



GAS DEVELOPMENT COMPANY LIMITED
QADIRPUR FIELD, Ghotki / Sindh
REQUEST FOR EMERGENT PURCHASE (Web Tender)

Area: QADIRPUR FIELD Section: QGF-PRD-ED(P) PR No: 10019588 Date: 16.04.2024 PR Status: Waiting for

Attachment(if any): 0

Subject: Procurement of Bed Sheets & Pillows for staff posted Qadirpur Gas Field against MOS-20 for year 2023-24.

1) Item/Items for which approval is required:

S. No.	Material / Service	Description	Cost Object	G/L Object / Commitment	Qty	Stock	UOM	Unit Price	Amount incld. Tax	On Order	On hand
00010		Procurement of Bed Sheets for Qadirpur	2A002P0500	5040510	1,210	0	NO	2,050.00	2,480,500.00	0.000	469,507.154
00020		Procurement of Pillows for Qadirpur Gas	2A002P0500	5040510	605	0	NO	780.00	471,900.00	0.000	469,507.154
RUPEE(S): TWO MILLION NINE HUNDRED FIFTY-TWO THOUSAND FOUR HUNDRED ONLY								GRAND TOTAL (PKR):	2,952,400.00		

2) Equipment/FL for which item(s) are required:

Qadirpur camp (staff)

3) Was Indent/PR for Item(s) Raised Earlier:

4) Justification of Requirements

Procurement of Bed Sheets & Pillows are required for staff posted Qadirpur Gas Field against MOS-20 for year 2023-24.

Requested By
QGF.SS
16.04.2024,12:12:51

Section Incharge

Location Incharge

Recommended/Reviewed By:	
Approved By	

Tender NO. TE/10019588/QP-ADMIN/2024

Annexure-A

SCHEDULE OF REQUIREMENT
PROCUREMENT OF BED SHEETS AND PILLOWS

SR#	ITEM DESCRIPTION	UOM	QTY.	UNIT PRICE (RS)	UNIT PRICE WITH GST (RS.)	TOTAL PRICE WITH GST (RS.)
01.	Bed Sheets Best Quality (Single Bed Standard Size)	No.	1210			
02.	Pillows (Best Quality)	No.	605			

Other terms and conditions:

1. SAMPLE MUST BE SUBMITTED ALONG WITH TECHNICAL BID.
2. INSPECTION OF MATERIAL WILL BE CARRIED OUT BY OGDCL REP. AT QADIRPUR GAS FIELD.
3. MATERIAL WILL BE DELIVERED AT QADIRPUR GAS FIELD WITHIN 45 DAYS AFTER ISSUANCE OF PURCHASE ORDER.
4. MATERIAL SHOULD BE PROPERLY PACKED AS PER STANDARDS TO AVOID DAMAGE DURING TRANSPORTATION.
5. PAYMENT WILL BE MADE THROUGH CROSS CHEQUE AFTER 100% DELIVERY AT SITE.
6. TAXES WILL BE APPLICABLE AS PER RULES. QUOTED PRICE IN THE BID SHALL BE INCLUSIVE OF GST (INCLUSIVE ALL TAXES).
7. THE RATE SHOULD BE VALID UP TO 120 DAYS.
8. THE PURCHASE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID TO THE BIDDING PROCESS AND REJECT ALL THE BIDS AT ANY TIME PRIOR TO

Recd
App.

AWARD OF PURCHASE ORDER.

(In-Charge Admin)
Qadirpur Gas Field

(Field Manager)
Qadirpur Gas Field


No.AOO1-07/QP/2024

Dated.16.04.2024

Subject: **WEB TENDER NOTICE FOR THE PROCUREMENT OF BED SHEETS AND PILLOWS FOR STAFF QADIRPUR GAS FIELD.**

Please find enclosed herewith Web Tender Notice (**TE/10019588/QP-ADMIN/2024**) dated 16-04-2024 for the procurement of Bed Sheets and Pillows for the staff (As per list attached at Flag-A) of this location for the year-2023-24 under the camp kit bedding items.

2. The stock position of the items is "NIL" in inventory stock.
3. In view of the requirement, the case is being forwarded for uploading of subject web posting on OGDCL website through system department, as per attached tender documents and PAPRA rules.


(Mazhar Abbas)
Sr. Admin Officer


(Abdul Khaliq Sheikh)
Field Manager

Manager (Prod)-SB Iba.

TENDER NOTICE

1- Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production listed Company of Pakistan having operations at 48 locations and fields in all the four provinces, intends to hire services for its operations. The details about the company can be obtained from website <http://www.ogdcl.com>

2- Sealed bids in duplicate along with prescribed Bid Bond for amount PKR 60, 000/- (Sixty Thousand Rupees Only) from a Scheduled Bank or branch of foreign bank operating in Pakistan of the quoted FOR value are invited for the procurement of the given below items under Competitive Bidding Procedure on **Single Stage Single Envelope Bidding System**. Terms and conditions are mentioned in the OGDCL master tender documents.

Sr.#	Tender Enquiry No.	Description	Tender Closing Date	Bids Submission Date & Time	Bids Opening Date & Time
1	<u>(TE/10019588/QP-ADMIN/2024)</u>	Procurement of Bed Sheets and Pillows			

3- Separate Tender Documents for each Tender Enquiry can be downloaded from OGDCL website, www.ogdcl.com. In case the document does not download from website, Tender Enquiry may be obtained on written request from the Office of the In-Charge Admin Section, Qadirpur Gas Field, Ghotki, and Sindh-Pakistan on any working day from 1000 hours to 1600 hours.

4. The bids will be received at the Office of the In-Charge Admin Section, Qadirpur Gas Field, and Postal Address: Qadirpur Gas Field, Oil & Gas Development Company Limited Ghotki, Sindh-Pakistan, on time and date mentioned against each Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings.

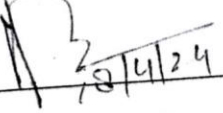
5. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided. Detailed scope of work is available in tender documents, however if further details/clarifications are required, it may be obtained from Qadirpur Gas Field, Ghotki, Sindh-Pakistan, via e-mail, phone and personally.

6. The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order. OGDCL shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.

7. Quoted prices in the bid shall be inclusive of GST (Inclusive all Taxes).

Attention: In-Charge Admin Section and Tender Enquiry number should be mentioned on the envelope clearly.

Following is the address for the submission of bid.


28/4/24
(I/C Admin)


Field Manager

Mailing Address:

I/C Admin Section

(TE/10019588/QP-ADMIN/2024)

Qadirpur Gas Field,
Oil & Gas Development Company Limited
Ghotki, Sindh-Pakistan
Phone No. Direct: 0723-660675
Fax No. 0723-660676
E-mail: admin_qadirpur@ogdcl.com