

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION A

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material Activated Carbon for Uch Plant
Tender Enquiry No PROC-FA/CB/P&P/UCH-4214/2019
Due Date
Evaluation Criteria FULL PKG.

SCHEDULE OF REQUIREMENT

Sr.No.	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
	Activated Carbon (Norit GAC) or equivalent Other Specifications as per attachment	Kilo Grams	13000					

Note:

1- Bid bond;-Pursuant to tender clause # 2.2, 11.4, 13 & 35.3.2, bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan for an amount of US \$1,000/- (United States Dollar One Thousand Only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids. The bank guarantee must be issued in accordance with the format as per Annexure-C of the tender documents.

2. Terms and conditions:-Bidders are advised to carefully read all the terms and conditions of the Tender Document available at OGDCL web site in the master tender document.

3- Shipment from ACU member Countries: In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped.

4. Summary rejection criteria: - The summary rejection criteria at clause # 35 of the tender document may also be examined carefully. Any bid not meeting the criteria spelled in the clause # 35 shall be summarily rejected without any right of appeal. Delivery period of the quoted product should not be more than 90-120 days after opening of Letter of Credit (LC).

5. Foreign Procurement Payment Terms (also available at OGDCL website (Tenders Tab)):

(i) Tender value less than or equal to US \$200,000:

Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material.

(ii) Tender value more than US \$200,000:

Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 80 % Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 20% Payment will be released after receipt, inspection (in addition of pre-shipment inspection) and acceptance of material.

Activated Carbon Charcoal

OGDCL invite bids for the supply of 13,000 Kg of Activated Carbon Charcoal for the removal of liquid hydrocarbon from amine solution at our UCH-II gas processing plant in accordance with the terms & conditions specified in the tender documents.

1. Technical Specifications

The offered Activated Charcoal shall follows below listed minimum specifications. bidder should invariably mention the exact physical and chemical properties of their quoted product. Only to write conforming to or OK will not be acceptable.

S.No.	Parameters	Requirement
1	Total Surface Area (B.E.T)	1150 m ² /g
2	Apparent Density	500 Kg/m ³
3	Density backwashed and drained	445 Kg/m ³
4	Ball pan hardness	95
5	Effective Size D ₁₀	0.9mm
6	Uniformity Coefficient	1.7 mm
7	Ash content	8.0
8	Iodine Number	Min 950
9	Particle size >8mesh (2.36 mm)	Max 15 (mass-%)
10	Particle size >30 mesh (0.60 mm)	Max 5 (mass%)
11	Moisture As packed	Max 5 (mass%)

2. Necessary Data**2.1 Bid Summary Sheet**

S. No.	Description	Provided
01	A Name of Bidder	
	B Name of authorized signatory of bidder	
	C Complete address, phone, fax numbers and email of bidder	
02	A Name of Local agent	
	B Name of authorized signatory of local agent	
	C Complete address, phone, fax numbers and email of local agent	
03	A Name of manufacturer	
	B Name of authorized signatory of manufacturer	
	C Complete address, phone, fax numbers and email of the manufacturer	
	D Website of manufacturer	

04	Brand Name of Product	
05	Country of origin/manufacturing facility	
06	Port of shipment	
07	Minimum shelf life of product	

2.2 Clients / Sales Achievement in Pakistan

Bidder has to furnish two letter of recommendation/performance comments of the client/user from any reputed petrochemical company one preferably from Pakistan while the Bidder who supplied the same chemical to OGDCL through bidding procedure and subsequently having satisfactory performance is not required to submit letter of recommendation while attach the copy of PO with quantity supplied.

S.No	Name of client with address and phone Nos.	Contract/Purchase order No. with date	Quantity Supplied

2.3 Necessary Attachments with Bid

S.No	Description	Attached / Provided or Not
01	Complete product data memorandum, application notes and specifications as per Claus-1.	
02	Complete literature with details for shipment, storage and usage at the plant.	
03	MSDS in original printed by manufacturer.	
04	Original authority letter issued by the manufacturer to bidder and local agent for quoting their product	
05	Client list in Pakistan as per above format.	
06	Valid ISO-9001 & 14001 certificates of manufacturer	
07	Fresh Lab analysis report(s) of the quoted product from an internationally reputed / recognized 3rd party lab.	
08	Two letters of recommendation / performance (if quoted product not supplied to OGDCL previously)	

3. Packing

Material will be supplied in international standard (pelletized packing) as per manufacturer original packing should be clearly marked;

- (a) Name of product
- (b) Name of manufacturer
- (c) Dates of manufacturing and expiry
- (d) P.O or contract number
- (e) Lot No. _____ / batch No. _____

4. Delivery Period

4.1 Material should be delivered within 90-120 days after LC opening. Partial shipment is accepted.

5. Instructions to the Bidder / Terms & Conditions

- 5.1 The manufacturer of the product must have minimum 05 years' experience of manufacturing and supplying of Activated Charcoal to petrochemical industry duly supported by valid ISO certificate for manufacturing / production of offered Product.
 - 5.2 All documents listed at Claus 2.3 must be attached with the technical bid.
 - 5.3 Bidder should be submitted two sets of technical bids (01 originals and 01 copy).
 - 5.4 Bidder shall provide complete details with their technical bid for the shipping, storage, handling and usage of chemical.
 - 5.5 If bidder did not supply quoted product to OGDCL previously, they will have to submit two performance / recommendation letters from their clients (at least one from Pakistan) to whom they supplied at least 5000 Kg of quoted product during last 10 years.
 - 5.6 Material must have to be lift back by the vendor if found not as per technical specifications of this particular tender enquiry even after its receipts at the OGDCL base store and shall have to replace with the material conforming to technical specifications within 90 days, with no additional cost to OGDCL.
-