



MELA OIL FIELD

OIL & GAS DEVELOPMENT COMPANY LIMITED
SHAKARDARA, KOHAT, KHYBER PUKTOONKHAWA
PHONE # 0922-553307 FAX # 0922-553308

TENDER NOTICE

- 1- Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production listed Company of Pakistan having operations at 48 locations and fields in all the four provinces, intends to purchase goods for its operations. The details about the company can be obtained from website <http://www.ogdcl.com>
- 2- Sealed bids in duplicate along with prescribed Bid Bond from a Scheduled Bank or branch of foreign bank operating in Pakistan of quoted FOR value are invited for the material given below under Competitive Bidding Procedure on **Single Stage Single Envelope Bidding System**. Terms and conditions are mentioned in the tender documents.

Sr. #	Tender Enquiry No.	Description	Bids Submission Date & Time	Bids Opening Date & Time	Bid Bond Value
1	TE/MOF/M/09/2023	CYLINDER PACKING OIL FOR COMPRESSORS OF MELA PLANT	28-12-2023 4:00 pm	28-12-2023 4:30 pm	Rs. 20,000/-

- 3- Bid bond/ earnest money shall be forfeited if bidder withdraws its bid during the period of bid validity.
- 4- Tender Documents can be obtained on written request from the Office of the Field Manager Mela Oil Field, Shakardara, Distt Kohat on any working day from 1000 Hours (PST) to 1600 Hours (PST). Tender Enquiry/ Scope of Work may be downloaded from OGDCL website without any cost also.
- 5- The bids shall be received at the Mechanical Office, Mela Oil Field. Any Courier sent to the plant location is received at TCS Centre, Kohat and is further picked up by plant location in up to 02 working days. It is, therefore, advised that the bidder should dispatch the courier

considering lead time. Bids will be opened on time and date mentioned against each Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings to ensure on time bid submission, however, COVID vaccination certificate/ card is a mandatory requirement before entering field premises.

- 6- In Technical bid, bidders must provide their own as well as principal business details including Address, Phone & Fax Numbers, E-mail (if any) for effective communication. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided. Detailed scope of work / description of goods is available in tender documents, however any further detail/ clarification is required, it may be obtained from Mela plant via e-mail, phone and personally.
- 7- The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Service Order.
- 8- The bids may be couriered at the address of TCS Office Kohat, however, it is not guaranteed that the bids may arrive on time on the day of bid opening due to remoteness of the location. It is the responsibility of the Bidders to ensure that the bids present at the plant before the bid submission deadline.
- 9- The bids will be received at the Office of Field Manager Mela oil field, Shakardara, Distt Kohat on time and date mentioned against Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings. Financial Evaluation, of technically qualified bidders only, will be carried out.

FIELD MANAGER

MELA OIL FIELD

Oil & Gas Development Company Limited

Shakardara, Distt. Kohat.

Phone No: +92-922-553409 **Fax No:** 92-922-553308

E-mail: Mela@ogdcl.com