



OIL & GAS DEVELOPMENT COMPANY LIMITED

OGDCL Administrator office, Dawood Centre 7th Floor M.T Khan Road near PIDC House Karachi



TENDER NOTICE

- 1- Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production listed Company of Pakistan having operations at 48 locations and fields in all the four provinces, intends to hire services for its operations. The details about the company can be obtained from website <http://www.ogdcl.com>
- 2- Sealed bids in duplicate along with prescribed Bid Bond for amount **PKR. 26,000/- (Twenty six thousand only)** from a Scheduled Bank or branch of foreign bank operating in Pakistan of the quoted FOR value are invited for the procurement of the given below items under Competitive Bidding Procedure on **Single Stage Two Envelope Bidding System**. Terms and conditions are mentioned in the OGDCL master tender documents.

Sr. #	Tender Enquiry No.& Dated	Description	Tender Sale Closing Date	Bids Submission Date & Time	Bids Opening Date & Time
1	(TE/01/RO-CSR/2017/CSR#2885)	"Procurement / Supply of Blood Donation Chairs"	07.08.2017	07.08.2017	07.08.2017
				10:00HRS	11:00 HRS

- 3- Separate Tender Documents for each Tender Enquiry can be downloaded from OGDCL website, www.ogdcl.com. In case the document does not download from website, Tender Enquiry may be obtained on written request from the Office of the **Dy. Chief Protocol & CSR Officer**, CSR & Procurement Department, Regional Office, Dawood Centre 7th Floor M.T Khan Road, Adjacent to PIDC House Karachi on any working day from 1000 hrs to 1600 hrs.
- 4- The bids will be received at the Office of the **Dy. Chief Protocol & CSR Officer**, and Postal Address: **Dy. Chief Protocol & CSR Officer**, CSR & Procurement Department, Regional Office, Dawood Centre 7th Floor M.T Khan Road, Adjacent to PIDC House Karachi Sindh-Pakistan, on time and date mentioned against each Tender Enquiry. Bidder(s) or their Authorized Representative(s) are encouraged to attend the Tender Opening meetings.

- 5- OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided. Detailed scope of work is available in tender documents, however if further details/clarifications are required, it may be obtained from CSR & Procurement Department, Regional Office, Dawood Centre 7th Floor M.T Khan Road, Adjacent to PIDC House Karachi via e-mail, phone and personally.
- 6- The OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order. OGDCL shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.
- 7- Quoted prices in the bid shall be inclusive of GST (Inclusive all Taxes). **Attention Dy. Chief Protocol & CSR Officer, Regional Office, Dawood Centre 7th Floor M.T Khan Road, Adjacent to PIDC House Karachi and Tender Enquiry number should be mentioned on the envelope clearly.**

Following is the address for the submission of bid

Tender Inquiry No.

(TE/01/RO-CSR/2017/CSR#2885)

To:

Dy. Chief Protocol & CSR Officer,
(Chairman Purchase Committee)

Mailing Address:

CSR & Procurement Department, Regional Office,
Dawood Centre 7th Floor, M.T Khan Road,
Adjacent to PIDC House Karachi

Contact:

Phone No. Direct: 021-35693425,
021-35631984-85-88 (Ext. 203, 217)
Fax No. 021-35631986
Changgaiz@ogdcl.com