



Fueling The Future

**OIL & GAS DEVELOPMENT COMPANY LTD**  
**CEMENTATION & STIMULATION /LOGISTIC FIELD**  
**KOTSARANG C/O**  
**TCS OFFICE TALAGANG**  
 CELL# 0317-1172995/0321-5398837  
 FAX # 0543-682115, PH # 0543-682111  
[Cmt.stim.kotsarang@ogdcl.com](mailto:Cmt.stim.kotsarang@ogdcl.com) &  
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### **Web Tender Notice**

Oil & Gas Development Company Limited (OGDCL) is the largest Exploration & Production Company in Pakistan, intends to procure 5,000 KG “LOW TEMPERATURE RETARDER” FOR CEMENT at Cementation & Stimulation Base / Logistics Field Kotsarang, Talagang for Cement Jobs.

The detail about the company can be obtained from website [www.ogdcl.com](http://www.ogdcl.com).

1. Sealed bids are invited for procurement of 2500 KG “LOW TEMPERATURE RETARDER” FOR CEMENT SLURRIES as per below mentioned format through Competitive Bidding on “Single Stage Single Envelope” bidding mode.

Technical Specifications, Terms & Conditions and Financial bid format are attached under “Annexure A”.

<b>Sr. No.</b>	<b>Web Tender No.</b>	<b>Description</b>	<b>Quantity Required (Nos.)</b>	<b>Bid submission Date &amp; Time</b>	<b>Bid Opening Date &amp; Time</b>
01.	CSB/KSG/10/2024, Dated: 17/02/2024	PROCUREMENT OF “LOW TEMPERATURE RETARDER” FOR CEMENT SLURRIES WITH RANGE BHCT 35-85 <sup>0</sup> C (± 05 <sup>0</sup> C)	2500 KG	02-11-2024 1430HRS	02-11-2024 1500HRS

2. In case the bidder fails to abide by the terms of bid documents/bid or violates the same, it may entail debarment/black listing for three (03) years.
3. Tender Documents for tender enquiry can be downloaded from OGDCL Website: [www.ogdcl.com](http://www.ogdcl.com).
4. The Bids should be received at the office of **Operation Manager Logistics Field Kotsarang by postal address (mentioned below:** on time and date mentioned against tender enquiry (half an hour earlier to bid opening). Bidder(s) or authorize representative(s) are encouraged to attend the Tender Opening meeting.
5. Bidders must provide their own as well as principal business detail including address, phone & Email for communication. OGDCL will not be responsible for intimation of queries/information in case subject detail is not provided. The detail of scope of contract is available in tender documents, however if further detail/clarification are required, it may be obtained from the office of Operation Manager Oil & Gas Logistic Field Kotsarang via email or phone.
6. The OGDCL reserves the right to accept or reject any bid or to annul the bidding process and reject all the bids at any time prior to award the contract.

**Mailing Address:**

**OIL & GAS DEVELOPMENT COMPANY LTD**  
**CEMENTATION & STIMULATION BASE/LOGISTICS KOTSARANG**  
**C/O TCS OFFICE TALAGANG**  
 CELL# 0317-1172995/0321-5398837 (Operation Managers)  
 0333-8799671/03149636858 (IC (CMT/STIM) CSB – KSG)  
 FAX # 0543-682115, PH # 0543-682111  
 Email: [Cmt.stim.kotsarang@ogdcl.com](mailto:Cmt.stim.kotsarang@ogdcl.com) & [oim\\_ks@ogdcl.com](mailto:oim_ks@ogdcl.com)

**Technical Specifications:**

**Evaluation Criteria**

**1. Technical Evaluation based on Dosage:**

Technical evaluation will be based upon allowable dosage limit as described below

S.No	Description	Maximum Allowable Dosage (%BWOC)	
		48 <sup>0</sup> C	82 <sup>0</sup> C
1	Low Temperature Retarder, With Range BHCT 35-85 <sup>0</sup> C (± 05 <sup>0</sup> C)	<b>0.25%</b>	<b>0.6%</b>

**Note:**

- For the preparation of slurries mentioned above, if any of the additive taking dosage more than maximum allowable dosage then it will be considered as Technically Non-Responsive.

**2. Technical Evaluation based on Testing:**

For the evaluation of quoted material, following tests will be done.

S.NO.	COMPOSITION		RESULTS
01.	i. Cement Class “G” ii. Water iii. Fluid Loss Additive iv. Dispersant (TIC) v. <b>Retarder</b> vi. Defoamer	: 100 Parts : 44 % age BWOC : % age BWOC : % age BWOC : % age BWOC : % age BWOC	<ul style="list-style-type: none"> <li>➤ Solubility: Should be freely soluble in fresh water.</li> <li>➤ Consistency: Consistency of cement slurry should remain below 20 Bc for period equal to at least 75% of thickening time in HTHP Consistometer.</li> <li>➤ SG: 1.90 (15.8 PPG)</li> <li>➤ <b>Settling at Room Temp:</b> Should not cause settling of cement particles</li> <li>➤ <b>Settling &amp; Gelation at BHCT 48<sup>0</sup>C:</b> Should not cause settling or gelation of cement particles in slurry</li> <li>➤ Thickening Time at <b>BHCT 48<sup>0</sup> C &amp; Pressure 2500 Psi:</b> 05-06 Hrs.</li> </ul>
02.	i. Cement Class “G” ii. Water iii. Fluid Loss Additive iv. Dispersant (TIC) v. <b>Retarder</b> vi. Defoamer	: 100 Parts : 44 % age BWOC : % age BWOC : % age BWOC : % age BWOC : % age BWOC	<ul style="list-style-type: none"> <li>➤ Solubility: Should be freely soluble in fresh water.</li> <li>➤ Consistency: Consistency of cement slurry should remain below 20 Bc for period equal to at least 75% of thickening time in HTHP Consistometer.</li> <li>➤ SG: 1.90 (15.8 PPG)</li> <li>➤ <b>Settling at Room Temp:</b> Should not cause settling of cement particles</li> <li>➤ <b>Settling &amp; Gelation at BHCT 82<sup>0</sup>C:</b> Should not cause settling or gelation of cement particles in slurry</li> <li>➤ Thickening Time at <b>BHCT 82<sup>0</sup> C &amp; Pressure 8000 Psi:</b> 05-06 Hrs.</li> </ul>

**Note:** Slurry will be designed/tested with OGDCL’s available additives.

**3. Technical Evaluation based on Hygroscopic Test:**

Indented material should not become damp and cakey or form lumps when exposed to air. This property will be verified by keeping material in open environment at room temperature for 24 Hrs.

**4. Details of Packing/Packaging/Marking/Mandatory Data**

**A. PACKING/PACKAGING:**

- Must be packed in **50 or 55 lbs.** Net export quality bags.
- The bags must have 04 Kraft paper layers plus 02 heavy inner asphalt laminated layers for water proofing.
- The consignment must be palletized, shrink wrapped and strapped in the maximum capacity of 1.0 M.TON material per pallet.

**B. MARKING**

- Each “Sack/Bag” should have clear legible marking as given below;
- Name of the Product.
- Name of the Manufacturer.
- Date/month/ year of manufacture.
- Lot No./ Batch No. \_\_\_\_\_
- Shelf Life.

**C. MANDATORY DATA**

<b>Sr. No.</b>	<b>DESCRIPTION</b>	
1.	A	Name of Bidder
	B	Name of authorized signatory of bidder
2.	Complete address, telephone, e-mail and fax number of bidder	
3.	A	Name of Manufacturer
	B	Complete address, telephone, e-mail and fax number of manufacturer
4.	Minimum shelf life Certificate from Manufacturer	
5.	Country of origin	
6.	Physical Appearance (Material should be free flowing powder free from dirt and visible impurities)	
7.	Clean Acceptance(Signed/Stamped) ANNEXURE I,II & III of TOR’s by Bidder	
9.	Material Safety Data Sheet	
10.	Material Specification Sheet	

**Financial Bid Format:**

Financial evaluation will be based on the dosage used in Lab Tests mentioned in below & quoted rate, according to below formula.

<b>Bidder Name</b>	<b>Dosage of Additive based on OGDCL lab results (%BWOC) for Cement Slurry of SG=1.90</b>	<b>Lbs per bbl of slurry</b>	<b>Quoted Rate per Lbs of additive</b>	<b>Cost per Lbs of additive based on dosage (Inclusive of all applicable taxes)</b>
	A	D	G	J=D x G

**Note:**

- Technically responsive and financially lowest bidder will be awarded Purchase Order.
- Evaluation will be carried out full consignment wise and Purchase Order will be awarded full consignment wise.

**Terms and Conditions**

1. The quotes should be sent to **Operation Manager Logistics Field Kotsarang C/O TCS Office Talagang Punjab**, in sealed envelope.
2. Only FBR registered bidders can submit their bids having NTN & STRN.
3. Bid bond of Rs. 100,000/- will be submitted at the time of bid submission by all bidders in favor of **Operation Manager Logistics Field, OGDCL, Kotsarang Talagang**.
4. The quotes will be opened on the date & time as mentioned in the tender notice. The bidder can send his representative to bid opening location.
5. All submitted bids will be evaluated strictly as per **TORs** of tender inquiry.
6. The quantity of indented material is tentative & can be **increased/ decreased** at the time of finalization of case according to the requirement.
7. **Delivery period** for the quoted material is **90 Days after issuance of LPO**; OGDCL can amend delivery schedule as per operational requirements.
8. Period of Bid Validity must be **180 days** from opening of technical proposals.
9. **Minimum Shelf life** of the quoted material should not be less than **02 years** after delivery. The OEM/Bidder should provide certificate in this regard on their letter head and attach with Technical Bid.
10. Temperature Range for Cement Retarder is **BHCT 35- 85<sup>0</sup> C (± 05<sup>0</sup>C)**.
11. Quoted material should be **Non-Hygroscopic** in nature.
12. Quoted material should be **Compatible** with OGDCL Chemicals.
13. The bidder must have to provide the **1/4 Kg** sealed sample of quoted material along with Technical Bid at the time of bid submission or within 15 days after bid submission. Valid receipt/tracking details supplied through national/international courier services has to be accompanied with the bid.

14. All samples would be in sole custody of OGDCL and lab analysis of these samples would be carried out at OGDCL own lab with OGDCL Lab Chemicals.
15. Acceptance of OGDCL lab results will be binding over the bidders and bidder cannot challenge the results of its competitor bidder's samples.
16. Material will be accepted after the physical inspection & OGDCL's lab evaluation report of the random sample drawn by the inspection committee from the material delivered at required location.
17. On receipt of the material, if it is found substandard after testing/use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.
18. If any of the information provided by the bidder proves wrong or any counterfeited/unlawful document is submitted to mislead department, OGDCL reserves the right to disqualify such bid without further assigning any reason.
- 19.
20. Successful bidder will be responsible for provision of entire consignment as per specifications of web tender at **Cementation/ Stimulation Base /Logistics Field, Kotsarang, Talagang** within 30 days after award of Supply order.
21. Material will be accepted after the inspection & evaluation by committee of OGDCL Cementation base at Logistics Field Kotsarang.
22. On receipt of the consignment, if it is found short consignment, substandard after use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within Fifteen (15) days.
23. Performance Security, 10% of total bid value, to be retained from successful bidder.
24. The payment shall be made through cross Cheque/online after inspection report submitted by OGDCL committee.
25. Following will be provided at the time of Bid submission:
  - i. Copy of Sales Tax return (Annexure-C) with Submitted status and acknowledge slip along with Sign & Stamp.
  - ii. Copy of NTN, CNIC of the Supplier and Company profile.
  - iii. Copy of Valid Professional Tax Certificate .
  - iv. Copy of International Bank Account Number (IBAN).
  - v. Tax Exemption Certificate, if applicable.

**MUDDASSIR AHMAD**  
I/C-CSB  
KOT SARANG

**GHULAM MURTAZA**  
OM (LOG/CMT/STIM) BASE  
KOT SARANG