspection will be provided by the supplier. All relevant QA/QC certificates and test reports in original will be made available by the supplier/ manufacturer to inspector for examination and a copy of the same to be provided to inspector for record.

### 3. SCOPE OF WORK.

Third party inspection agency will carry out the required inspection according to the scope of work including but not limited to the following terms of reference.


3.1 Third Party Inspection Agency (TPIA) will certify that the parts to be supplied by the supplier are :

3.1.1 As per technical specifications, quantities, part numbers and capacity/size given in the purchase order.

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- 3.1.2 New, unused and free from all manufacturing defects.
  - 3.1.3 Boxed and packed in a compact manner to ensure safe handling and transportation during shipment
  - 3.2 TPIA has to examine the original "certificate of origin & compliance" and "manufacturer warranty" for authenticity. TPIA will make the original documents part of the final inspection report.
  - 3.3 TPIA has to clearly mention Name of manufacturer, Make (country of manufacture) & Year of Manufacturing as inspected for each type of parts.
  - 3.4 TPIA will notify clear acceptance/ rejection of parts and clear remarks for rejection (if any) must be notified against each item.
  - 3.5 TPIA will identify and record non-conformances against tender/ contract specifications and will assist in managing the corrective action to close out the subject.
  - 3.6 Third Party Inspector(s) will at all times during the inspection, maintain a close coordination with OGDCL.
  - 3.7 TPIA has to scrutinize the inspection certificates, QA/QC certificates, test reports and other documents already available with and provided by the supplier for parts to verify their authenticity/ correctness and effectiveness.
  - 3.8 Format of TPIA inspection certificates/ reports may be tailored to accommodate the required information.
  - 3.9 TPIA will witness the packing and make it part of inspection release note.
  - 3.10 OGDCL will accept parts only after the TPIA submits to OGDCL a clear acceptance of the parts, standards of manufacture and documentation as per scope of work for this inspection.
  - 3.11 TPIA will submit the flash report of the inspection to OGDCL within two days of completion of the pre-shipment inspection.
  - 3.12 Original inspection report and a copy in hard format (01 set each) with all associated certificates / test reports/ pictures/ lists/statements etc. placed in suitable document folder(s) along with 01 set of inspection report in soft format (readable CD) are to be submitted by the Third Party Inspection Agency to Manager (SCM)-Foreign Procurement, OGDCL.
  - 3.13 Payment shall be made to the inspection agency after comprehensive acceptance of Third Party Inspection Report by OGDCL.

  
14/01/21  
**Anwar Saleem Khan**  
I/C (R/M)-Drilling Ops.  
Ph. 9257764

  
14/01/2021  
**Misbah Ullah**  
Deputy Chief Engineer (R/M)  
Oil & Gas Development Co. Ltd.

**Information for 3<sup>rd</sup> Party Inspection against Purchase Order No. PROC-FA/CB/RMD/PUMP-5015/770199/2022 for Procurement of FLUID END PARTS FOR MUD PUMPS FB-1600,12P-160 & 3NB-1300C**

1	Purchase Order No.	PROC-FA/CB/RMD/PUMP-5015/770199/2022 Dated: 02-MAR-2022
2	Amount of Purchase Order	USD 611,593.42
3	Name/address of Manufacturer	<b>M/s Bronco Manufacturing LLC.,</b> 4953 South 48th West Avenue, Tulsa, Oklahoma, 74107-7202, USA
4	Name/address of LC Beneficiary	<b>M/s Bronco Manufacturing LLC.,</b> 4953 South 48th West Avenue, Tulsa, Oklahoma, 74107-7202, USA
5	Local Agent / Contact Person	Masood Ahmed Khan, Manager, Bronco Middle East Warehouse FZS1-AK06, P.O. Box: 263249 South-1, Jabel Ali Free Zone, Dubai, U.A.E Tel. 009714-8808098 Fax 009714-8870435 Cell 00971-50-7526856
6	Inspection Location & Address:	USA,China
7	Description of Material	FLUID END PARTS FOR MUD PUMPS FB-1600,12P-160 & 3NB-1300C
8	Scope of Work	As per attachment





# OIL & GAS DEVELOPMENT COMPANY LIMITED

## Procurement Department

Fax : 051-9209673 & 9209803-7  
Telex : 5892 OGDC PK & 5867 OGDC PK

Phone : 9218058  
Cable : OILGASCORP

No. PROC-FA/CB/RMD/PUMP-5015/770199/2022  
To BRONCO MANUFACTURING LLC.  
Supp. No 34869  
Address 4953 SOUTH 48th WEST AVENUE TULSA, OKLAHOMA, 74107-7202 USA  
OKLAHOMA

Date : 15-FEB-2022

Subject: **Purchase Order No. PROC-FA/CB/RMD/PUMP-5015/770199/2022 For Procurement Of FLUID END SAPRES FOR MI PUMPS FB-1600, 12P-160 & 3NB-1300C Against Your Quotation No. REF-BHS-55544**

Dear Sir,

We are pleased to issue purchase order in response to your above cited bid as detailed below :-

Sr. No.	Description	Index No.	UOM	Qty	Unit Value	Total Value	Item Type
					C & F BY SEA	C & F BY SEA	
					USD	USD	
1	FLUID END STUDDED FB-1600 IP# 0-6316-0357-00IASY SLUSH PUMP,07-01-806-F "EMSCO" 'FB-1600'.		Number	18	7,390.6600	133,031.88	S-S
2	GUIDE VALVE/LOWER VALVE GUIDE W/BUSHING IP# 0-6316-0354-00 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-807-F	Number	6	161.8400	971.04	S-S
3	BOLT LOCK/LOCK NUT IP# 0-6316-0360-00 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-810-F	Number	6	16.7100	100.26	S-S
	RING ALLIGNMENT IP# 0-6316-0363-00 IASY SLUSH PUMP.EMSCO "FB-1600'.	07-01-809-F	Number	6	271.9700	1,631.82	S-S
5	RETAINER. SCREW (VALVE GUIDE). IP# 0-7501-0051-00. IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-120-F	Number	26	1.9700	51.22	S-S
6	PLATE. WEAR. IP# 0-6316-0365-00 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-831-F	Number	15	453.2900	6,799.35	S-S
7	LINER 7" FOR F.B-1600 IP# 05499700HP. IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-232-F	Number	36	421.0500	15,157.80	S-S
8	LINER 6-1/2" FOR F.B-1600 (05499650HP). IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-231-F	Number	50	404.4700	20,223.50	S-S
9	PISTON. 7" IP# 012180619. IASY MUD PUMPS, "EMSCO" 'FB-1600'.	07-01-162-F	Number	18	145.0000	2,610.00	S-S
10	PISTON ASSY, 7" (WBM). IP# 012180618 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-265-F	Number	18	100.0000	1,800.00	S-S
11	PISTON ASSY, 6.5" (OBM). IP# 012180536 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-266-F	Number	50	132.7600	6,638.00	S-S
12	PISTON RUBBER, 7" (OBM). IP# 015180343 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-268-F	Number	18	106.8400	1,923.12	S-S
13	PISTON RUBBER, 6.5" (OBM). IP# 015180301 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-269-F	Number	36	87.8900	3,164.04	S-S
14	VALVE ASSY (OBM) (W/L INSERT). IP# 060155042 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-270-F	Number	100	92.1100	9,211.00	S-S
15	SEAT, VALVE. IP# 061101507 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-010-F	Number	140	62.7600	8,786.40	S-S
16	SPRING, VALVE (S/S). IP# 05541342 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-011-F	Number	40	18.1600	726.40	S-S
	VALVE. SHEAR RELIEF "EMSCO" 3" 105-387 KG/CM2. IP# 133050, 6923-0016-00. IASY VALVE. SHEAR RELIEF "EMSCO".	07-35-001-F	Number	6	1,648.6800	9,892.08	S-S
18	MODULE. DISCHARGE. IP# 1292240. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-237-F	Number	4	6,482.7600	25,931.04	S-S
19	MODULE. SUCTION. IP# 1292243 IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-236-F	Number	6	4,044.7400	24,268.44	S-S
20	INSERT. VALVE GUIDE. IP# 1292141. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-156-F	Number	6	8.0300	48.18	S-S
21	HOLDER. VALVE GUIDE INSERT. IP# 1292140. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-157-F	Number	6	32.1100	192.66	S-S
22	RETAINER. SEAL. IP# 1292174. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-166-F	Number	6	323.5500	1,941.30	S-S
23	WEDGE COMPLETE. PLUG LOCKING. IP# 1292268 IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-054-F	Number	6	259.4700	1,556.82	S-S
24	SPRING. WEDGE. IP# 1292181. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-163-F	Number	6	19.4700	116.82	S-S
25	COVER. VALVE. IP# 1292172. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-159-F	Number	3	585.7900	1,757.37	S-S
26	PLATE. WEAR. IP# 1292266. IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-241-F	Number	6	156.1800	937.08	S-S
27	PISTON 7" IP# 012180619. IASY MUD PUMPS, "EMSCO" 'FB-1600'.	07-01-162-F	Number	18	145.0000	2,610.00	S-S

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*Syed Ejaz Abbas Rizvi*  
**SYED EJAZ ABBAS RIZVI**  
Manager (SCM) Foreign  
Ext: 3780, 3652

*Tasneem*





# OIL & GAS DEVELOPMENT COMPANY LIMITED

Procurement Department

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Sl. No.	Description	Index No.	UOM	Qty	Unit Value	Total Value	Item Type
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28	PISTON ASSY, 7" (WBM), IP# 012180618 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-265-F	Number	18	100,000	1,800.00	S-S
29	PISTON ASSY, 6.5" (OBM), IP# 012180536 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-266-F	Number	18	132,760	2,389.68	S-S
30	PISTON RUBBER, 6.5" (OBM), IP# 015180301 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-269-F	Number	18	87,890	1,582.02	S-S
31	RUBBER, PISTON 6-1/2", IP# 015180300 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-077-F	Number	18	49,870	897.66	S-S
32	VALVE ASSY (OBM) (W/L INSERT), IP# 060155042 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-270-F	Number	30	92,110	2,763.30	S-S
33	VALVE COMPLETE, "POLYURETHANE" TYPE, G2, IP# 1560985, "EMSCO", FB-1600.	07-05-147-F	Number	30	118,550	3,556.50	S-S
34	SPRING, VALVE, IP# 156702 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-05-153-F	Number	50	12,500	625.00	S-S
35	ROD, PISTON, IP# 1292147 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-05-110-F	Number	3	202,240	606.72	S-S
36	CLAMP, COMPLETE, PISTON ROD, IP# 1292085, IASY SLUSH PUMP, "EMSCO", FB-1600.	07-05-113-F	Number	6	202,240	1,213.44	S-S
37	VALVE, SHEAR RELIEF, "EMSCO" 3" 105-387 KG/CM2, IP# 133050, "EMSCO", FB-1600.	07-35-001-F	Number	2	1,648,680	3,297.36	S-S
38	MODULE WITH STUD, FLUID END, IP# 107,11,110,14,21 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-04-539-F	Number	6	7,322,370	43,934.22	S-S
39	PLATE, FIXED, IP# 107,11,110,65-1 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-04-518-F	Number	3	160,390	481.17	S-S
40	CAGE, IP# 107,11,330,00 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-04-565-F	Number	6	270,530	1,623.18	S-S
41	PISTON, W/L THL 14/15, IP# 012180619, IASY MUD PUMPS, "EMSCO", FB-1600.	07-01-162-F	Number	12	111,180	1,334.16	S-S
42	PISTON RUBBER, 7" (OBM), IP# 015180343 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-268-F	Number	12	100,000	1,200.00	S-S
43	PISTON ASSY, 6.5" (OBM), IP# 012180536 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-266-F	Number	24	132,760	3,186.24	S-S
44	PISTON ASSY, 5.5" (OBM), IP# 012180338 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-278-F	Number	12	119,210	1,430.52	S-S
45	PISTON RUBBER, 7" (OBM), IP# 015180343 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-268-F	Number	12	106,840	1,282.08	S-S
46	RUBBER PISTON 7" IP# 015180342 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-252-F	Number	12	54,870	658.44	S-S
47	PISTON RUBBER, 6.5" (OBM), IP# 015180301 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-269-F	Number	12	87,890	1,054.68	S-S
48	PISTON RUBBER, 5.5" (OBM), IP# 015180228 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-280-F	Number	12	79,470	953.64	S-S
49	RUBBER, PISTON 5-1/2", IP# 015180227, IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-076-F	Number	12	37,890	454.68	S-S
50	VALVE ASSY (OBM) (W/L INSERT), IP# 060155042 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-270-F	Number	20	92,110	1,842.20	S-S
51	PUMP, "EMSCO", FB-1600.	07-01-282-F	Number	2	12,368,420	24,736.84	S-S
52	PISTON RUBBER, 6.5" (OBM), IP# 015180301 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-269-F	Number	12	87,890	1,054.68	S-S
53	PISTON RUBBER, 5.5" (OBM), IP# 015180228 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-280-F	Number	12	79,470	953.64	S-S
54	VALVE, SHEAR RELIEF, "EMSCO" 3" 105-387 KG/CM2, IP# 133050, "EMSCO", FB-1600.	07-35-001-F	Number	2	1,648,680	3,297.36	S-S
55	SEAL RING, IP# 107,11,110,42 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-04-516-F	Number	15	16,710	250.65	S-S
56	PISTON 6-1/2", IP# 012180535 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-062-F	Number	50	89,470	4,473.50	S-S
57	VALVE, IP# 060155042 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-009-F	Number	100	76,710	7,671.00	S-S
58	DAMPENER, PULSATION "HYDRIL" TYPE K-20-5000 LBS, IP# 07-41-001-F	07-41-001-F	Number	6	20,723,680	124,342.08	S-S
59	DAMPENER, PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS, IP# 3111330-07011 IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-001-F	Number	6	20,723,680	124,342.08	S-S
60	DIAPHRAGM, IP# 1005208-07 (OBM) IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-005-F	Number	15	1,046,050	15,690.75	S-S
61	GAUGE, HYDRIL WITH SEAL NUT, IP# 1900168-5 IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-019-F	Number	4	39,470	157.88	S-S
62	PISTON 6-1/2", IP# 012180535 IASY SLUSH PUMP, "EMSCO", FB-1600.	07-01-062-F	Number	18	89,470	1,610.46	S-S

SYED EJAZ ABBAS RIZVI  
Manager (SCM) Foreign  
Ext: 3780, 3662

Dr

Dr

Dr





**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
Procurement Department

Sr. No.	Description	Index No.	UOM	Qty	Unit Value C & F BY SEA USD	Total Value C & F BY SEA USD	Item Type
63	DAMPENER, PULSATION "HYDRIL" TYPE K-20-5000 LBS. IP# 3111330-07011 IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-001-F	Number	1	20,725.3200	20,725.32	S-S
64	DIAPHRAGM. IP# 1005208-07 (OBM) IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-005-F	Number	5	1,046.0500	5,230.25	S-S
65	GAUGE, HYDRIL WITH SEAL NUT. IP# 1900168-5 IASY PULSATION DAMPENERS "HYDRIL" TYPE K-20-5000 LBS.	07-41-019-F	Number	2	39.4700	78.94	S-S
66	PISTON 6-1/2". IP# 012180535 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-062-F	Number	24	89.4700	2,147.28	S-S
67	PISTON 5-1/2". IP# 012180337 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-061-F	Number	12	78.9500	947.40	S-S
68	RUBBER, PISTON 6-1/2". IP# 015180300 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-077-F	Number	12	49.8700	598.44	S-S
69	VALVE. IP#060155041 IASY SLUSH PUMP, "EMSCO" 'FB-1600'.	07-01-009-F	Number	20	76.7100	1,534.20	S-S
70	PISTON ROD. IP# 107.11.110.39 IASY SLUSH PUMP, "LS-NOW" '3NB-1300C'.	07-04-514-F	Number	4	146.4500	585.80	S-S
71	SHEAR PIN FOR SHEAR RELIEF, 3". EMSCO TYPE-B. IP# 140595, 6923-0092-00 IASY VALVE, SHEAR RELIEF "EMSCO".	07-35-002-F	Number	30	37.7600	1,132.80	S-S
72	SHEAR PIN FOR SHEAR RELIEF, 3". EMSCO TYPE-B. IP# 140595, 6923-0092-00 IASY VALVE, SHEAR RELIEF "EMSCO".	07-35-002-F	Number	20	37.7600	755.20	S-S
73	SHEAR PIN FOR SHEAR RELIEF, 3". EMSCO TYPE-B. IP# 140595, 6923-0092-00 IASY VALVE, SHEAR RELIEF "EMSCO".	07-35-002-F	Number	20	37.7600	755.20	S-S
74	LINER, SIZE 7" WITH GASKET. IP# 05593700HP IASY SLUSH PUMP, "LS-NOW" '3NB-1300C'.	07-04-544-F	Number	12	453.2900	5,439.48	S-S
75	LINER, SIZE 6-1/2" WITH GASKET. IP# 05593650HP IASY SLUSH PUMP, "LS-NOW" '3NB-1300C'.	07-04-545-F	Number	24	453.2900	10,878.96	S-S
76	LINER, SIZE 5-1/2" WITH GASKET. IP# 05593550HP IASY SLUSH PUMP, "LS-NOW" '3NB-1300C'.	07-04-546-F	Number	12	476.9700	5,723.64	S-S
77	PACKING, RECTANGULAR, DISCHARGE CONNECTOR ADAPTOR. IP# 2410031-437, IASY SLUSH PUMP, "NATIONAL" TYPE '12-P-160'.	07-05-226-F	Number	12	10.5300	126.36	S-S
<b>Total :</b>						611,593.42	

USD Six Hundred Eleven Thousand Five Hundred Ninety Three And Point Forty Two Only

Indent #	M(RMP)/2020/42	Port of Shipment	USA, UAE
Name & Address of Manufacturer	BRONCO MANUFACTURING LLC, USA	Port of Discharge	KARACHI SEAPORT
Delivery Period	120 DAYS		
Country of Origin	USA, CHINA		
Banker's Address	DNB BANK ASA, NEW YORK, NY 10166-0396, SWIFT:DNBAUS33, ACCOUNT:15524001, ABA:021000018		

Special Note "Condition of Contract (General/Special) of tender enquiry, should be treated a part of the Purchase Order".  
Letter of credit shall be established as per Terms & Conditions attached herewith.

*Verified*  
*Misbah Ullah*  
21.02.2022  
**Misbah Ullah**  
Dy. Chief Engineer (R/M-P)-II  
Oil & Gas Development Co. Ltd.  
Islamabad

*[Signature]*  
03/03/2022

**SYED EJAZ ABBAS RIZVI**  
Manager (SCM) Foreign  
Ext: 3780, 3652



**OTHER TERMS AND CONDITIONS OF THE PO/LC TO BE STRICTLY COMPLIED BY THE BENEFICIARY**  
(CFR Karachi Basis)

**CONSIGNEE:**

The goods must be consigned to the L/C establishing bank and notify party Oil & Gas Development Company Ltd. (OGDCL), Plot No. 21, OGDCL Warehouse, West Wharf Road, Karachi. Telephone No. 021-32311108, 32313119, Fax No. 021-32311040, E-mail: [abdulwaheed\\_kunbhar@ogdcl.com](mailto:abdulwaheed_kunbhar@ogdcl.com)

**PACKING:**

**The Packing of the merchandise must conform to the International Standards and the packing list along-with Commercial Invoice must be placed inside the container without fail.**

**MARKING:**

3.1 Must bear the Purchase Order No. as Shipping Marks, Country of Origin and Weight in Kilograms (Gross/Net). The marks must tally with shipping documents like Bill of Lading (B/L) and manifest there should not be any difference.

3.2 In addition to the above mentioned shipping marks, the following procedure of color code marking is to be adopted / made on each side of the package/box/container while dispatching the material: -  
"There will be an isosceles triangle with or less than six inches side, triangle side marked in black lines, letters "OGDCL" inscribed inside, the letters to be not less than 1½" tall and will be in black. On big packages/boxes/containers, the sides or triangle and letters will be increased appropriately. Underneath the triangle there will be two color code bars in "GREEN" color size six inches in length and 1½" in width. If the above color codes marking is not appropriate/suitable, the sizes and color may be changed".

3.3 Each item of the consignment should also be marked with item # of the Purchase Order.

**SHIPPING DOCUMENTS.**

Shipping documents shall consist of the following:

4.1 Original Clean Master Bill of Lading on Freight Pre-Paid Basis signed by the carrier or their authorized agent showing clean shipped on board. Freight forwarders, Third party, Short form, blank back and House Bill of Lading is not acceptable.

4.2 Detail invoice showing commodity description, quantity, unit/total price, etc containing original signatures.

4.3 Packing List, (Showing total number of packages, gross/net weight & measurement and Box No. in case of more than one boxes such as Box No. 1/10, 2/10 .....10/10 and so on and detail of equipment in each box.

4.4 Certificate of origin.

4.5 Mill inspection/quality certificate/test report showing analysis (in case of chemicals only)

4.6 Certificate of compliance of the credit terms as per clause No. 2 in respect of Packing.

4.7 Insurance declaration. A copy of Fax OR E-mail sent to Insurance Company in compliance to the Clause No. 9 hereunder.

4.8 Copy of E-mail sent in compliance to the Clause No. 6.1 hereunder.

4.9 A copy of pre-shipment third party inspection report issued by third party inspector duly accepted / verified by OGDCL prior to shipment (where applicable).

**INSTRUCTIONS FOR COMPLETING SHIPPING DOCUMENTS:**

5.1 The shipping invoice should be marked on top in capital words.

a) Complete, first and last consignment (if all the contractual material is shipped in one lot.)

b) First partial shipment/second partial shipment (and so on). Final and last shipment as the case may if shipments are effected in parts.

5.2 All Invoices should be signed, and must indicate value of each items total value and also show 'SHIPPING MARKS' as provided in the contract.

5.3 All containers of cargo must carry copy of invoice. A compliance certificate in this regard shall be provided along with the shipping documents. In case of noncompliance the beneficiary shall pay the penalty imposed by the Custom Authority.

**SHIPMENT INTIMATION:**

6.1 The beneficiary within 24-48 hours of making shipment must send fax OR E-mail to (1) Dy. Chief Material Officer, Plot No. 21, West Wharf, Karachi, Fax No. 0092-21-2311040, E-mail: [abdulwaheed\\_kunbhar@ogdcl.com](mailto:abdulwaheed_kunbhar@ogdcl.com) (2) Manager (Foreign) Procurement, OGDCL House Plot No. 3 (New NO. 3013)F-6/G6, Blue Area, Jinnah Avenue, Islamabad. Fax No. 0092-51-9244210 & 0092-051-9209803-7, E-mail: [ejaz\\_rizvi@ogdcl.com](mailto:ejaz_rizvi@ogdcl.com) (3) Manager Accounts (Imports) on Fax No. 0092-51-9209803-7, E-mail: [imtiaaz\\_sherazi@ogdcl.com](mailto:imtiaaz_sherazi@ogdcl.com) (4) National Insurance Company Limited, Karachi on FAX No. 0092-21-99202734 OR E-mail: "[sanaullah.shaikh@nicl.com.pk](mailto:sanaullah.shaikh@nicl.com.pk)" OR "[gulam.akbar@nicl.com.pk](mailto:gulam.akbar@nicl.com.pk)" OR "[info@nicl.com.pk](mailto:info@nicl.com.pk)" intimating them the following:





(c) The shipping documents should be couriered through any reliable courier company at shipper's cost so that the same must be received at least 10 days before arrival of the vessel.  
PHONE NO. 0092-21-231108, 2313119-23 & FAX NO. 0092-21-2311040, E-mail: abdulwahheed\_kunbhar@ogdcl.com

(b) Complete sets of non-negotiable shipping documents must be dispatched OR E-mailed to Dy. Chief Material Officer at the following address immediately upon shipment is effected: -  
DYPATY CHIEF MATERIAL OFFICER,  
OIL & GAS DEVELOPMENT COMPANY LIMITED,  
PLOT NO. 21, WEST WHARF ROAD, KARACHI, PAKISTAN.

E-mail: ejaz\_rizvi@ogdcl.com  
PHONE NO. 0092-51-92002 3652  
ISLAMABAD, PAKISTAN,  
F-6/G-6, BLUE AREA, JINNAH AVENUE,  
OGDC HOUSE, PLOT NO. 3 (NEW NO. 3013),  
OIL & GAS DEVELOPMENT COMPANY LIMITED  
MANAGER (SCM) FOREIGN

shipment is effected: -  
Literature must be dispatched OR E-mailed to the Manager (SCM) Foreign at the following address immediately upon

(a) Complete sets of non-negotiable shipping documents along with one set of Parts Catalogue, Brochures, Technical Literature must be dispatched OR E-mailed to the Manager (SCM) Foreign at the following address immediately upon shipment is effected: -  
OGDC HOUSE, PLOT NO. 3 (NEW NO. 3013),  
F-6/G-6, BLUE AREA, JINNAH AVENUE,  
ISLAMABAD, PAKISTAN,  
PHONE NO. 0092-51-92002 3652  
E-mail: ejaz\_rizvi@ogdcl.com

**NON-NEGOTIABLE DOCUMENTS:**

8.2 by L/C opening bank will be on beneficiary account.  
to facilitate prompt clearance of the consignment on the condition that demurrage, if any due to the discrepancies reported  
e) The discrepant documents with minor discrepancies will be accepted subject to the consent of Procurement Department beneficiary's cost within 24-48 hours after receipt from the beneficiary.  
d) The original shipping documents should be dispatched through courier service by the negotiating bank at the above.  
c) Original/negotiable documents must contain at least four sets of the shipping documents mentioned under Clause No. 5 incurred due to late negotiation of clean documents will be on beneficiary's account.  
the documents are withheld by the Bank on account of any discrepancy whatsoever the demurrage or financial impact if any  
b) If clean documents free from any discrepancy are not negotiated within negotiation period mentioned in the L/C, or if any discrepancy with negotiating bank as indicated in the L/C.  
a) The beneficiary immediately upon making shipment(s) should negotiate the original clean shipping documents free from

**ORIGINAL NEGOTIABLE DOCUMENTS:**

**INSTRUCTION REGARDING TRANSMISSION/NEGOTIATION OF SHIPPING DOCUMENTS**

8.1 case OGDCL had to pay such charges, it shall be recovered from the contractor.  
should also ensure that there should be only one local agent of the shipping company who should handle such matters. In order/port handling & container rentals for free time etc. company shall pay only the wharfage/demurrage charges. They  
c) The freight forwarders/shipping agents at country of origin must include the corresponding local charges such as delivery included in the freight cost.  
b) Please ensure that in case of CFR purchase order / contracts the local charges at Karachi Seaport/Airport must be Contractor/Supplier/Vendor.  
to this instruction may result in penalty imposed by Custom Authorities which shall be recovered from the inner side of the door of container for FCL Shipments and on Boxes / Crates / Cartons etc. for LCL Shipments. Non-Compliance  
a) The contractor/supplier/vendor is requested to ensure that Commercial Invoice / Packing List shall be pasted on the

**SHIPMENT INSTRUCTIONS**

- a) L/C numbers and Purchase Order / Contract No.
- b) Name of the Ship & Shipping Line.
- c) Bill of Lading No. & Date.
- d) Total CFR value of the consignment shipped.
- e) Port of shipment.
- f) No. of boxes/packages/pieces.
- g) Net and gross weight.
- h) Expected time of arrival (ETA) of ship.





14.2 FOR ORDER VALUE LESS THAN OR EQUAL TO US\$ 200,000:  
The seventy percent (70%) payment will be made against each shipment upon submission of original shipping documents to the LC opening bank, whereas balance thirty percent (30%) payment will be released after receipt, inspection and acceptance

14.1 FOR ORDER VALUE MORE THAN US\$ 200,000:  
The eighty percent (80%) payment will be made against each shipment upon submission of original shipping documents to the LC opening bank, whereas balance twenty percent (20%) payment will be released after receipt, inspection and acceptance of material at OGDCL Stores. Furthermore, payment of balance twenty percent (20%) will be released upon issuance of Acceptance / Delivery Certificate from OGDCL to L/C beneficiary confirming receipt & acceptance of material along with submission of commercial invoice of remaining value.

13.3 All charges for amendments / extension in L/C will be to the account of beneficiary.  
13.2 All charges of corresponding bank such as negotiation of documents, adding confirmation to credit etc. will be to the account of beneficiary.  
13.1 All charges of credit opening bank for credit will be borne by the OGDCL.

**CHARGES FOR L/C ESTABLISHMENT:**

12. **AMENDMENT / EXTENSION OF L/C:**  
The beneficiary will positively confirm shipment of all ordered goods within L/C validity or make request for extension of shipment and negotiation dates at least 15 to 30 days prior to the expiry of L/C. If shipment is not effected within L/C validity or request for extension is not received 15 to 30 days prior to expiry of L/C validity, no request for grant of extension in shipment and negotiation will be entertained under any circumstances. In case of extension in shipment/negotiation period, the beneficiary will be required to extend the validity of his performance bond (where applicable) accordingly. All charges on this account will be on beneficiary's account.

11. **LIQUIDATED DAMAGES:**  
a) If the contractor fails to deliver any or all of the goods within the time period(s) specified in the Contract, the Purchaser shall, without prejudice to other remedies under the contract, deduct from the contract price / Bank Guarantee as liquidated damages, a sum not more than 0.5% of the contract price per week or part thereof for first four weeks, 1.00% per week for next four weeks and 1.5% per week exceeding four weeks up to maximum extent of 10% of the contract value.  
b) In case the Purchaser is satisfied that the delayed / defective shipment was due to some mistake or circumstances beyond the control of the contractor and the contractor has not intentionally or negligently contributed in the delay, the Purchaser may impose Liquidated Damages for not more than a sum equivalent to 0.5% of the delayed or defective shipment per week or part thereof for first two weeks, 1.00% per week for next three weeks and 1.5% per week exceeding five weeks but not exceeding 10% of the contract value of the delayed / defective shipment provided that the contractor takes immediate remedial measures for the-replacement of defective shipment and takes prompt steps to mitigate the delay. The Purchaser may however, impose Liquidated Damages as per (a) above if the delayed or defective shipment has affected the project completion schedule or has resulted in production losses.

10.1 If clean documents are not negotiated within negotiation period of the L/C or documents are withheld by bank on account of any discrepancy, the demurrage charges, if any incurred due to late negotiation of the clean documents and paid by the OGDCL, will be realized from the beneficiary directly by raising debit advice, or by deducting the amount paid from the L/C value or by encashing Performance Bond (where applicable) to the extent of demurrage amount. In case the demurrage amount exceeds the value of Performance Bond the balance amount will be payable by the beneficiary.  
10.2 Transshipment is totally prohibited under this L/C. The beneficiary must ensure that no transshipment takes place against this L/C, and demurrage paid by OGDCL due to transshipment will be on beneficiary's account.  
10.3 Any demurrage paid by OGDCL due to inconsistency in B/L and manifest will be recovered from beneficiary.

**AGENTS:**

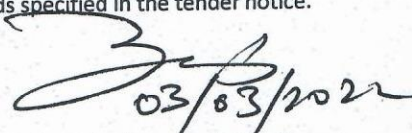
10. **DEMURRAGE DUE TO DELAY IN RECEIPT OF ORIGINAL / NEGOTIABLE DOCUMENT / TRANSSHIPMENT AND SHIPPING LINES**  
Insurance from port of shipment/delivery will be covered by operators and declaration shall be made by the beneficiary to Insurance Company i.e. M/S National Insurance Company Limited, NICL Building, South Zone, Abbasi Shaheed Road, off Shahr-e-Faisal Road, Karachi (Pakistan). Fax No. 0092-21-99202734 or E-mail: "sanullah.shah@nicl.com.pk" OR "guliam.akbar@nicl.com.pk, OR info@nicl.com.pk and Manager (Accounts) / OGDCL LTD., Fax No. 0092-51-9209803-07 or E-mail: imtiaz\_sherazi@ogdcl.com immediately after shipment giving full details of shipment e.g. value of shipment description of material, name of vessel, B/L with date, port of shipment, contract and Letter of Credit Numbers.

**INSURANCE:**



of material at OGDCL Stores. Furthermore, payment of balance thirty percent (30%) will be released upon issuance of Acceptance / Delivery Certificate from OGDCL to L/C beneficiary confirming receipt & acceptance of material along with submission of commercial invoice of remaining value.

14.3 Payment to Chinese companies shall be made in Renminbi. If prices are quoted in any other currency the order shall be placed in equivalent to Renminbi. Bid prices will be converted to the Renminbi at the selling exchange rate officially prescribed by State Bank of Pakistan for similar transaction on the date of opening of bids specified in the tender notice.



Purchase Order # PROC-FA/CB/RMD/PUMP-5015/770199/2022  
Accepted by:

Purchase Order Issuance Authority:  
Oil & Gas Development Company Ltd.

Signature .....

**SYED EJAZ ABBAS RIZVI**  
Manager (SCM) Foreign  
Ext: 3780, 3652

Name of the signatory in Block Letters.....

Company Title of the Signatory.....

Company Seal.....