



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**KPD-TAY PLANT.**

**Phone#022-2761404 & Fax#022-2761405**



**TENDER NOTICE**

1. Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production listed Company of Pakistan having operations at 48 locations and fields in all the four provinces, intends to procure the material for its operations. The details about the company can be obtained from website <http://www.ogdcl.com>
2. Sealed bids in duplicate are invited for the supply of material given below under Competitive Bidding Procedure on **Single Stage Two Envelope Bidding System**. Terms and conditions are mentioned in the OGDCL master tender documents.

Sr. #	Tender Enquiry No.	Description	Tender Closing Date	Bids Submission Date & Time	Bids Opening Date & Time
1.	TE/PROC/WT/KPD-0001/V-100/2024	Supply of Foam filter used in Mercury Removal Vessels Installed at KPD-TAY Plant	Feb 23, 2024	Feb 23, 2024 1500 HRS	Feb 23, 2024 1530 HRS

3. Tender Documents can be obtained/downloaded from **OGDCL WEBSITE, [www.ogdcl.com](http://www.ogdcl.com)** or on written request from the Office of the **Field Manager Kunnar / KPD-TAY Gas Field (Tando Jam, Hyderabad, Sindh), Postal Address: C/O TCS Office, Tandojam, Hyderabad, Sindh, Pakistan** on any day from 0900 Hours (PST) to 1600 Hours (PST).
4. Bid bond of amount **Rs.100,000/- (Rupees one hundred thousand only)** must be submitted with Technical Bid as Earnest Money. Please see tender document for further detail.
5. The bids will be received at the Office of **Field Manager Kunnar / KPD-TAY Gas Field (Tando Jam, Hyderabad, Sindh), Postal Address: C/O TCS Office, Tandojam, Hyderabad, Sindh, Pakistan**, on time and date mentioned against each Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings. The dates for opening of the financial bids against Tender Enquires under Two Envelope Bidding Procedures will be communicated to the technically qualified bidders upon the completion of Technical Evaluation.
6. Bidders must provide their own as well as principal business details at the time of tender purchase including Address, Phone & Fax Numbers, E-mail (if any) for effective communication. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided.
7. Detailed scope of supply is available in tender documents, however if further details/clarifications are required, it may be obtained from **I/C Process/Field Manager Kunnar / KPD-TAY Gas Field (Tando Jam, Hyderabad, Sindh), Postal Address: C/O TCS Office, Tandojam, Hyderabad, Sindh, Pakistan**, via e-mail, phone and personally.
8. The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order.

**Mailing Address:**

**FIELD MANAGER/ I/C PROCESS**  
**Kunnar / KPD-TAY Gas Field -OGDCL**  
C/O TCS Office, Tandojam, Hyderabad, Sindh, Pakistan  
**Phone#022-2761404 & Fax#022-2761405**  
E-mail: [kunnar@ogdcl.com](mailto:kunnar@ogdcl.com), [icmaintknr@ogdcl.com](mailto:icmaintknr@ogdcl.com)





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Annexure-A

**Schedule of Requirement**

**Tender Enquiry No. TE/PROC/WT/KPD-0001/V-100/2024**

**“Web Tender for Supply of Foam Filters used in the Mercury Removal Vessels  
Installed at KPD-TAY Plant”**

Sr #	Description	QTY	UOM
1	Supply of Foam filter used in Mercury Removal Vessels Installed at KPD-TAY Plant	02	No.

**TERMS AND CONDITIONS (TECHNICAL):-**

- a. Foam Filter must be as per the attached specification Sheet and it must be compatible with High Pressure Raw Gas 1000-1100 psig which contains Mercury. **(Attachment#1)**
- b. As per the Loading diagram **(Attachment#2)**, The Foam Filter is to be placed on top of the screen, so that the flat edge is firmly set against the vessel walls and not lapped or folded. The foam filter is to be shipped with about 2” excess diameter to ensure a press fit and have a minimum thickness of 10cm. The required diameter for the Foam Filter is to be taken from attached General Arrangement Drawing of Mercury Removal Vessels. **(Attachment#3)**.
- c. Bidder to confirm that filter media will be European / USA Origin and that verifiable MTCs, and other testing certificates of Filter Media by corresponding OEM will be provided before delivery.
- d. The make of the foam filter must be M-I SWACO (A Schlumberger Company) or its equivalent.
- e. Bidder to confirm that Foam filters will be packed in secured and roadworthy robust packing for easy transportation and handling, tied and wrapped with polythene or equivalent sheet capable of securing from humidity/rainwater ingress. Handling instructions along with symbols are also to be pasted on the package. The Shelf life of the Foam Filter must also be mentioned on the package.
- f. The foam filter custom clearance documents will need to be provided.
- g. Foam Filter must be new & free from any defect.
- h. If the bidder finds any ambiguity in the specification, dimension, or any technical detail/data, it must be clarified prior to bid submission.
- i. Delivery of material is to be completed in 90 days from the date of receipt of a firm purchase order.
- j. The master set of tender documents (Local) available on the OGDCL website (www.ogdcl.com) is an integral part of this tender.



**GENERAL TERMS AND CONDITIONS:**

- A. BIDS MUST BE SUBMITTED UNDER **SINGLE STAGE TWO ENVELOPES BIDDING SYSTEM** i.e. TECHNICAL & FINANCIAL BID SEPARATELY ON DUE DATE.
- B. FINANCIAL BIDS OF ONLY TECHNICALLY RESPONSIVE BIDDERS WILL BE OPENED PUBLICLY.
- C. AFTER TENDER OPENING "TECHNICAL BIDS" WILL BE REVIEWED. THE BIDS WILL BE BROUGHT TECHNICALLY AT PAR BY SEEKING CLARIFICATIONS. THE BIDDERS WILL **NOT** BE ASKED FOR ANY PRICE CHANGE IN THEIR FINANCIAL BIDS DUE TO CERTAIN CLARIFICATIONS AND SUBSEQUENT CHANGE IN THEIR TECHNICAL PROPOSALS. THE BIDDERS WILL **NOT** BE ALLOWED TO SUBMIT SUPPLEMENTARY PRICE PROPOSALS IN A SEPARATE SEALED ENVELOPE TO MAKE IT A PART OF THE ALREADY SUBMITTED UNOPENED FINANCIAL BIDS AND TO ADJUST THEIR QUOTED PRICE SUBSEQUENTLY AFFECTED DUE TO CHANGE IN TECHNICAL PROPOSALS.
- D. SEALED FINANCIAL BIDS OF TECHNICALLY NON-RESPONSIVE BIDDERS WILL BE RETURNED UNOPENED.
- E. OGDCL RESERVES THE RIGHT TO REJECT ANY OR ALL THE BIDS WITHOUT ASSIGNING ANY REASON.
- F. PRICES MUST BE QUOTED IN PKR INCLUSIVE OF ALL TAXES AND DUTIES, INDICATING UNIT PRICE AND TOTAL BID PRICES. GST MUST BE QUOTED SEPARATELY ALONG WITH COPY OF GST CERTIFICATE.
- G. QUOTED PRICES SHALL BE VALID FOR **90 DAYS** FROM THE OPENING DATE OF THE TECHNICAL BID.
- H. OGDCL RESERVES THE RIGHT TO EVALUATE THE BID(S) EITHER ITEM-WISE OR FULL PASKAGE BASIS WITHOUT ASSIGNING ANY REASON. TO QUOTE COMPETITIVE PRICES FOR ALL OR ANY ITEMS ENABLE THE COMPANY TO DECIDE PURCHASE.
- I. THE MAXIMUM DELIVERY TIME FOR SUPPLY ITEMS IS **90 DAYS** FROM THE DATE OF RECEIPT OF FIRM PURCHASE ORDER.
- J. BIDDERS TO SUBMIT THEIR COMPANY PROFILES, EXPERIENCE OF SIMILAR SUPPLIES IN PAKISTAN ALONG WITH TECHNICAL BIDS.



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) failing which bid(s) will not be accepted.

Documents	To be attached with the Technical / Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Signed and Stamped Annexure-A(Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-L on Company's Letter Head	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letter Head	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non- Judicial Stamp paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly Filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



## Grade: 60 PPI CHARCOAL BLEND

Table 1.1 Foam Filter Specification

	ENGLISH UNITS	SI METRIC UNITS	TEST STANDARD <sup>1</sup> ANSI/ASTM D3574-00 (EXCEPT WHERE NOTED)
Density, Apparent Lb/ft <sup>3</sup> (kg/m <sup>3</sup> )	1.3-1.5	12 Minimum	Test A
Indentation Force Deflection 25% Defl. 2" (50mm) lb/50" (N/323 cm <sup>2</sup> )	15-25	67-111	Test B
Tensile Strength psi, minimum (KPA, minimum)	15	103	Test E
Ultimate Elongation %, minimum	150	150	Test E
Tear Strength Lb/In, minimum (N/m, minimum)	2.5	438	Test F
Combustibility <sup>2</sup>		Listed – Class 2	UL Subject 900
Clickability		Good to Excellent	GFC Test Method #1
Pore per inch		60 +/- 5	GFC Test Method #26

1. Test Standard specifies SI units only. Values indicated here are in both SI and English Units using appropriate conversion factors and rounding off where expedient.
2. This flammability rating is not intended to reflect hazards presented by this or any other material under actual fire conditions.

## 2.5 Loading Diagram

## Attachement #2





