



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**(GEOLOGICAL WELL SUPERVISION)**



**INVITATION TO BID**

**(SAY "NO TO CORRUPTION")**

Oil & Gas Development Company Limited (OGDCL) the largest Exploration & Production listed Company of Pakistan invites Sealed Bids for the following goods and Non-Consultancy Services from the original manufacturers/ authorized distributors/ suppliers/ Contractors registered with Federal/ Provincial Income Tax & Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue, as per Public Procurement Regulatory Authority (PPRA) Rule:

S #	TENDER ENQUIRY NO.	DESCRIPTION	Bid Bond (PKR 2%)	Bidding Procedure	Bid Submission Date at 11:00	Bid Opening Date at 11:30
1	Rig CCDC-30, Mela-08/ TPT/Vigo/199/ 2021	01 No Toyota Double Cabin (4x4), Model 2016-2021 with driver and Security system at Rig CCDC-30 (Mela-08)	26,000/-	Single stage 02 envelop bidding system	15.07.2021 11.00 Hrs	15.07.2021 11:30 Hrs

2. The Master Set of Tender Document containing Annexure(s), SOR/TOR, detailed terms & conditions, Tender Notice and procedure for submission of bids are available on OGDCL web site for the interested bidders which can be viewed and downloaded from [www.ogdcl.com](http://www.ogdcl.com) under the title bar of Tenders under head of Goods without any cost.

3. The bids/offers, prepared in accordance with the instructions in the bidding documents, must reach at the address mentioned below on or before the date and time mentioned above and the same will be opened as per above mentioned schedule above against each Tender. This advertisement is also available on PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

**Operation Manager/ Incharge Geologist**  
**Rig CCDC-30, Mela-08 (District Kohat)**  
**Oil & Gas Development Company Ltd.**  
**Ph. No. 92-51-2623214/ 92-51-9244394**

## **General Terms & Conditions**

A vehicle Vigo 4x4 (Double Cabin) with following specification is required to be hired at wellsite in the North Region (District Kohat) at Rig CCDC-27, Seni Gumbat-01 to meet its operational requirements. Beside to and from movement from field to field, the vehicle will also be utilized to facilitate purchases, repair of tools/ accessories from local/ capital market and receipt/ dispatch of documents/ gadgets from/ to OGDCL Head Office, Islamabad. The following is the detail of required vehicles: -

<b>Sr No.</b>	<b>Description vehicle</b>	<b>Qty</b>
1.	Double Cabin Toyota (Vigo) or equivalent (4x4) fully loaded, Model 2016 or up model with driver and security system	01

Note: **Bids not fulfilling the above mentioned criteria will be disqualified.**

- i. Vehicle is to be hired on “**As & when required basis**” for the above region.
- i. The vehicles are required on the above said Rig for new drilling project.
- ii. The bidder is required to submit **Lump sum** monthly rate for above mentioned vehicle inclusive of all expenses and applicable federal/ provincial taxes, levies, sales tax etc. The quoted amount will be considered for “Financial evaluation”.
- iii. The driver salary overtime or daily allowance (if any) will be on contractors account.
- iv. The contractor will submit bills on monthly basis. OGDCL will deduct income tax and other levies, sales tax etc (if any) at source from the invoiced amount as per prevailing Federal/ Provincial rules.
- v. The bidder must provide valid tax registration certificate i.e NTN and PST and business location/ address” and telephone numbers.
- vi. **Earnest money/ surety bond equivalent to 2% of the annual rent amount for the vehicle in shape of P.O/ DO Bank Guarantee shall be submitted with bid.**
- vii. The successful bidder will have to submit **performance bond** equivalent to 10% of the total contract value for the region.
- viii. Duration of contract will be as specified above which will be renewed for the subsequent period on same terms and conditions.
- ix. OGDCL reserves the right to terminate agreement at fifteen days’ notice without any cause and without incurring any liability.
- x. The vehicle along with driver will be deployed as per requirement at the discretion of OGDCL for 24 hrs services.
- xi. During field duties accommodation of driver at Rig site will be provided by OGDCL however, meal expenses will be the responsibility of driver/ contractor.
- xii. Fuel (HSD) will be provided by OGDCL as per policy however, filter and Engine oil will be the responsibility of contractor.
- xiii. During break down of the vehicle suitable replacement of the vehicle will be provided by the contractor immediately. No. payment will be made for such day(s) the vehicle is not provided. It is not applicable during strikes or city law and order situations.

- xiv. The contractor will maintain vehicles in excellent running condition all the time. Vehicle will be only sent to contractor's location/ workshop for major repair/ maintenance if needed.
- xv. The contractor shall always be responsible for safety and security of the vehicle and OGDCL will not be liable or responsible for any mishap, theft, damage, loss etc due to any reason.
- xvi. The OGDCL reserves the right to accept or reject any bid or to annul the bidding process and reject all the bids as per PPRA rule-33.

**Bid is requested to fill the following for technical/ Financial Evaluation form**

<b>Sr No.</b>	<b>Description vehicle</b>	<b>Lump Sum Monthly Rate (PK)</b>
1.	Double Cabin Toyota (Vigo) or equivalent (4x4) fully loaded, Model 2016 or up model with driver and security system	