



MELA OIL FIELD

OIL & GAS DEVELOPMENT COMPANY LIMITED

KOHAT, KHYBER PUKTOONKHAWA

PHONE # 0922-553409

TENDER NOTICE

1- Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production listed Company of Pakistan having operations at 48 locations and fields in all the four provinces, intends to hire services for its operations. The details about the company can be obtained from website <http://www.ogdcl.com>

2- Sealed bids along with prescribed Bid Bond from a Scheduled Bank operating in Pakistan of quoted FOR value are invited for the services given below under Competitive Bidding Procedure on **Single Stage Single Envelope Bidding System**. Terms and conditions are mentioned in the tender documents.

Sr.#	Tender Enquiry No.	Description	Bids Submission Date & Time	Bids Opening Date & Time	Bid Bond
1	TE/MOF/ADMIN/01/2024	Purchase of Blankets Single Bed, Double Ply (Size 160x220 cms, 3Kg)	10 - 09 -2024 11:00 HRS	10 - 09 -2024 11:30 HRS	2% of Bid Amount

3- Bid bond/ earnest money shall be forfeited if bidder withdraws its bid during the period of bid validity.

4- Tender Documents can be obtained on written request from the Office of the Field Manager Chanda Oil Field, C/o TCS Office (No other courier company deliver documents to this location of OGDCL), Kohat, Khyber Pakhtunkhwa on any working day from 1000 Hours (KPST) to 1600 Hours (KPST). Tender Enquiry/ Scope of Work may also be downloaded from OGDCL website without any cost.

5- The bids will be received alongwith one piece of Blanket (as sample) and Bid Bond at the Office of Field Manager Mela Oil Field, SHAKARDARA, Dist. Kohat KPK on time and date mentioned against Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings. Financial Evaluation, of technically qualified bidders only, will be carried out.

6- Bidders must provide their own as well as principal business details including Address, Phone & Fax Numbers, E-mail (if any) for effective communication. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided. Detailed scope of work is available in tender documents, however any further detail/ clarification are required, it may be obtained from Admin office Mela Oil Field via e-mail, phone and personally as mentioned below.

7. The OGDCL reserves the right to accept or reject any bid bond to annul the bidding process and reject all the bids at any time prior to award of Service Order.

ADMIN OFFICER
MELA OIL FIELD
Oil & Gas Development Company Limited
Chanda Oil Field, Distt. Kohat.
Phone No: +92-305-2251771
+92-345-7304447
E-mail: chanda_admin@ogdcl.com

FIELD MANAGER
MELA OIL FIELD
Oil & Gas Development Company Limited
Mela Oil Field, Distt. Kohat.
Phone No: +92-922-553409
E-mail: chanda_admin@ogdcl.com,



**OIL AND GAS DEVELOPMENT COMPANY LIMITED
MELA OIL FIELD- SHAKARDARA-KOHAT-KPK**

Date: 23.08.2024

SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/MOF/ADMIN/01/2024

Procurement of Blankets Single Bed, Double Ply, (Size 160x220 cms) for Mela Oil Field.

S#	Description	Reference #	Rate (Rs./Blanket)	Total rate (inclusive of all Taxes)
1	Purchase of Blankets Single Bed, Double Ply, (Size 160x220 cms, Weight 3 kg)	AO/MOF/14-A/2024		

Blankets (Single Bed) for Mela Oil Field			
Sr No	Description	UOM (Unit of Measurement)	Quantity Required
1	Purchase of Blankets Single Bed, Double Ply (Size 160x220 cms, minimum weight 3Kg)	Nos	202

TERMS AND CONDITIONS (TOR's):

1. Delivery period for Blankets will be 3-4 weeks from the date of issuance of purchase order, in case of delay OGDCL reserves the right to cancel the PO.
2. Bid validity 30 Days.
3. Delivery of materials upto Mela Oil Field store is in supplier scope.
4. Required quantities are estimated and can be increased/ decreased keeping the cost factor same.
5. Blankets Single Bed, Double Ply (**Size 160x220 cms, minimum weight 3Kg**)
6. Any required technical clarification/ details regarding items mentioned above must be cleared before submission of bid. No change in substance of bid will be entertained after bid submission date.
7. Material will be accepted after final inspection at site and payment will be made through cross Cheque.
8. The firm should have valid NTN and GST numbers and have active status on FBR/KPRA website. The bid value must be inclusive of all taxes.
9. The firm should have active professional tax certificate of concerned excise office where operating business and same to be submitted alongwith bid.
10. Tax submission certificate (FBR Annex-C in submitted status) to be provided along with invoice/ bills with delivery challan..
11. Partial payment will not be made in any case against short shipment.
12. The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Service Order.