



OIL & GAS DEVELOPMENT COMPANY LIMITED

NASHPA OIL & GAS FIELD

C/O

MANAGER TCS OFFICE, KOHAT, KPK

Phone: 0922-526205/ Mob # 0313-7770165 (Field Manager);

Cell # 03008506501(I/C Telemetry)

Fax: 0922-526299

Web Tender Notice

Oil & Gas Development Company Limited (OGDCL), the largest Exploration and Production Company in Pakistan having operations at 52 locations and fields in all the four provinces, intends to purchase material for Nashpa Oil & Gas Field. The details about the company can be obtained from website <http://www.ogdcl.com>

1. Sealed bids duplicate are invited for the purchase of material given below under Competitive Bidding Procedure on **Single Stage Two Envelope Biding System**. Terms and conditions are mentioned in the OGDCL master tender documents "Annexure A".

Sr. #	Tender Enquiry No.	Description	Bids submission Date & Time	Bids Opening Date & Time
01	TE/NOF/TELE/03/2024 Dated: _____	Helium Gas Cylinders(Refilling) (For Custody Transfer Gas Chromatograph Calibration, as per Annex B)	15 Days from web publishing date 11 May 2024	15 Days from web publishing date 11 May 2024
			1100 Hrs.	1130 Hrs.

2. In case the Bidder fails to abide by the terms of bid documents/bid or violate the same, it may entail debarment/ black listing for three (03) years.

3. Tender Documents for tender enquiry can be downloaded from OGDCL website, www.ogdcl.com.

4. The Bids should receive at the office of Field Manager Nashpa Oil & Gas Field. Postal address: **"OGDCL-Nashpa Oil & Gas Field c/o Manager TCS Office Kohat KPK"** on time and date mentioned against tender enquiry (half an hour earlier to bid opening). Bidder(s) or their authorize representative(s) are encouraged to attend the Tender Opening meetings.

5. Bidders must provide their own as well as principal business details at the time of tender purchase including Address, Phone & Fax numbers, Email (If any) for effective communication. OGDCL will not be responsible for intimation of queries/information in case subject detail is not provided. The details of scope of supplies is available in tender documents, however if further details/clarification are required, it may be obtained from the office of Field Manager Nashpa Oil & Gas Field (KPK), Postal address: **"OGDCL-Nashpa Oil & Gas Field C/o Manager TCS Office Kohat KPK"** via email, phone and personally.

6. The OGDCL reserves the rights to accept or reject any bid or to annul the bidding process and reject all the bids at any time prior to award purchase order.

Mailing Address:

Field Manager

C/O Manager TCS Office, Kohat, KPK

Phone: 0922-526205/Mob # 0313-7770165 (Field Manager)

Phone: 0922-526285/Mob # 03008506501 (In-charge Telemetry)

Fax # 0922-526299, Email:nashpa@ogdcl.com

TORs

1. The quotes should be sent to OGDCL Nashpa Oil & Gas Field, C/O Manager TCS Office Kohat, KPK in closed envelope addressed to Field Manager/ Incharge (Telemetry).
2. OGDCL reserves the right to reject any or all the bids without assigning any reason.
3. Quoted prices must be firm in Pak rupees on FOR basis (inclusive of GST, other taxes, and duties).
4. The variation in Quantity will not change the unit cost of material.
5. Upon receipt of filled helium cylinders at site, empty cylinders will be handed over to the supplier.
6. The quotes will be opened on the date as mentioned in the tender notice; the supplier can mobilize his representative to site
7. Bid bond (Bank Draft/Pay Order) of **Rs 2% of the quoted total amount/-** in favor of Field Manager Nashpa Oil & Gas Field at the time of bid submission by all participants.
8. The successful bidder will be bounded to provide the material as per specifications mentioned in the TOR.
9. The successful bidder will be responsible to provide all the materials within 45 days after the issuance of P.O.
10. No advance payment will be made at the time of P.O.
11. The delivery and inspection of material will be carried out at Nashpa Oil Field. In case of rejection, all the transportation charges will be at Supplier's end.
12. The material delivery charges to Nashpa Field will be paid by the Supplier.
13. Income tax/w. holding tax deductions will be applicable as per company/govt. rules.
14. The payment will be made through cross Cheque after receiving the mentioned material at site.
15. The firm should have valid NTN and GST number and have active status on FBR website.
16. The Firm should have active Professional tax certificate of concerned Excise office where operating business.
17. Tax submission Certificate (Annex-C) will be provided along with Invoice.
18. Payment will be made within 8 weeks, after receipt of complete set of documents invoice, Annexure-C (with submitted status), and all required documents as already mentioned.
19. Master set of general documents is available at ogdcl.com

SCHEDULE OF REQUIREMENT

Description and Quantity Requirements:

Field	Sr. #	Qty	Description
Nashpa Oil & Gas Field	01	08 Nos.	<ul style="list-style-type: none">• Refilling of Helium Gas Cylinders 99.999% - Grade 5• 50L• Filled at 200Bar

- 1- All cylinders must be supplied with a "Purity certificate".
- 2- Vendor will provide original signed and stamped Traceable Hydro-Test certificate(for each cylinder) from OEM with all relevant details including details of testing equipment and master equipment certificate.