



# OIL & GAS DEVELOPMENT COMPANY LIMITED

**Regional Office Kohat**  
Bungalow No. 22 Plot No. 8  
C.M.H Road Kohat Cantt:



Dated:-07.02.2019

**Subject:** TOR'S FOR HIRING OF DOUBLE CABIN VIGO FOR THE OFFICE OF COMMISSIONER KOHAT DIVISION KOHAT THROUGH REGIONAL OFFICE KOHAT.

With reference to subject purpose the following terms and condition will be followed before and after hiring of vehicle.

1. Vehicle Model 2014 or up will be considered.
2. Fuel/lubricant will be provided by the Commissioner Kohat Division Kohat.
3. Running average 9 Km/liter minimum and deduction will be made accordingly.
4. Driver will be provided by the owner.
5. Payment will be made on monthly bases.
6. In case of vehicle breakup/ off road, rental payment (off road period) and fuel will be deducted from monthly invoice.
7. Vehicles will be bound for 24 hours along with driver.
8. In case of accident, or any mishap, company will not be responsible for any kind of loss, repair or claim for compensation.
9. Driver must keep his documents in the vehicle i-e CNIC, driving license, vehicle registration book and log book.
10. Its sole responsibility of owner to provide genuine registration and other documents if any, forgery highlighted at any time, rent/ days of that particular month will be deducted along with de-hiring of vehicle.
11. The owner will pay salary to driver and alternate driver.
12. Fitness of vehicle and driver will be checked by company when required.
13. The vehicle will be at the disposal of Commissioner Kohat Division Kohat
14. Contractor should be registered with FBR/ PRA for GST/NTN/STN and comply with all rules & regulations of tax authorities.
15. The contract will be initially for a period of one year from the actual date of commencement and is renewable on mutual agreement (if fund satisfactory)

  
Mushfiq Hameed Paracha  
Regional Coordinator